RECORD OF PROCEEDINGS

Minutes of HAMBDEN TOWNSHIP TRUSTEES Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held July 15, 2026

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, July 15, 2026, at 6:30 p.m. with the following members present: David Johnson, Keith McClintock, Catherine Wolcott. Also, present was Fiscal Officer Mike Romans, Fire Chief Scott Hildenbrand. No residents are present (see attached sign in sheet).

Mr. Johnson called the Regular Meeting to order with the Pledge of Allegiance at 6:35 p.m.

Mr. Johnson reported that there was a quorum with all three trustees present.

MINUTES
Minutes were not ready for this meeting.

ZONING INSPECTOR
Mr. McClintock stated no report.

ZONING
Mr. McClintock reported and discussed what the Zoning Board members would like to cover in the coming year. They will meet again in August.

FIRE DEPARTMENT
Chief Hildenbrand reported on the fire departments awards picnic. Doug Riedel received the Dale Smith Award for the most training hours. Danielle Baird received the Bob Schindler Award for most off-duty calls. Michael and Ella Burge received the John and Maria Cocco Community Award. Collin Peterson received the Mike Warner Dedication Award.

Chief Hildenbrand stated he will be moving forward with the solar panels on the new fire station. The panels should account for sixty percent of the electricity for the fire station.

Chief Hildenbrand reported on the primary electrical line that caused a car fire in Leader's Trailer Park.

FINANCIAL
Mr. Romans reported that the mid-month payroll and payroll taxes totaled $15,300.92.

Mr. Romans reported that vendor warrants #15343 through and including #15355, totaling $94,517.37, were submitted to the Board for approval and signature. Backup was attached to the checks. They will stand as approved. There were no questions from the Board.

Mr. Romans reported Purchase Orders #93-2026 and #94-2026 were submitted to the Board for signature and approval.

Mr. Romans reported three Blanket Certificates were issued:

#61-2026	1000-110-345	Advertising	$300
#62-2026	1000-320-322	Spring & Fall Trash Day	$10,000
#63-2026	1000-110-342	Postage	$200

MOTION 2026-76: Made by Catherine Wolcott, seconded by Keith McClintock to approve the Blanket Certificates as presented. All in favor, motion carried.

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ROADS

Mr. McClintock presented the ODOT salt contract pricing for this summer/winter deliveries at $55.39 per ton.

Mr. McClintock presented the road department report left by Mr. Welker. Crack sealing operations began, but the crack sealing pot experienced a mechanical failure. They are awaiting repairs. The crew will continue with ditching operations. They are working through their list and continuing on Sission Road.

Mr. McClintock reported the culvert patching on Kile has been completed. The road project is scheduled to begin on the 20th. Construction should last 21 days.

Mr. McClintock reported the new plow truck hoist is stuck in the upright position. Concord Road Equipment has been contacted. Mr. Johnson stated it should be under warranty.

Mr. Johnson provided an update on the flail mower. Alamo doesn't make it anymore because there is a design flaw. The replacement is $3500.

Mrs. Wolcott asked about the snowplow, concrete mixer, X Mark mower, CAT backhoe and New Holland tractor that have been declared as surplus since April. To date, the road department staff have not turned photos or descriptions of the equipment into the office to put on GovDeals.

TOWN HALL

Mr. McClintock reported on the request for proposals for the parking lot at the town hall.
Mr. McClintock opened two bids received for the parking lot.

Vatalle Asphalt Maintenance for $88,000
Ohio Paving and Construction Co. for $103,533

Mr. McClintock suggested a more in-depth review of the bids and stated a special meeting could be held to make a final decision.

Mrs. Wolcott reported she will be unlocking the town hall doors for Paul Davis Restoration representatives to come and complete the final touches from the flood on Saturday.

Mr. Johnson presented recommendations for replacing the two dead trees out front of the town hall. Planning on seeking quotes in August and plan on planting in September.

SAFETY

No report presented.

PARK

~~Mrs. Wolcott requested clarity on park inspections.~~

Mrs. Wolcott reported concern about a large branch hanging over a bench in the way back of the park. Mr. Johnson suggested it get trimmed back.

Mrs. Wolcott reported the gate in the park had been left open a couple of times after mowing.

Mrs. Wolcott reported the Park Board is requesting signs of no motor vehicles beyond this point and a master lock to lock the gate.

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Mrs. Wolcott reported on the weed spraying around the retention pond. McCaskey stated they only spray half the pond and asked if the township would like them to spray around the whole pond.

Mrs. Wolcott reported that the Park Board will hire a company to fix the fence. The concrete benches and tables will be sealed this fall.

CEMETERY

Mr. Johnson brought up a request by Vicki Woodin requested to be buried in the same grave as her father, which already has the maximum amount of burials on the plot. Trustees are following policy and decided not to approve.

Elizabeth Knight requested to sell Lot 31 back to the Township for the original purchase price of $150.

MOTION 2026-77: Made by Catherine Wolcott, seconded by Keith McClintock to approve the selling back of Lot 31 to the township for $150. All in favor, motion carried.

Mr. Johnson would like to call the Veterans Administration to see if Mr. Pogorzelski was a veteran if they will pay for his burial.

Mr. Johnson stated he will meet with Hess Associates at the end of week next week or the 1st of august for quote on reference pinning.

MISCELLANEOUS

Mr. Romans reported that Hunter Knight has not made a payment since May of 2026 on the amount of money due to the Township. Trustees decided they would have a letter sent requesting payment.

Declare as broken and disposal of on trash day:

Inventory #385 O'Cedar Maxiplus 174 mop – broken/leaking
inventory #179 Kyocera KM 4035 Copier/Printer - broken

MOTION 2026-78: Made by Catherine Wolcott, seconded by Keith McClintock to declare as unneeded and to be disposed of on fall trash day. All in favor, motion carried.

The following correspondences were presented:

None. The folder was missing.

After a quick review of the parking lot paving proposal, Mr. McClintock stated his questions and concerns are addressed. Mr. McClintock recommended approving the proposal from Ohio Paving.

MOTION 2026-79: Made by Catherine Wolcott, seconded by Keith McClintock to approve the bid package from Ohio Paving and Construction Co. for $103,533. All in favor, motion carried.

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The next Trustee meeting will be on Wednesday – August 5, 2026 at 6:30 pm.

There being no further business to come before the Board at this time, the meeting adjourned at 7:20 p.m.

ATTESTED TO:

Danielle Baird

Danielle Baird, Administrative Assistant

APPROVED BY:

Dave Johnson

Keith McClintock

Catherine Wolcott

DATE APPROVED:

August 19, 2026