RECORD OF PROCEEDINGS

Minutes of HAMBDEN TOWNSHIP TRUSTEES Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held July 1, 20 26

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, July 1, 2026, at 6:30 p.m. with the following members present: David Johnson, Keith McClintock, Catherine Wolcott. Also, present was Fiscal Officer Mike Romans, Fire Chief Scott Hildenbrand, Road Superintendent Mike Welker, Cemetery Sexton Adam Babic, Zoning Inspector Richard Acquaviva, Mark & Sharon Madger, and Ken Kovats, (see attached sign in sheet).

Mr. Johnson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Johnson reported that there was a quorum with all three trustees present.

Mr. Johnson asked if any residents had questions or concerns to bring before the Board. There were no concerns expressed.

MINUTES

Minutes were not ready for this meeting.

ZONING INSPECTOR

Mr. Acquaviva reported violations at Interstate Towing. Vehicles are being stored too long.

Mr. Acquaviva reported on Mr. McNish's property. There has been no progress in cleanup. This matter has been sent to Susan in the Prosecuter's office for further handling.

It has been reported by a resident to Mr. Acquaviva that Matts landscaping employees are parking off Chardon Windsor on the roadway on Holidale Dr.

Mr. Acquaviva reported about complaints of dirt bikes on GAR. Working on drafting a letter.

Mr. Acquaviva reported on the Dumpster Bandit property on GAR has increased the number of dumpsters and bins they are storing. They do not have a permit. Mr. Acquaviva is in correspondence with their lawyer and is going to meet on July 10th to start the process of getting a variance.

Mr. Acquaviva requested an Amendment Hearing at the next meeting at 6:15pm.

Mr. Acquaviva reported Mr. Gamiere on Kile Rd. has a concrete business that appears to be operating off his property. His home address is listed as his business address. A resident has also stated he had done business with Mr. Gamiere on his residential property.

ZONING

Meets next Monday, July 6, at 6pm.

FIRE DEPARTMENT

Chief Hildenbrand reported as of the end of June that the fire department has run 505 calls for the year. Year-end run total of 2025 was 994 calls.

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Chief Hildenbrand stated he has been sending weekly reports to the trustees about the new station build progress. The fire department is strongly looking into putting solar panels on with money from the grant. There is a meeting next week where the decision will be made.

FINANCIAL

Mr. Romans reported that the month-end payroll and payroll taxes totaled $17,210.73.

Mr. Romans reported that vendor warrants #15325 through and including #15342, totaling $225,649.45, were submitted to the Board for approval and signature. Backup was attached to the checks. They will stand as approved. There were no questions from the Board.

Mr. Romans reported purchase orders #85-2026 through #92-2026 were submitted to the Board for signature and approval.

Mr. Romans presented the following re-allocations of appropriations:

$7,500 from 1000-120-740 to 1000-610-740 for mower purchase
$1,200 from 1000-130-599 to 1000-120-323 for electrical repair work on sign

Mr. Romans reported the supplemental increase of $38,000 to 1000-330-360 per the Resolution 2026-09 for the extra cost associated with the 2026 road projects. The cost came in over the county estimate.

Mr. Romans stated a resolution is needed to approve the proposed 2027 tax budget. **RESOLUTION 2026-011:** Made by Catherine Wolcott, seconded by Keith McClintock to approve the proposed 2027 tax budget. Upon call of roll: Mr. Johnson – yes, Mr. McClintock – yes, Mrs. Wolcott – yes. Motion carried by majority vote.

ROADS

Mr. McClintock presented three sets of contracts for The Vallejo Company to be signed and witnessed. Mr. Johnson, Mr. McClintock, and Mrs. Wolcott all signed the contracts and Chief Hildenbrand witnessed the signatures (the contract was approved at the June 4 meeting). There will be a pre-construction meeting in the County Offices, July 15th at 1p. The anticipated start date of Kile Rd. resurfacing is July 20th.

Mr. Johnson asked Mr. Welker if there was a schedule in place to do the concrete and installation of doors on the old salt bin. Mr. Welker stated possibly in September. Mr. Welker stated he will get updated quotes for the concrete and door.

Mr. Welker reported the following updates:

- Skid steer and mower are in.
- Crack sealer came last Wednesday.
- Started training with part-timers to get them up to speed.
- Patching is done on Kile Road.
- Road-side mowing is complete.

