

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ May 20, 20 26

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, May 20, 2026, at 6:30 p.m. with the following members present: David Johnson, Catherine Wolcott and Keith McClintock. Also, present was Fiscal Officer Mike Romans, Fire Chief Scott Hildenbrand, and Mark & Sharon Madger (see attached sign in sheet).

Mr. Johnson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Johnson reported that there was a quorum with all three trustees present.

Mr. Johnson asked if there were any issues from the public. Sharon Madger inquired as to the strip across Wildwood Drive. Chief Hildenbrand stated that it is for a traffic count (County Engineer's Office).

MINUTES

Mr. Johnson presented the meeting minutes from the Regular meeting of April 15, 2026.

MOTION 2026-52: Made by Catherine Wolcott, seconded by David Johnson to approve the meeting minutes of the April 15, 2026 meeting. All in favor, motion carried.

Mr. Johnson presented the meeting minutes from the Regular meeting of May 6, 2026.

MOTION 2026-53: Made by Catherine Wolcott, seconded by Keith McClintock to approve the meeting minutes of the May 6, 2026 meeting. All in favor, motion carried.

ZONING INSPECTOR

No report provided.

Mr. Johnson stated that a resident had concerns regarding free range chickens on Kile Road and trespass issues. Mr. Johnson informed the resident that it is not within the township's authority to regulate and that it would be a civil issue.

ZONING

The Zoning Board will meet on June 1, 2026.

FIRE DEPARTMENT

Chief Hildenbrand reported that the fire department is ready for Memorial Day.

FINANCIAL

Mr. Romans reported that the month-end payroll and payroll taxes totaled \$13,573.34.

Mr. Romans reported that vendor warrants #15269 through and including #15288, totaling \$22,508.14, were submitted to the Board for approval and signature. Backup was attached to the checks. They will stand as approved. There were no questions from the Board.

Mr. Romans reported purchase orders #65-2026 through #73-2026 were issued.

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Mr. Romans reported that there were two Blanket Certificates:
#57-2026 Account #2021-330-430 for Small Tools & Mnor Equip \$2,500.
#58-2026 Account #1000-110-510 for Dues and Fees \$2,500.
MOTION 2026-54: Made by Catherine Wolcott, seconded by Keith McClintock to approve the Blanket Certificates. All in favor, motion carried.

Mr. Romans reported receipts for the month of April were \$77,012.64, and expenditures for the month of April were \$58,569.61. The Financial Statement for April was \$2,716,109.14.
MOTION 2026-55: Made by Catherine Wolcott, seconded by Keith McClintock to approve the April financial statement. All in favor, motion carried.

Mr. Romans stated that a reserve fund survey will be needed to establish a reserve fund (as required by the Budget Commission).
MOTION 2026-56: Made by Catherine Wolcott, seconded by Keith McClintock to approve up to \$3,500 for a reserve fund survey. All in favor, motion carried.

Mr. Romans asked the board to approve the Certificate of Estimated Property Tax Revenue for the 0.50 mill general fund levy. The board approved to renew the levy at the current rate and not increase the rate burdening the taxpayers.
MOTION 2026-57: Made by Catherine Wolcott, seconded by Keith McClintock to approve the Certificate of Estimated Property Tax Revenue for the renewal of the 0.50 mill general fund levy. All in favor, motion carried.

Mike Romans presented a request for Supplemental Appropriations for several unanticipated expenditures.
RESOLUTION 2026-6: Made by Catherine Wolcott, seconded by Keith McClintock to approve resolution to approve Supplemental Appropriations. Catherine Wolcott – yes; Keith McClintock – yes; David Johnson - yes.

ROADS

Mr. McClintock read the report left by Mr. Welker. The culvert pipe Hambden Township is installing for Montville Township has been completed. Cleanup for Memorial Day is almost complete. Pricing for the Skid steer has been received. All the pricing is close so they are setting up demos to decide which model will best suit the needs of Hambden. The quotes and recommendation will be presented at the next trustee meeting. Crack sealing will begin in the next couple of weeks.

Mr. Welker stated he would like to increase the number of hours for part-time, seasonal help from 20 to 24 hours per week.
MOTION 2026-58: Made by Catherine Wolcott, seconded by Keith McClintock to approve increase part-time, seasonal help from 20 to 24 hours per week. All in favor, motion carried.

Mr. Welker sought quotes for herbicide applications at the park. Only one of the four companies contacted provided a quote – McCaskey Landscape & Design. The quote was for \$842 per occurrence for the gravel paths and parking lot at the park (up to four occurrences per season if needed - \$2,998).
MOTION 2026-59: Made by Catherine Wolcott, seconded by Keith McClintock to approve entering into a contract with McCaskey Landscape & Design for herbicide applications at the park. All in favor, motion carried.

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The township received notice that the Geauga County Commissioners voted at their May 12th meeting to approve and execute the replacement of the Bascome Road Bridge in Hambden Township.

TOWN HALL

Mrs. Wolcott reported that the work at the town hall (flood repairs) should be completed by the end of next week.

Mrs. Wolcott presented three quotes for the electrical work needed for the sign in front of the town hall. The following quotes were received:

Kennington Electric	\$1,397.00
Blue Collar Electric	\$1,988.40 + \$975 = \$2,963.40
Electrical Services	\$3,627.17

MOTION 2026-60: Made by Catherine Wolcott, seconded by Keith McClintock to approve the quote for Kennington Electric at \$1,397 for electrical work required for the front sign (contingent that the electrical box is located out of the ground). All in favor, motion carried.

SAFETY

No report presented.

PARK

Mrs. Wolcott reported that the Park Board will meet next Tuesday, May 26, 2026 at 6 pm.

Mr. Johnson reported that he received information on a non-corrosive, environmentally friendly cleaner for the memorial bricks.

CEMETERY

Three quotes were received for the excavator bucket for the cemetery:

Southeastern Equipment	\$2,500
Company Wrench	\$2,500 (but could not guarantee an exact fit)
Columbus Equipment	\$2,650

MOTION 2026-61 Made by Catherine Wolcott, seconded by Keith McClintock to approve the quote for Southeastern Equipment for \$2,500 for the excavator bucket. All in favor, motion carried.

Mr. Johnson reported that the 4H group Swingin' Hams are placing the flags on military graves today.

MISCELLANEOUS

Mr. Johnson reported that the Chardon School Superintendent has not returned his call regarding the Hambden Elementary school building.

The following Memorial Day update was provided:

- Keith McClintock will pick up corsages from Weidig's on Saturday morning.
- Catherine Wolcott will pick up the vehicle from Junction Auto on Saturday afternoon.

The following correspondences were presented:

- GC America250 Committee Updates.

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The next Trustee meeting will be on Thursday - June 4, 2026 at 6:30 pm (one day later than usual).
There being no further business to come before the Board at this time, the meeting adjourned at 6:53 p.m.

ATTESTED TO:

APPROVED BY:

Absent
Keith McClintock, Trustee

[Signature]
Dave Johnson

DATE APPROVED:

Absent
Keith McClintock

June 4, 2026

[Signature]
Catherine Wolcott