

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 21 2026

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, January 21, 2026, at 6:30 p.m. with the following members present: Dave Johnson, Keith McClintock and Catherine Wolcott. Also, present were Fiscal Officer Mike Romans, Zoning Inspector Richard Acquaviva, Road Superintendent Mike Welker, and those on the attached sign in sheet.

Mr. Johnson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Johnson reported that there was a quorum. All three trustees were present.

HAMBDEN RESIDENTS

Mr. Johnson asked if any residents had questions or concerns to bring before the Board. Mr. Steve Oluic introduced himself and announced that he is running for County Commissioner. Doug Lundblad attended with Steve and introduced himself. Mr. Oluic provided a little background on himself and stated why he is running for County Commissioner.

MINUTES

Minutes will be ready for the next meeting.

ZONING INSPECTOR

Mr. Acquaviva stated that he has had no permits issued in the past two weeks. Mr. Acquaviva mentioned that the Zoning Board of Appeals would be meeting to discuss an appeal for the Hambone.

ZONING

Mr. McClintock mentioned the Zoning Board met this month for their annual organizational meeting. The next meeting is scheduled for February 2, 2026.

FIRE DEPARTMENT

Chief Hildenbrand was not present but left a report for Mr. Johnson. Everything is a “go” for the new fire department construction. General design of the station is complete and clearing is underway.

FINANCIAL

Mr. Romans reported that the mid-month payroll warrants totaled \$16,415.17. Mr. Romans reported that vendor warrants #15107 through and including #15123, totaling \$14,716.22, were submitted to the Board for approval and signature. Backup was attached to the checks. They will stand as approved. There were no questions from the Board.

Mr. Romans reported purchase orders #151-2025 and #31-2026 through #35-2026 have been issued since the last meeting.

Mr. Romans reported that there were no blanket certificates issued.

Held January 21 2026

Three re-allocations of Appropriations were made:
\$3,900 from 1000-330-599 to 1000-110-519 for Microsoft 365 Annual Renewals
\$300 from 2041-410-599 to 2041-410-341 for Cemetery Sextant Cell Phone
\$3,000 from 1000-330-599 to 1000-330-420 for Fuel Tank Purchase and Fill Up-Centerra

Mr. Romans stated that the township was notified of receiving another NOPEC Energized Community Grant.

Mr. Romans mentioned that he spoke with a gentleman at the Geauga County Township Trustees Association dinner regarding the availability of a state grant being offered which can pay for the demolition of abandoned properties. Mr. McClintock will reach out to Dr. Hanlon at Chardon Local Schools to see if the offer of Hambden Elementary was still on the table. If the township can acquire the property and have the building torn down at no expense, the acquisition would make sense.

ROADS

Mr. Welker reported that the dashboard cameras have been installed on all plow trucks. Mr. Welker stated that the diesel fuel tank has been delivered to the town hall (still waiting on the gasoline tank). The tanks will be mounted and installed once they are both at the town hall.

Mr. Welker requested that the road department staff not be required to take lunch breaks during days of heavy plowing. The road crew works straight through on those shifts to keep our roads cleared and safe. Mr. McClintock stated he would check with legal counsel to see if this is permissible.

Mr. Welker inquired if compensatory time could be added to the Employee Handbook as an overtime option in lieu of pay.

MOTION 2026-15: Made by Catherine Wolcott and seconded by Keith McClintock to approve adding compensatory time to the Hambden Township Employee Handbook. All in favor, motion carried. Mr. Romans stated he would need to do some research to make sure recording of compensatory time is properly recorded into the State accounting system.

The Engineer’s office is requesting the Board to approve the Annual Township Highway System Mileage Certification showing 25.793 miles (no change from last year).

MOTION 2026-16: Made by Mrs. Wolcott, seconded by Mr. McClintock to approve the Annual Township Highway System Mileage Certification as submitted. Motion carried by unanimous vote.

TOWNSHIP HALL

No report presented.

SAFETY

No report presented.

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 21 20 26

PARK

Mrs. Wolcott stated that the Park Board met on January 20, 2026. There will not be a park commission meeting in February.

CEMETERY

Mr. Johnson reported that there will be a presentation on the new cemetery GIS application at the second Trustee meeting in February.

MISCELLANEOUS

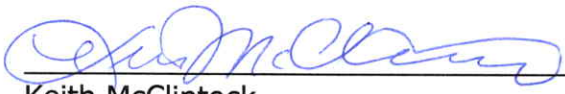
Mary Ann Dottore left the following report:
Spring Trash Day quote requests were sent on 1/8/2026 and 1/13/2026.
The Scrap Tire Grant was submitted on 1/14/2026.
A request was made to add the Hambden Fire Department website link to the Township's Website.
Mr. Johnson asked the Board to consider what Hambden can do for the 250th anniversary of the United States. More to come.

- The following correspondence were presented:
- 1/5/26-1/11/26 and 1/12/26-1/18-26 Weekly work logs
 - 12/31/26-1/1/26 and 1/15/26 Plow logs
 - Ohio Division of Liquor Control-Liquor License for Hambone
 - Winter Salt Week 2026-Flier
 -

There being no further business to come before the Board at this time, the meeting adjourned at 7:20 p.m.

The next Trustee meeting will be on February 4, 2026 at 6:30 pm.

ATTESTED TO:


Keith McClintock

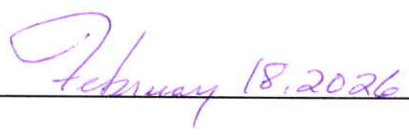
APPROVED BY:


Dave Johnson

DATE APPROVED:


Keith McClintock


Catherine Wolcott



RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 21 20 26

PAGE
INTENTIONALLY
LEFT
BLANK