

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held April 15, 20 26

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, April 15, 2026, at 6:30 p.m. with the following members present: Dave Johnson, Catherine Wolcott, and Keith McClintock. Also, present was Fiscal Officer Mike Romans, Fire Chief Scott Hildenbrand, Road Superintendent Mike Welker, Adam Babic, and those on the attached sign in sheet.

Mr. Johnson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Johnson reported that there was a quorum. All three trustees were present.

Mr. Johnson asked if any residents had questions or concerns to bring before the Board. There were none.

MINUTES

Mr. Johnson stated minutes will be ready for the next meeting.

ZONING INSPECTOR

Mr. Acquaviva was absent – no report presented.

ZONING

The Zoning Board will meet on Monday, May 4, 2026.

FIRE DEPARTMENT

Chief Hildenbrand reported that all the paperwork for the new fire station has been completed. Groundbreaking will be short coming, and Chief will let everyone know of the date. Chief Hildenbrand hopes to be in the new fire station by next Memorial Day (2027).

Chief Hildenbrand stated that he anticipates the Tanker Truck to be back in a couple of weeks. The work being done should extend the life of the truck by ten years.

FINANCIAL

Mr. Romans reported that the mid month payroll warrants totaled \$7,271.64.

Mr. Romans reported that vendor warrants #15215 through and including #15234, totaling \$23,520.96, were submitted to the Board for approval and signature. Backup was attached to the checks. They will stand as approved. There were no questions from the Board.

Mr. Romans reported purchase orders #56-2026 through #59-2026 were issued.

Mr. Romans reported that five Blanket Certificates were issued:

#47-2026	2031-330-490	Supplies, Materials, & Safety Equipment	\$1,500
#48-2026	2011-330-360	Contracted Services	\$3,000
#49-2026	2011-330-420	Gravel & Asphalt for Culvert Replacement	\$4,000
#50-2026	2281-230-510	Hambden Fire Dues & fees	\$888
#51-2026	1000-120-360	Flood Repair	\$9,400

Motion 2026-41: Made by Catherine Wolcott and seconded by Keith McClintock to approve the blanket certificates as presented. All if favor, motion carried.

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Mr. Romans reported that two re-allocations of Appropriations were made:
\$5,700 from 1000-110-599 to 1000-120-360 for office flood costs
\$150 from 2181-230-740 to 2281-230-510 for drug license renewal

Mr. Romans reported receipts for the month of March totaled \$1,007,506.68.
Expenditures for the month of March were \$277,143.40.
The Financial Statement for March totaled \$2,697,464.37.

Motion 2026-42: Made by Catherine Wolcott to approve the Financial Statement for March. Seconded by Keith McClintock. All in favor, motion carried.

ROADS

Mike Welker stated that the road department crew has been working on plow repair damage. He reported that they are trying a new salt wash neutralizer on the trucks to prolong their life.

Mr. Welker stated that he and Trustee McClintock met with Montville representatives on Friday evening to discuss the Kile Road cross over pipe repairs. Hambden will supply the equipment and work for the repairs and will track # of days and # of employees needed for the repairs. Montville in exchange will provide man hours support when needed by Hambden Township.

Mr. Johnson presented information on the ODOT Salt Contract.

Resolution 2026-02: Catherine Wolcott made a motion, seconded by Keith McClintock, to approve a Resolution Authorizing Participation in the ODOT Salt Contracts Awarded in 2026 for 1,000 tons on summer fill and 200 tons on winter fill. Roll call: Mr. Johnson – yes, Mr. McClintock – yes, Ms. Wolcott – yes.

Mike Welker presented a request to hire Darick Cornelious for summer help.

Motion 2026-43: Made by Catherine Wolcott and seconded by Keith McClintock to hire Darick Cornelious as a part-time, seasonal employee at a rate of \$19/hour starting the week of April 20, 2026. All in favor, motion carried.

Mr. Welker would like to dispose of some unneeded equipment.

Motion 2026-44: Made by Catherine Wolcott and seconded by Keith McClintock to declare a used snowplow and 3-point Concrete Mixer as surplus property and to place them on Gov.Deals. All in favor, motion carried.

