

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 1014B

Held October 2, 2024

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, October 2, 2024 at 6:30 p.m. with the following members present: Keith McClintock, Catherine Wolcott, and Dave Johnson. Also present was the Fiscal Officer Mike Romans, Fire Chief Scott Hildenbrand, Road Superintendent Mike Welker, and those on the attached sign in sheet.

Chairman McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. McClintock reported that there was a quorum.

HAMBDEN RESIDENTS

No report.

MINUTES

Regular Meeting of September 18, 2024 were available.

ZONING INSPECTOR

Mr. Acquaviva was absent.

ZONING

Mrs. Wolcott stated the next Zoning meeting will be at 6:30 p.m. on Monday, October 7, 2024.

FIRE DEPARTMENT

Chief Hildenbrand provided a call summary of the Fire Department activities for the month of September.

Chief Hildenbrand stated after waiting two years, the Fire Department finally received the new squad and it will be in full operation after the radios are installed.

Chief Hildenbrand stated the 1st clam bake on September 21, 2024 was sold out. The next clam bake is scheduled for Saturday, October 19, 2024.

Chief Hildenbrand stated they are ready to sell the 2009 Braun squad.

Mr. McClintock asked for a motion to declare the 2009 Braun Ambulance as surplus property as unneeded and sell on GovDeals.

MOTION 2024-129: Made by Mr. Johnson, seconded by Mrs. Wolcott to declare the 2009 Braun Ambulance as surplus property as unneeded and sell on GovDeals. Motion carried by unanimous vote.

FINANCIAL

Mr. Romans reported that month end payroll warrants totaling \$13,955.08 were issued.

Mr. Romans reported that vendor warrants #14508 through and including #14521, totaling \$35,926.54 were issued and submitted to the Board for approval signatures. Backup documents were attached to the checks.

Mr. Romans reported that purchase orders #112-2024 and #114-2024 were issued and submitted to the Board for approval signatures.

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held October 2, 20 24

Mr. Romans reported that two blanket certificates were issued.
#102-2024 Acct 2041-410-599 Miscellaneous Expenses \$300
#103-2024 Acct 2281-230-420 Operating Supplies \$1,500
MOTION 2024-130: Made by Mr. Johnson, seconded by Mrs. Wolcott to approve the Blanket Certificates as submitted. Motion carried by unanimous vote.

Mr. Romans reported that one Re-allocation of Appropriations was made.
\$1,200 from 2281-230-599 to 2281-230-381 new ambulance insurance coverage.
\$400 from 2281-230-382 to 2281-230-381 new ambulance insurance coverage

Mr. Romans asked for an update on the Reserve Fund. Mr. McClintock stated he is still collecting information to prepare the request for proposals for the professional service fees for the Township properties.

Mr. Romans reported the Faithful Performance of Duty list was updated this week by removing Bob Hall and adding Vicki Pallat. The list was submitted to the Geauga County Treasurer's Office yesterday.

ROADS

Road Superintendent Mike Welker reported on the number of radios that were needed for the vehicles and equipment. The quotes were as follows.

MOBILE radio quotes:

Hudson Communication LLC	Tait TM9400	\$ 4,494.00
Northeastern Communications	Kenwood VM5930	\$14,317.42

PORTABLE radio quotes:

Hudson Communication LLC	Tait TP9600	\$9,074.40
Northeastern Communications	Kenwood VP5000	\$9,671.52
Hudson Communication LLC	L3 Harris XL-45P	\$7,476.00

Mr. Welker recommended the quotes received from Hudson Communications LLC for the Tait brand radios which he has used in the past.

MOTION 2024-131: Made by Mr. Johnson, seconded by Mrs. Wolcott to buy and install 5 Tait TM9400 Mobile radios and 4 Tait TP9600 Portable radios from Hudson Communication LLC not to exceed \$21,500.00. Motion carried by unanimous vote.

