

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held MAY 6 20 26

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, May 6, 2026, at 6:30 p.m. with the following members present: Catherine Wolcott and Keith McClintock. Also, present was Fiscal Officer Mike Romans, Fire Chief Scott Hildenbrand, Zoning Inspector Richard Acquaviva, Road Superintendent Mike Welker, Road Worker Adam Babic, Jim and Linda Petkosek, Chuck Grasser, Elijah Haller (Geauga County Engineer's Office), and those on the attached sign in sheet.

Mr. McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m. (with Dave Johnson being absent).

Mr. McClintock reported that there was a quorum with Catherine Wolcott and Keith McClintock being present.

Elijah Haller from the Geauga County Engineer's Office was present to answer any questions regarding the paperwork provided to the Trustees for the asphalt resurfacing of various roads in Hambden Township (Kile Road, Steelhead Run, and Flyfisher Way). There were no questions.

A Resolution was presented to order the asphalt resurfacing of various roads in Hambden Township.

RESOLUTION 2026-3: Made by Catherine Wolcott, seconded by Keith McClintock to approve resolution to order the asphalt resurfacing of various roads in Hambden Township. Catherine Wolcott – yes; Keith McClintock – yes; David Johnson - absent.

MINUTES

Mr. McClintock presented the meeting minutes from the Regular meeting of March 18, 2026.

MOTION 2026-47: Made by Catherine Wolcott, seconded by Keith McClintock to approve the meeting minutes of the March 18, 2026 meeting. Catherine Wolcott and Keith McClintock were in favor, motion carried.

Mr. McClintock presented the meeting minutes from the Regular meeting of April 1, 2026.

MOTION 2026-48: Made by Catherine Wolcott, seconded by Keith McClintock to approve the meeting minutes of the April 1, 2026 meeting. Catherine Wolcott and Keith McClintock were in favor, motion carried.

ZONING INSPECTOR

Mr. Acquaviva stated he has issued several minor permits and has several pending. He reported that three properties are in violation – more to come.

ZONING

Chuck Grasser (Chairman of the Zoning Commission) stated that the Zoning Board would like to request that the Trustees remove Nathaniel Dye from the Zoning Board due to lack of attendance.

MOTION 2026-49: Made by Catherine Wolcott, seconded by Keith McClintock to remove Nathaniel Dye from the Zoning Board. Catherine Wolcott and Keith McClintock were in favor, motion carried.

MOTION 2026-50: Made by Catherine Wolcott, seconded by Keith McClintock to move Michelle Scott to a Full-Time member on the Zoning Board (from Alternate member). Catherine Wolcott and Keith McClintock were in favor, motion carried.

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FIRE DEPARTMENT

Chief Hildenbrand reported that there was very good turnout for the groundbreaking ceremony for the new fire station with close to 220 people watching it via live stream on the internet.

Mr. Hildenbrand stated that there will be another Citizen Fire Academy this year.

FINANCIAL

Mr. Romans reported that the month-end payroll warrants totaled \$21,499.95.

Mr. Romans reported that vendor warrants #15235 through and including #15268, totaling \$44,590.31, were submitted to the Board for approval and signature. Backup was attached to the checks. They will stand as approved. There were no questions from the Board.

Mr. Romans reported purchase orders #60-2026 through #64-2026 were issued.

Mr. Romans reported that there were five Blanket Certificates:

- #52-2026 Account #2041-410-490 for Supplies & Materials for Cemetery \$4,500.
- #53-2026 Account #1000-110-599-0002 for Operating Supplies \$900.
- #54-2026 Account #2021-330-420 for Operating Supplies \$7,000.
- #55-2026 Account #2031-330-420 for Operating Supplies \$8,000.
- #56-2026 Account #1000-330-251 for Uniform Reimbursement \$700.

MOTION 2026-51: Made by Catherine Wolcott, seconded by Keith McClintock to approve the Blanket Certificates. Catherine Wolcott and Keith McClintock in favor, motion carried.

Mr. Romans reported that there were four Re-allocations of Appropriations:

- \$4,500 from #2041-410-740 to 2041-410-490 for Cemetery Mats.
- \$900 from #1000-110-599 to 1000-110-599-0002 for Memorial Day Expenses
- \$1,200 from #1000-120-720 and \$6,000 from 1000-120-730 to 1000-120-360 for Office Flood Reconstruction
- \$6,000 from #2191-220-490 to 2191-220-519 for Fire/EMS Software

A Resolution was presented requesting future revenue from Road and Bridge Levy (tax year 2010) to be deposited into Road and Bridge Fund 2031 and discontinuing Permanent Improvement Fund 4301 after Jan. 1, 2027.

RESOLUTION 2026-4: Made by Catherine Wolcott, seconded by Keith McClintock to approve resolution as presented. Catherine Wolcott – yes; Keith McClintock – yes; David Johnson - absent.

A Certificate of Need Resolution was presented for renewal of 0.5 mill levy for current expenses of the subdivision.

RESOLUTION 2026-5: Made by Catherine Wolcott, seconded by Keith McClintock to approve Certificate of Need as presented. Catherine Wolcott – yes; Keith McClintock – yes; David Johnson - absent.

ROADS

Mike Welker stated that he is recommending replacing the Exmark mower – having many problems with the exiting mower.

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Mr. Welker reported that the culvert on Kile Road has been replaced in preparation for the resurfacing of the road later this summer.

Mr. Welker stated that he will be interviewing a candidate for the part-time seasonal road position this week. Another part-time seasonal employee (Brendon) started on Monday.

TOWN HALL

Catherine Wolcott reported that Paul Davis Restoration started dry wall work this week at the town hall. She is working on getting three electric quotes for the sign work needed at the town hall.

SAFETY

No report presented.

PARK

Linda Petkosek reported that she has a resident who called and wanted a brick for the walkway – and to purchase one for herself. The Board approved the sale of both bricks.

CEMETERY

Adam Babic reported quotes are being sought for a new grade bucket. Adam also reported that the new mats were purchased and received.

MISCELLANEOUS

The following Memorial Day update was provided:

- Bunting is to be hung by road crew on Town Hall, zoning office, and fences.
- Corsages have been ordered – Keith McClintock will pick them up from Weidig Floral on May 23.
- Geraniums have been ordered from Bryant’s. The Road crew will pick them up on May 22 and deliver them to the Hambden Congregational Church on Memorial Day.
- Fliers will be presented and left in the office for Trustees to hand out.
- Hambden Congregational Church has been confirmed.

The following correspondences were presented:

- Park inspection Reports of 2/18, 3/26, 3/31, 4/7, 4/14, 4/22, and 4/24.
- Weekly Work Logs: 3/23-3/27; 3/30-4/3; 4/6-4/10 & 4/11.
- Geauga County Sheriff’s Office Monthly Twp Report.
- First Energy proposed electric service rates effective July 2027.
- Hambden Park and Recreation Meeting.
- Geauga County Township Association – Affiliate Membership Form
- The Trustees agreed to add Mary Ann, Danielle and RJ as Affiliate Members.

The next Trustee meeting will be on May 20, 2026 at 6:30 pm.

There being no further business to come before the Board at this time, the meeting adjourned at 7:06 p.m.

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ATTESTED TO:

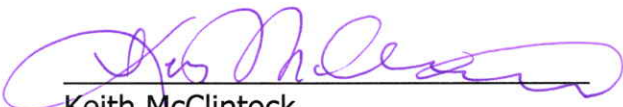
APPROVED BY:

Keith McClintock, Trustee

 ABSENT

Dave Johnson

DATE APPROVED:



Keith McClintock

May 20, 2026



Catherine Wolcott