

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held March 4, 2026

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, March 4, 2026, at 6:30 p.m. with the following members present: Dave Johnson and Catherine Wolcott. Keith McClintock was not present due to illness. Also, present was Fiscal Officer Mike Romans, Fire Chief Scott Hildenbrand, Road Superintendent Mike Welker, Adam Babic, and those on the attached sign in sheet.

Mr. Johnson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Johnson reported that there was a quorum. Both he and Mrs. Wolcott were present.

Mr. Johnson asked if any residents had questions or concerns to bring before the Board. There were no concerns expressed.

MINUTES

Mr. Johnson reported there were no minutes presented.

ZONING INSPECTOR

No report presented.

ZONING

The Zoning Board met on Monday, March 2 and recommended the appointment of Michelle Scott as a member of the Zoning Commission board and the appointment of Renee Chesnes as an alternate member to the Zoning Commission board.

MOTION 2026-26: Made by Mrs. Wolcott and seconded by Mr. Johnson to appoint Michelle Scott as a member of the Zoning Commission board. Majority in favor, motion carried.

MOTION 2026-27: Made by Mrs. Wolcott and seconded by Mr. Johnson to appoint Renee Chesnes as an alternate member of the Zoning Commission board. Majority in favor, motion carried.

FIRE DEPARTMENT

Chief Hildenbrand reported that seven bids were received for the new fire station construction bid package and all were within budget. Four of the firms will be interviewed on March 13, 2026. Groundbreaking will take place in early April, and a live webcam will be situated on site to monitor construction progress. The project is anticipated to last 240 to 425 days over 18 months.

FINANCIAL

Mr. Romans reported that the month-end payroll warrants totaled \$14,698.26.

Mr. Romans reported that vendor warrants #15162 through and including #15175, totaling \$22,631.02, were submitted to the Board for approval and signature. Backup was attached to the checks. They will stand as approved. There were no questions from the Board.

Mr. Romans reported purchase orders #41-2026 thru #44-2026 have been issued since the last meeting.

Mr. Romans reported blanket certificate #45-2026 was issued.

MOTION 2026-28: Made by Mrs. Wolcott and seconded by Mr. Johnson to approve blanket certificate #45-2026. Majority in favor, motion carried.

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Mr. Romans asked the Board to consider the Permanent Appropriation as presented.
RESOLUTION 2026-1: Made by Mrs. Wolcott and seconded by Mr. Johnson to approve the Permanent Appropriations as presented. Upon call of roll: Mrs. Wolcott – yes, Mr. McClintock - absent, Mr. Johnson – yes. Motion carried by majority vote.

Mr. Romans reported that two Re-allocations of Appropriations were made.
\$2,000 from 1000-110-740 to 1000-120-323 for gutter replacement
\$10,400 from 1000-110-381 and \$2,600 from 1000-110-382 to 1000-330-420 for salt and fuel
\$150 from 2021-330-599 to 2021-330-213 for Medicare
\$150 from 2031-330-599 to 2031-330-213 for Medicare

Mr. Romans asked the Board where they would like cemetery hours paid from.
MOTION 2026-29: Made by Mrs. Wolcott and seconded by Mr. Johnson to pay cemetery hours out of the cemetery fund. Majority in favor, motion carried.

ROADS

Mr. Welker reported that spring maintenance on the trucks and small engines has been performed

Mr. Johnson presented an agreement between Hambden Township and Leroy Township in Lake County for the management of Radcliffe Road. The Agreement outlines the maintenance of the western end of Radcliffe Road being performed by Hambden Township and eastern end being performed by Leroy Township. The Board will vote on the agreement at the next meeting after several typographical errors are fixed.

TOWNSHIP HALL

Mrs. Wolcott reported the gutters have been replaced. Good Earth Excavating will be contacted concerning the leaks in the septic storage tank. Mike Welker will get a quote on replacing the GFI on the front electronic sign display.

SAFETY

No report presented.

PARK

Mrs. Wolcott reported that the Park Board will meet Tuesday, March 24th at 6:00 p.m. Mike Welker stated Claridon Township will allow Hambden to borrow their skid steer for trail work this spring.

CEMETERY

Adam Babic stated that the deed still has not been presented from the resident seeking a refund for two grave sites.

MISCELLANEOUS

Mrs. Wolcott stated that the person she was considering for parade marshal will not be available to participate. We are still looking for a parade marshal and a speaker. Mr. Johnson stated he would present further information on the 250th anniversary celebration at the next meeting.

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The following correspondences were presented:

- Weekly Worklogs
- Welder Safety
- Geauga County 911 Review Committee Report
- Geauga County Sheriff's Office Monthly Report

There being no further business to come before the Board at this time, the meeting adjourned at 6:58 p.m.

The next Trustee meeting will be on March 18, 2026 at 6:30 pm.

ATTESTED TO:

APPROVED BY:

Keith McClintock, Trustee



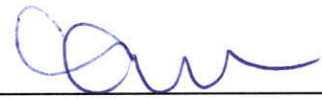
Dave Johnson

DATE APPROVED:



Keith McClintock

March 18, 2026



Catherine Wolcott

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