

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held May 7, 2025

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, May 7, 2025 at 6:30 p.m. with the following members present: Catherine Wolcott, and Keith McClintock. Also present was Fiscal Officer Mike Romans, Road Superintendent Dan Welker, Chief Hildenbrand, and those on the attached sign in sheet. Dave Johnson was absent.

Mrs. Wolcott called the Regular Meeting to order with the Pledge of Allegiance at 6:31 p.m.

Mrs. Wolcott reported that there was a quorum. Mrs. Wolcott and Mr. McClintock were present.

Mrs. Wolcott asked if any residents had questions or concerns to bring before the Board.

MINUTES

No minutes to approve.

ZONING INSPECTOR

Mr. Acquaviva reported that they held a variance hearing last week. Another variance application was received yesterday. Several permits were issued. A proposed amendment is being sent to the county for review.

ZONING

Mrs. Wolcott reported that the Zoning Commission met on Monday, May 5, 2025.

FIRE DEPARTMENT

Chief Hildenbrand submitted his call summary report for April.

Mrs. Wolcott asked the Board to declare attack hoses and nozzles as surplus and sell on GovDeals auction site.

MOTION 2025-57: Made by Mr. McClintock, seconded by Mrs. Wolcott to declare attack hoses and nozzles as surplus and sell on GovDeals auction site. Motion carried.

Chief Hildenbrand stated that the fire department purchased all new fire hoses through a grant and is selling the old hoses that are still in good condition.

Mrs. Wolcott stated that she and Mr. Romans are enjoying the fire academy classes being held at the Hambden Fire Station.

FINANCIAL

Mr. Romans asked the Board to pay off the 2019 Rosenbaum fire truck early as requested by Chief Hildenbrand. The truck will be paid off approximately two years early.

MOTION 2025-58: Made by Mr. McClintock, seconded by Mrs. Wolcott to Declare ~~attack hoses and nozzles as surplus and sell on GovDeals auction site.~~ Motion carried. *Pay off 2019 Rosenbaum fire truck early as requested by Chief.*

Mr. Romans reported that the month-end payroll and taxes totaled \$20,324.42

Mr. Romans reported that tonight's vendor warrants #14770 through and including #14801, totaling \$145,288.98, were submitted to the Board for approval and signature. Backup was attached to the checks. They will stand as approved. There were no questions from the Board.

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Mr. Romans reported that purchase orders #66-2025 through #72-2025 were submitted to the Board for signature and approval.

Mr. Romans reported that one blanket certificate was issued.

#88-2025 Acct 1000-410-430 Small tools & equipment \$400

MOTION 2025-59: Made by Mr. McClintock, seconded by Mrs. Wolcott to approve the blanket certificate as submitted. Motion carried.

Mr. Romans reported that three Re-allocation of Appropriations were made.

\$1,530 from 1000-110-599

\$1,100 to 1000-110-381 and \$430 to 1000-110-382 for insurance

\$600 from 2031-330-321

\$300 to 2031-330-381 and \$300 to 2031-330-382 for insurance

\$600 from 2191-220-382 to 2191-220-381 for insurance

Mr. Romans asked the Board to pass a Certificate of Need Resolution for renewal of the 0.8 mill road levy.

RESOLUTION 2025-6: A motion was made by Mr. McClintock, seconded by Mrs. Wolcott to pass a Certificate of Need Resolution for renewal of the 0.8 mill road levy. Roll call: Mrs. Wolcott, yes; Mr. Johnson – absent; and Mr. McClintock – yes.

Mr. Romans asked the Board to pass a Certificate of Need Resolution for replacement of the 1.5 mill fire levy.

RESOLUTION 2025-7: A motion was made by Mr. McClintock, seconded by Mrs. Wolcott to pass a Certificate of Need Resolution for replacement of the 1.5 mill fire levy. Roll call: Mrs. Wolcott, yes; Mr. Johnson – absent; and Mr. McClintock – yes.

Mr. Romans asked the Board to pass a Certificate of Need Resolution for replacement of the 1.5 mill fire levy to replace the existing 1.0 mill levy.

RESOLUTION 2025-8: A motion was made by Mr. McClintock, seconded by Mrs. Wolcott to pass a Certificate of Need Resolution for replacement of the 1.5 mill fire levy to replace the existing 1.0 mill levy. Roll call: Mrs. Wolcott, yes; Mr. Johnson – absent; and Mr. McClintock – yes.

Mr. Romans reported that the NOPEC energy grant has a balance of \$8,710.84. Several ideas were presented to the Board for consideration.

Mr. Romans asked the Board for approval of the OTARMA insurance renewal. The renewal premium cost an additional \$10,000.

MOTION 2025-60: Made by Mr. McClintock, seconded by Mrs. Wolcott renew the OTARMA insurance as presented. Motion carried.

Mr. McClintock suggested having our OTARMA representative Jim Zuccaro attend a meeting to discuss our property and liability coverage options.

ROADS

Mrs. Wolcott stated that three copies of the contract with Ronyak Paving need to be executed for the asphalt resurfacing of various roads in Hambden Township.