The CAT Backhoe was discussed as well, but it was decided to hold onto the backhoe until we have a back up plan in place. Mr. Welker will look into pricing a new skid steer.

Mike Welker stated that the Roller will need to have some engine repairs/rebuild. Dave Johnson will call around for quotes and mechanics that may be able to perform the work.

TOWN HALL

Mrs. Wolcott reported that Mrs. Dottore has been working with the County ADP department on creating a GIS hall rental calendar program on Share Point.

Motion 2026-45: Catherine Wolcott made a motion to place the Township Hall Rentals on the GIS program using that Hambden Township Share Point Calendar, seconded by Keith McClintock. All in favor, motion carried.

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Catherine Wolcott stated that just prior to the meeting she received a quote for the electrical repairs needed for the electrical Information Board and light post. A quote of \$1,988.40 was received. Trustees will review and make a decision at the next meeting.

Catherine Wolcott reported that the Township’s insurance company has finally approved the town hall repairs by Paul Davis Restoration for the flood damage to the town hall. Mrs. Wolcott signed the work contract and is waiting for a call from the contractor with a start date.

SAFETY

No report presented.

PARK

Catherine Wolcott reported that proposed work on the park pavilions will cost more. The selected contractor has had an injury and cannot perform the work. The Park Board recommended going with the next lowest quote. The Board agreed.

Mike Welker stated that the road department crew will mow the ballfields this year. They will provide the Park Board with the scheduled mowing schedule (weather dependent).

CEMETERY

Dave Johnson presented a cemetery deed for Michael Pennell that the Board approved and signed.

Mr. Johnson provided an update on the re-pinning of the cemetery. In the past, the County Engineer has assisted with surveys of the cemetery – but they no longer are permitted to provide services outside of the road ROW. Mr. Johnson will seek quotes to have the cemetery perimeter surveyed and reference points established.

MISCELLANEOUS

Dave Johnson provided an update on the 250-Year Celebration committee and stated that seed packs are not available to the township for free - as was hoped. Mr. Johnson asked if Catherine Wolcott would contact Holden Arboretum to see if they had any seed packets available for the township.

It has been noted by a caller that the number listed for the Hambden Township Zoning Office on Google and the Geauga County website is incorrect. Mary Ann or Danielle will reach out to ADP to see if they can correct it – or if we will need to contact our webpage provider and paid to have the number corrected. Catherine Wolcott expressed frustration that staff cannot make changes to the township website – in that training has not been provided. She requested up to \$1,000 in funds for training for staff to learn how to make changes to the website.

MOTION 2026-46: Catherine Wolcott made the motion to approve up to \$1,000 in training funds for website maintenance training of staff, seconded by Keith McClintock. All in favor, motion carried.

Catherine Wolcott stated that she and Mr. McClintock will be unable to make the first scheduled Board meeting in June. It was agreed to move the first Trustee meeting of June to June 4th.

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The following follow-up on Memorial Day preparation was noted:
Parade Marshal – Norma Piras
Opening Remarks – Catherine Wolcott
Speaker – Doug Lundblad
Introduction of Speaker – Dave Johnson
Closing Remarks – Keith McClintock
Geauga County Fair Band – Confirmed
Geauga County Highlanders – Confirmed
Reading of Vet Names – Glen Palmer
Freedom Alliance Church – Pastor Beorn will provide Benediction
Hambden Congregational Church – Awaiting phone call back
Bryant’s Forever Green – 48 red geraniums – will call next week
Weidig’s Floral – calling next week for one corsage
Road Department staff will set up microphones and speakers in park

Spring Trash Day will take place on April 24th from 8 am – noon.

The following correspondence was presented:
• Geauga County Sheriff’s Office Monthly Township Report

The next Trustee meeting will be on May 6, 2026, at 6:30 pm.

There being no further business to come before the Board at this time, the meeting adjourned at 7:28 p.m.

ATTESTED TO:

APPROVED BY:

Keith McClintock, Trustee

Dave Johnson

DATE APPROVED:

Keith McClintock

May 20, 2026

Catherine Wolcott