

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held August 6, 2025

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, August. 6, 2025 at 6:30 p.m. with the following members present: Catherine Wolcott, Dave Johnson and Keith McClintock. Also present was Fiscal Officer Mike Romans, Chief Hildenbrand, and those on the attached sign in sheet.

Mrs. Wolcott called the Regular Meeting to order with the Pledge of Allegiance

Mrs. Wolcott reported that there was a quorum. All three trustees were present.

Mrs. Wolcott asked if any residents had questions or concerns to bring before the Board. There were none.

MINUTES

Mrs. Wolcott asked the Board if there were any comments or corrections regarding the minutes of July 16, 2025, regular meeting. There were no corrections or changes to the minutes, and Mr. McClintock recommended that they stand as approved and waive the reading.

MOTION 2025-98: Made by Mr. McClintock, seconded by Mr. Johnson to approve the minutes of the July 16, 2025, regular meeting. Motion carried.

Mrs. Wolcott asked the Board if there were any comments or corrections regarding the minutes of July 30, 2025, special meeting. There were no corrections or changes to the minutes, and Mr. McClintock recommended that they stand as approved and waive the reading.

MOTION 2025-99: Made by Mr. McClintock, seconded by Mr. Johnson to approve the minutes of July 30, 2025, special meeting. Motion carried.

ZONING INSPECTOR

Mr. Acquaviva reported 3 permits were issued, and three permits are pending. 2 new variance requests have been received.

Mr. Acquaviva stated that Mr. Colombi time expired two to three weeks ago to clean up his property and come into compliance with zoning. Geauga County Assistant Prosecutor Susan Wieland has been informed that there has been no progress made on cleaning up the property.

ZONING

Mrs. Wolcott reported that the zoning Commission met on Monday August 4th and reviewed feedback from the Georgia county Planning Commission and Assistant Prosecutor Susan Wieland regarding pool covers, mobile home parks and shipping containers. The zoning Commission is working on providing different verbiage for the shipping container regulations.

FIRE DEPARTMENT

Chief Hildenbrand submitted his call summary report for July.

Chief Hildenbrand discussed the effectiveness of the two drones that the Hambden fire department owns. They will be adapting the trucks to have a screen to view what the drone sees.

FINANCIAL

Mr. Romans reported that the month-end payroll and taxes totaled \$16,053.00

Held August 5, 2025

Mr. Romans reported that vendor warrants #14893 through and including #14910, totaling \$387,686.03, were submitted to the Board for approval and signature. Backup was attached to the checks. They will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase orders #100-2025 through #102-2025 were submitted to the Board for signature and approval.

Mr. Romans reported that no blanket certificates were issued.

Mr. Romans reported that one Re-allocation of Appropriations was made.
\$150 from 2031-330-740 to 2031-330-318 for excavator safety training.

ROADS

Mr. Welker reported that one skid of crack sealer is left. They will begin roadside ditching next week.

Mr. Welker reported the new truck will be delivered this week.

Mr. Welker submitted the following quotes He received for a new wheel loader.

Ohio CAT	\$155,584.00
Ag-Pro	\$180,907.45
Columbus Equipment	\$190,784.00
Southeastern Equipment	\$168,630.84

Mr. Welker stated that the loader from Southeastern Equipment is a used piece of equipment and is too large for their needs. His recommendation is to purchase the Ohio CAT 914 loader, which is new and comes with a bucket and forks.

MOTION 2025-100: Made by Mr. McClintock, seconded by Mr. Johnson to approve the purchase of the Ohio CAT 914 loader at the cost of \$155,584.00. Motion carried.

Mr. Welker reported that a Radcliff Road resident has requested a tractor warning sign for Radcliff Road. Mr. Welker is in favor of this as the road is hazardous in areas. Mr. Welker will order a sign and have it mounted on a pole.

Mrs. Wolcott informed the board that the auction for the truck and pipe items on GovDeals ends August 14th. At this time there are no bids on either item. There are currently 11 watchers for the truck and two watchers for the culvert pipes.

TOWNSHIP HALL

Mrs. Wolcott reported that contractor Robert Young has been contacted regarding the door closers and front town hall door. Mr. Young has spoken to Mr. Welker and contacted tech support for the automatic door closers. He is planning to stop out next week to check out the doors and determine what might be needed. Mr. Welker has checked out the front door and adjusted it to stay closed but recommends replacing the door. The current frame does not match up with the door and there are gaps on three sides.

SAFETY

No Report

PARK

Mr. McClintock stated that the Community picnic is scheduled for Sunday, August 10, 2025, from 1:00 p.m. – 5:00 p.m.

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CEMETERY

Mr. Welker reported that the crack sealing is completed in the cemetery.

MISCELLANEOUS

Mrs. Wolcott asked the board to appoint Tracy Palattella as Assistant to the Administrative Assistant at the rate of \$18 per hour, up to 20 hours per week, beginning Tuesday, August 19, 2025.

MOTION 2025-101: Made by Mr. McClintock, seconded by Mr. Johnson to appoint Tracy Palattella as Assistant to the Administrative Assistant at the rate of \$18 per hour, up to 20 hours per week, beginning Tuesday, August 19, 2025. Motion carried.

Mrs. Wolcott reported that since the last trustee meeting the following correspondence was sent to the Board:

- Park inspection reports
- July 7th safety meeting
- Road weekly work logs

There were no questions from the Board. The correspondence will be filed in the office.

Mr. McClintock asked that the Road Worker ad be placed in the Maple Leaf newspaper one additional time.

Mrs. Wolcott announced the next Board of Trustees meeting is scheduled for Wednesday, August 20, 2025, at 6:30 pm.

There being no further business to come before the Board at this time, the meeting adjourned at 6:48 p.m.

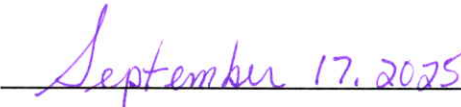
ATTESTED TO:


Mary Ann Dottore, Administrative Assistant

APPROVED BY:


Catherine Wolcott

DATE APPROVED:


September 17, 2025


Dave Johnson


Keith McClintock

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Meeting

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Held _____ 20 _____

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