MOTION 2025-61: Made by Mr. McClintock, seconded by Mrs. Wolcott to execute the contract with Ronyak Paving for the asphalt resurfacing of various roads in Hambden Township. Motion carried.

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The Board was asked to change Section 601.1 of the Hambden Policy and Procedures manual by adding the quoted verbiage to the existing.
Normal hours of operation for the road department "beginning the day after Labor Day to the day before Memorial Day" are 7:00 AM to 3:30 PM with a 30-minute unpaid lunch.
"Normal hours of operation for the road department beginning Memorial Day to Labor Day are 6:00 AM to 2:30 PM with a 30-minute unpaid lunch."
MOTION 2025-62: Made by Mr. McClintock, seconded by Mrs. Wolcott to add the quoted verbiage to section 601.1 in the Hambden Policy and Procedure Manual.
Motion carried.

Mr. Welker recommended hiring John Haeseler as part-time seasonal employee for the road department at the rate of \$18 per hour.
MOTION 2025-63: Made by Mr. McClintock, seconded by Mrs. Wolcott to hire John Haeseler as part-time seasonal employee for the road department at the rate of \$18 per hour. Motion carried.

Mr. Welker submitted quotes to the Board for a new plow truck.

Henderson Products – Mack Chassis	\$120,381.00
Henderson Products – Freightliner Chassis	\$120,199.00
Valley Freightliner – Freightliner Chassis	\$233,408.00
Valley Freightliner – Western Star Chassis	\$139,637.00 Chassis only

MOTION 2025-64: Made by Mr. McClintock, seconded by Mrs. Wolcott to purchase the Henderson Mack Chassis plow truck for \$120,381.00 as recommended by Mr. Welker. Motion carried.

Mr. Welker submitted quotes for renting an Excavator for removal of a crossover pipe on Sisson Road. The pipe is too large for the township to remove.

JC's Hauling and Excavators	\$2,250.00
The CAT Rental Store	\$2,313.00
Tom Robison Trucking	No Response

JC's Hauling and Excavators quote includes and operator. The CAT Rental store is only the machine rental.
MOTION 2025-65: Made by Mr. McClintock, seconded by Mrs. Wolcott to approve the rental of the excavator and operator from JC's Hauling at the cost of \$2,250 for the crossover pipe on Sisson Road. Motion carried.

TOWNSHIP HALL

Mr. Welker has the parts for the automatic door closer. The parts were shipped for free.

Mrs. Wolcott stated that paperwork in the entryway needs to be updated.

SAFETY

Mr. Welker filed a claim to replace door glass on the tractor.

PARK

Mr. Petkosek reported that the port-a-potty has been tipped over twice. It appears to be vandalism and not the wind. The Chardon baseball league is working on the ball fields.

The next Park Board meeting is scheduled for May 20, 2025.

Mrs. Wolcott asked Mr. Welker to follow up on the phone number in the pavilion for pavilion rentals that was brought up at the last trustee meeting. The phone number is the landline for Mrs. Edelsky which has been disconnected.

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CEMETERY

Linda Bodi who has 2 graves in the cemetery, would like to plant or provide a tree or shrub to be planted near her graves. In the past Dave Heald did not want to plant anything in the new section because of the extra work cutting and trimming the cemetery. She is willing to provide the plant if the township approves and lets her know what variety/size would be acceptable. Mr. McClintock stated that allowing one person to plant trees or shrubs in the cemetery sets a precedence to all others. Trees and shrubs effect maintenance and makes it difficult to maneuver equipment for future burials.

Mr. Welker stated that the section posts have been stained, and the signs are installed. Many footers have been poured.

MISCELLANEOUS

The Board reviewed the status of the preparation and the participants of the Memorial Day parade and program.

The Board discussed future trash day dumpster requirements and the scrap tire grant.

Mrs. Wolcott reported that since the last trustee meeting the following correspondence was sent to the Board:

- April 21st Park inspection report
- OTARMA playground safety week
- OTARMA Board vacancy information.

There were no questions from the Board. The correspondence will be filed in the office.

Mr. Acquaviva stated that Mrs. Wolcott will be attending court with him on May 19th regarding the resident on Rt. 608.

Mr. Acquaviva reported that he has additional work due to the website still being down.

Mrs. Wolcott announced the next Board of Trustees meeting is scheduled for Wednesday, May 21, 2025 at 6:30 pm.

There being no further business to come before the Board at this time, the meeting adjourned at 7:17 p.m.

ATTESTED TO:



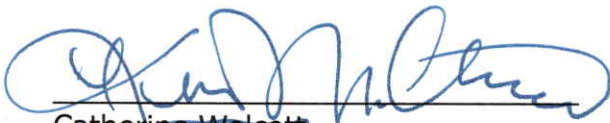
Mary Ann Dottore, Administrative Assistant

APPROVED BY:

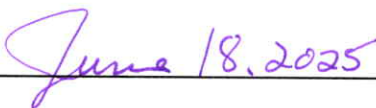


Catherine Wolcott

DATE APPROVED:


Catherine Wolcott

Keith McClintock




Dave Johnson