

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held February 4, 2026 20

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, February 4, 2026, at 6:30 p.m. with the following members present: Dave Johnson, Keith McClintock, and Catherine Wolcott. Also, present were Fiscal Officer Mike Romans, Fire Chief Scott Hildenbrand, Zoning Inspector Richard Acquaviva, Road Superintendent Mike Welker, Road Worker Adam Babic and those on the attached sign in sheet.

Mr. Johnson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Johnson reported that there was a quorum. All three trustees were present.

Mr. Johnson asked if any residents had questions or concerns to bring before the Board. Patrick Palattella, who resides on Regents Way attended the meeting to complain about his mailbox being hit by a township plow. Mr. Palattella called Trustee McClintock the previous day and asked that the video be pulled from the plow truck. Mike Welker pulled that video which showed that the plow did not strike the mailbox – thrown snow did. Mr. Palattella disagrees. Mr. McClintock stated we are not here to argue the point and recommended the Board provide a replacement mailbox. The Board agreed.

Mr. Ross Pace (another resident on Regents Way) complained that his box and post were struck earlier in the season – but did not know the date. Staff reviewed the situation at the time of the complaint and determined that the damage was the result of snow thrown and not being hit by a plow.

MINUTES

Minutes will be ready for the next meeting.

ZONING INSPECTOR

Mr. Acquaviva stated that he did not have anything new to report.

ZONING

Mr. McClintock mentioned the Zoning Board met on Monday and discussed potential topics/issues to consider in 2026.

FIRE DEPARTMENT

Chief Hildenbrand passed out the December 2025 and January 2026 call reports. He stated that the bid package for the new fire station went out and the Board was copied. Mr. Hildenbrand stated that they will stay on budget – even if concessions need to be made.

FINANCIAL

Mr. Romans reported that the mid-month payroll warrants totaled \$18,282.21.

Mr. Romans reported that vendor warrants #15124 through and including #15140, totaling \$211,305.88, were submitted to the Board for approval and signature. Backup was attached to the checks. They will stand as approved. There were no questions from the Board.

Mr. Romans reported purchase orders #36-2025 thru #38-2026 have been issued since the last meeting.

Mr. Romans reported receipts for the month of December 2025 totaled \$50,19.69, and expenditures totaled \$74,109.57.

Held February 4, 2026

Mr. Romans stated the Financial Statement for December 2025 was \$2,224,504.61 and asked for a motion to approve.

MOTION 2026-17: Made by Catherine Wolcott and seconded by Keith McClintock to approve the December 2025 Financial Statement as presented. All in favor, motion carried.

Mr. Romans stated that a resolution is needed to accept the NOPEC Energized Community grant.

RESOLUTION 2026-01: Made Catherine Wolcott and seconded by Keith McClintock to accept the NOPEC Energized Community grant. All in favor, motion carried.

ROADS

Mr. Welker reported it has been a busy snow plowing season. He reported the majority of township roads have been "winged" back. Mr. Welker stated one of the plow trucks had a leak in the fuel tank. He is in the process of replacing the tank.

Mr. McClintock stated he has made some additions for clarification to the township mailbox replacement policy. Mr. McClintock asked that the proposed changes be reviewed by the Board and legal counsel for consideration at our next meeting.

TOWNSHIP HALL

No report presented.

SAFETY

No report presented.

PARK

No report presented.

CEMETERY

Mr. Johnson reported that there will be a presentation on the GIS Cemetery application at our next meeting.

MISCELLANEOUS

Don Rice from Metzenbaum requested to visit the Board in April.

Mr. McClintock stated it is not too early to consider the Parade Marshall and featured speaker for this year's Memorial Day parade and ceremony.

Mr. McClintock stated newsletter articles are due on February 13th.

An appointment of Pool Representative and Alternate is needed for OTARMA.

MOTION 2026-18: Made by Catherine Wolcott and seconded by Keith McClintock to appoint Dave Johnson as the Pool Representative and Keith McClintock as the Alternate. All in favor, motion carried.

The following correspondence was presented:

- Weekly worklogs
- Snowplow route logs
- County Farmland Preservation Grant Opportunity.

MOTION 2026-19: Made by Catherine Wolcott and seconded by Keith McClintock to provide a letter of support to the Geauga County Planning Commission for the County Farmland Preservation Grant application. All if favor, motion carried.

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The next Trustee meeting will be on February 18, 2026 at 6:30 pm.

There being no further business to come before the Board at this time, the meeting adjourned at 7:23 p.m.

ATTESTED TO:

APPROVED BY:

Keith McClintock

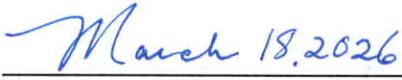


Dave Johnson

DATE APPROVED:



Keith McClintock



March 18, 2026



Catherine Wolcott

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