RECORD OF PROCEEDINGS

Minutes of HAMBDEN TOWNSHIP TRUSTEES Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held August 19, 2026

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, August 19, 2026, at 6:30 p.m. with the following members present: David Johnson, Keith McClintock, Catherine Wolcott. Also, present was Fiscal Officer Mike Romans, Fire Chief Scott Hildenbrand, Zoning Inspector Richard Acquaviva, Road Superintendent Mike Welker, several residents, media, and Steve Cooper and Kelly Valencic, representatives from Suit-Kote (see attached sign in sheet).

Mr. Johnson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Johnson reported that there was a quorum with all three trustees present.

HAMBDEN RESIDENTS

Doug Lundblad asked if there would be oversight protections with regards to taxpayer money. Mr. Johnson stated that the Hambden Volunteer Fire Department has taken measures so this won't happen again. Chief Hildenbrand stated there is no one more upset than himself. He also stated two signatures have been put in place on all accounts, two people must make transfers between accounts, and more measures are being put into place.

Mr. McClintock opened the floor to Steve Cooper and Kelly Valencic, representatives of Suit-Kote, for a presentation on chip and seal and a possible way to extend the life of our roads in Hambden Township.

MINUTES

Mr. Johnson presented the meeting minutes from the Regular meeting of July 15, 2026.

MOTION 2026-90: Made by Catherine Wolcott, seconded by Dave Johnson to approve the meeting minutes of July 15, 2026, without reading. All in favor, motion carried.

ZONING INSPECTOR

Mr. Acquaviva reported he has been receiving a steady flow with applications and variances coming into the office.

Mr. Acquaviva stated there are 4 or 5 members planning on going to the Zoning and Planning Workshop in Geneva at the end of the month.

ZONING

Mr. McClintock stated the next Zoning Board meeting will be held Monday, September 14.

FIRE DEPARTMENT

Chief Hildenbrand reported fire department is seeking another accountant.

Chief Hildenbrand reported the banks system reports suspicious activity, but the information doesn't go anywhere. The fire department may look at changing banks.

Chief Hildenbrand stated he has a meeting Friday at the new property. They will be discussing the plan for rerouting of storm water. They will also be meeting with solar company.

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Chief Hildenbrand reported the fire department has two shifts at the fair to fill. Members are working on volunteer basis and were told they would only be allowed to go if the shifts at the station were not filled first.

FINANCIAL

Mr. Romans reported that mid-month payroll was issued totaling $16,241.75.

Mr. Romans reported that vendor warrants #15386 through and including #15398, totaling $22,304.44, were submitted to the Board for approval and signature. Backup was attached to the checks. They will stand as approved. There were no questions from the Board.

Mr. Romans reported Purchase Order #102-2026 was submitted to the Board for signature and approval.

Mr. Romans reported three Blanket Certificates were issued:

#67-2026	2031-330-323	Repairs & Maintenance	$10,000

MOTION 2026-91: Made by Catherine Wolcott, seconded by Keith McClintock to approve the Blanket Certificates as presented. All in favor, motion carried.

Mr. Romans reported one re-allocation of Appropriation
$23,599 from 1000-610-360 to 1000-330-730 for the old salt building door.

ROADS

Mr. Welker reported the bucket truck needs brakes. He and the crew will do the replacement in house.

Mr. Welker reported the roller is back and repaired.

Mr. Welker stated they are halfway through crack sealing all the roads and should be finished in the next couple of weeks.

Mr. Johnson has reached out to a couple of companies for a replacement hydraulic pump for the roadside mower. He doesn't want to spend $3500 on a new one when we can borrow equipment from the surrounding townships.

TOWN HALL

Mr. Johnson reported he has requests for quotes for the replacement trees for in front of the town hall.

SAFETY

No report presented.

PARK

Mrs. Wolcott reported the Community Picnic was a success. It was the first time they sold out of all the paddle numbers for the raffles and raised over $2400 from the Chinese Auction.

Mr. Welker reported they put combination locks on the gates due to vehicle damage that was found in all areas of the park.

Mrs. Wolcott asked Chief Hildenbrand if the fire department had given any thought into putting in an access trail or road into the park. The park board is considering buying another 10 acres from Chapman.

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Mr. Welker reported he is getting quotes for the retaining wall removal in the park.

Mrs. Wolcott asked the road department if there will be seasonal help available for fall trash day on Saturday, September 26. Mr. Welker stated that there should be at least one.

Mrs. Wolcott would like to order yard signs for trash day.

CEMETERY

Mr. Johnson asked for an update on the Sisson Road Cemetery shrub removal. Mr. Welker stated they had not.

Mr. Johnson reported on the allowing Vicki Woodin to be able to be buried with her family. Research was done and he stated the rules must be followed from the time of purchase. Therefore, she will be able to be buried in the same plot as the rest of her family. Mr. Johnson stated he would give her a call and let her know.

Mr. Johnson has been working on the pinning of the cemetery. The stakes and plates have been found and where to purchase them from.

MISCELLANEOUS

Mr. McClintock stated he sent out notices for newsletter articles. He would like those back by the date he stated so he can get those out.

A resident asked what was being done on Sisson Road. Mr. Welker stated they were crack sealing because all the cracks from the old road are coming through the new ones. He contacted the county in the spring and there is not a warranty on the work.

The following correspondences were presented:

- GCSO Monthly Township Report
- Geauga County Veterans Services Commission

The next Trustee meeting will be on Wednesday – September 2, 2026, at 6:30 pm.

There being no further business to come before the Board at this time, the meeting adjourned at 7:18 p.m.

ATTESTED TO:

Absent
Danielle Baird, Administrative Assistant

APPROVED BY:

Dave Johnson

Keith McClintock

Catherine Wolcott

DATE APPROVED:

October 7, 2026

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Minutes of Meeting

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Held _____ 20 _____

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