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Mr. Johnson requested Mr. Welker to get in touch with zoning to see about putting in an alternate drive to be used by the road department after the parking lot gets redone.

Mr. Romans stated he submitted the mower for insurance.

Mr. Welker reported the LS hydraulic pump split in half. Mr. Johnson stated after the July 4th holiday, he would get together with the road crew and see what steps to take next.

TOWN HALL
Mrs. Wolcott reported the carpet in the meeting room has been cleaned.

Mr. Johnson recommended replacing the two almost dead trees out front of the building in the fall and asked the Road Department if they could trim the dead limbs.

Mrs. Wolcott stated the entrance doors into the town hall have been having issues. Mr. Johnson suggested getting a company in to look at them.

Mr. Johnson reported he reached out to three people to repair the drop ceiling in the town hall. He had only received one call back and was told it would be a while before he could come and look at it.

Mrs. Wolcott stated she had not heard from Kennington about whether the electrical repairs to the sign out front were complete or not.

Mr. Romans reported the cleaning lady stated there was no hot water in the building after the installation of the new water heater. Mr. Welker stated he would look into it.

Mr. Johnson asked the trustees to take a walk around the town hall building after the meeting regarding Paul Davis's work.

SAFETY
No report presented.

PARK
Mr. Welker reported he has replaced the electrical outlet on shelter 4. The ground cable on the back was completely ripped out. It has been replaced.

Mr. Welker reported the bleachers will need to be moved so the concrete pad can be repaired to bolt them back in their proper position.

Mr. Welker reported that he and Paul had tried to fix the fence. It needs to be replaced. He notified the Park Board.

Mrs. Wolcott has signed the contract for weed control and talked to them about spraying around the pond.

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Mr. Johnson requested input on the possibility of putting up a camera in the park. Consensus is it is not necessary. Vandalism is usually only found once or twice a year.

Mr. Welker asked about the Port-a-potty maintenance. They are serviced twice a week. Mrs. Wolcott stated the park board is looking to add a third one next year.

Mr. McClintock asked if the park board has ever thought of adding additional bleachers.

CEMETERY

Mr. Welker reported that weeding and trimming is done weekly. Mr. Johnson treated and sprayed the front bed. He suggested to Mr. Babic and Mr. Welker to get their license over the winter months to spray the same chemical over the winter.

Mr. Johnson reported on the pinning of the cemetery. Mr. Johnson and Mr. Babic will have a meeting with Schwartz Land Surveying to discuss it further. Mr. Johnson will get estimates after their meeting.

Mr. Johnson presented the cemetery deed for Holly and Charles Boros for approval and signatures.

Mr. Johnson presented a motion to approve the indigent burial of Raymond Pogorzelski. DiCicco & Sons will provide the cremation and death certificate for $1225, and the township will provide the grave and burial.
MOTION 2026-74: Made by Catherine Wolcott, seconded by Keith McClintock to approve the indigent burial of Raymond Pogorzelski and costs associated. All in favor, motion carried.

Mr. Johnson presented a cemetery management webinar Mrs. Dottore had suggested for Mrs. Dottore, Mr. Babic, and Mrs. Baird to attend September 19.
MOTION 2026-75: Made by Catherine Wolcott, seconded by Keith McClintock to approve the cemetery management webinar for Mrs. Dottore, Mr. Babic, and Mrs. Baird. All in favor, motion carried.

MISCELLANEOUS

The following correspondences were presented:

- Weekly worklogs: 6/15 – 6/19 and 6/22 – 6/26
- Geauga County Sheriff's Office Monthly Report
- Geauga Planning Commission – Farmland Preservation Plan update
- Landmark Dividend
- Agenda (& Hosting Schedule) GCTA Quarterly Business Meeting 7/8/2026

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The next Trustee meeting will be on Wednesday - July 15, 2026, at 6:30 pm.

There being no further business to come before the Board at this time, the meeting adjourned at 7:22 p.m.

ATTESTED TO:

Danielle Baird

Danielle Baird, Administrative Assistant

APPROVED BY:

Dave Johnson

Keith McClintock

Catherine Wolcott

DATE APPROVED:

August 5, 2026

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Held _____ 20 _____

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