Mr. McClintock stated the Township received notification from the County Engineer's Office to assign address 9530 Hinsdale Road to parcel 15-102422. Mr. McClintock stated he has been handling those notifications in coordination with the Zoning Inspector who verifies that there is no zoning issue that could possibly cause a conflict with the address assignment. Once cleared by the Zoning Inspector, Mr. McClintock responds to the County Engineer to assign the address.

Mr. Welker stated the chip & sealing of the road have been completed.

Mr. McClintock reported the Fall Trash Day remained busy through the day.

Mr. McClintock stated there will be an Executive Session at the end of the meeting to discuss the hiring of a Road Department employee.

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held October 2, 20 24

TOWNSHIP HALL

Mrs. Wolcott stated she received three quotes for the man doors in the road garage. Two of the three quotes included the framing. Mrs. Wolcott will request a revised quote from the third vendor for a fair comparison.

Mrs. Wolcott stated she called The Illuminating Company three times this week.

Mr. McClintock suggested that Mrs. Wolcott basically start over and call The Illuminating Company to report a new service ticket versus waiting any longer for a response about the initial reported issue.

SAFETY

Mike Welker would like to get Adam Babic a CPR card. Chief Hildenbrand stated Adam should contact David Baird at the Fire Department for CPR training.

PARK

Mr. McClintock stated the next Park Board meeting is scheduled for Tuesday, October 15, 2024.

CEMETERY

Mr. McClintock asked the Board to sign a deed for Debora Molan to purchase a grave in the Hambden Township cemetery.

MISCELLANEOUS

Mr. McClintock stated that Hambden Township usually follow the City of Chardon trick or treat schedule. This year trick or treat is scheduled for Thursday, October 31, 2024 from 5:30 p.m. to 7:30 p.m. The Trustees agreed to follow the same schedule.

Mr. McClintock reported that since the last trustee meeting the following correspondence was sent to the Board:

- Weekly Work Logs
- Park Inspection Reports
- Safety Meeting Reports
- Geauga County Sheriff's Office September call report
- Harriet Tubman Fall Fundraiser for Human Trafficking
- Ohio Township Association Risk Management Authority nominee request.

There were no questions from the Board. The correspondence will be filed in the office.

Mr. Romans reported that the existing resolution authorizing intent to dispose of unneeded township property be listed on GovDeals. Mr. McClintock offered to prepare a resolution for the next meeting to allow the Bobcat mower and string trimmer to be listed for sale on Facebook Marketplace as well as being able to accept silent bids for more flexibility. The new resolution will be submitted to Assistant Prosecutor Susan Weiland for approval. Mr. McClintock and Mr. Romans explained the cost saving benefits if the township is able to use other platforms to sell unneeded equipment.

MOTION 2024-132: Made by Mr. Johnson, seconded by Mrs. Wolcott to enter executive session at 7:00 p.m. for the purpose of discussing the hiring of road department staff. Motion carried.

Open session resumed at 7:10 p.m.

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held October 2, 20 24

Mr. McClintock stated that the Hambden Township Trustees will be offering Hunter Knight the position of full-time road worker at a rate of \$19.00 per hour with the condition that he will receive a Class B CDL license within a reasonable time frame with a tentative start date of October 15, 2024. The township will pay for the CDL classes with a written agreement between the township and Mr. Knight stating he will be responsible for reimbursement if he resigns prior to a set date.

MOTION 2024-133: Made by Mr. Johnson, seconded by Mrs. Wolcott to hire Hunter Knight as a full-time road worker at a rate of \$19.00 per hour with the conditions stated above. Motion carried by unanimous vote.

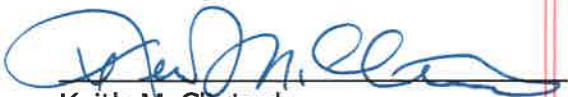
Mr. McClintock announced the next Board of Trustees' meeting is scheduled for Wednesday, October 16, 2024 at 6:30 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 7:13 p.m.

ATTESTED TO:

APPROVED BY:


Mary Ann Dottore
Administrative Assistant


Keith McClintock

DATE APPROVED:


Catherine Wolcott

December 18, 2024


Dave Johnson