

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 4, 2024

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, September 4, 2024 at 6:30 p.m. with the following members present: Keith McClintock, Catherine Wolcott and Dave Johnson. Also present was Fiscal Officer Mike Romans, Road Superintendent Mike Welker, Chief Hildenbrand and those on the attached sign in sheet.

Mr. McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. McClintock reported that there was a quorum. All three trustees were present.

Mr. Riccio of Radcliffe Road asked the Board what they have found regarding the agreement with Leroy Township for road maintenance. The Board stated that Hambden Township will need to take over the snow maintenance of Radcliffe Road on the North side of the road. Mr. Johnson stated that Mike Welker will schedule a time to replace the culvert pipe for Mr. Riccio.

Mr. McClintock stated that five Fall Trash Day quote requests were sent.

- Waste Management – No quote received.
- Penn Ohio – No quote received
- Dumpster Bandit – No quote received.
- Rumpke – No quote received.
- Major Disposal
 - \$265 per haul for trash + \$45.50 per ton
 - \$265 per haul for metal (40 yd. containers)

MOTION 2024-116: Made by Mr. Johnson, seconded by Mrs. Wolcott to award fall trash day hauling to Major Disposal as quoted. Motion carried by unanimous vote.

MINUTES

Mr. McClintock stated that the minutes of the August 21, 2024 meeting were sent to the Board for review. There was no response from any of the Board. The minutes will be approved at the next trustee meeting.

ZONING INSPECTOR

Mr. Acquaviva was absent.

ZONING

Mrs. Wolcott reported that the Zoning Commission is scheduled to be held on Monday, September 9, 2024 at 6:00 p.m.

FIRE DEPARTMENT

Chief Hildenbrand provided a call summary of the Fire Department activities for the month of August.

Chief Hildenbrand stated that the Hambden fire department provided coverage three times at the great Geauga County Fair.

Chief Hildenbrand reported that the first 2024 clambake fundraiser at the fire department is scheduled for September 21, 2024.

Chief Hildebrand reported that the new squad is due to be delivered within the next couple week. Due to the delay a \$2,000 deduction was made to the invoice.

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FINANCIAL

Mr. Romans reported that the month-end payroll and taxes totaled \$11,429.44.

Mr. Romans reported that tonight vendor warrants #14471 through and including #14494 totaling \$38,587.33 were submitted to the Board for approval and signature. Backup was attached to the checks. They will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase order #102-2024 through and including #105-2024 were submitted to the Board for signature and approval.

Mr. Romans reported that no blanket certificates were issued.

Mr. Romans reported that no re-allocation of appropriation was made.

Mr. Romans asked the board to pass resolution accepting the amounts and rates as determined by the budget Commission and authorize the necessary tax levies and certify them to the county auditor.

RESOLUTION 2024-22: Made by Mr. Johnson, seconded by Mrs. Wolcott to pass the resolution accepting the amounts and rates as determined by the budget Commission and authorize the necessary tax levies and certify them to the county auditor. Upon call of roll: Mr. Johnson-yes, Mrs. Wolcott- yes, Mr. McClintock – yes. Motion carried by unanimous vote.

Mr. Romans advised the Board that total receipts for July were \$84,065.81 and the total expenditures were \$366,639.74

Mr. Romans reported that the board was given the July financial statement indicating a combined balance of \$2,376,022.04.

MOTION 2024-117: Made by Mr. Johnson, seconded by Mrs. Wolcott to approve the July financial statement as submitted. Motion carried by unanimous vote.

Mr. Romans asked the board to approve the ballot language for issue 22 renewal of tax levy for Parks and Recreation. Mr. McClintock read the ballot language.

MOTION 2024-118: Made by Mr. Johnson, seconded by Mrs. Wolcott to approve the ballot language for issue 22 renewal of tax levy for Parks and Recreation. Motion carried by unanimous vote.

Mr. Romans reported that the .8 mil permanent improvement levy will not be on the 2024 November ballot. When completing the paperwork to be submitted for the levy Mr. Romans discuss the ballot language with the Geauga County auditor’s office. When the official verbiage was sent to the Board of Elections, the state auditor rejected the ballot language. The levy expires next year. We have 2025 to place it on the ballot.

Mr. Romans asked the board to approve the hiring of Vicki Pallat as assistant to the fiscal officer.

MOTION 2024-119: Made by Mr. Johnson, seconded by Mrs. Wolcott to approve the hiring of Vicki Pallat as assistant to the fiscal officer for a maximum 40 hours per month. Motion carried by unanimous vote.

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ROADS

Mr. McClintock asked the board to accept the resignation of Ceaira O’Handley effective September 3, 2024. No reason or notice was given for the resignation.

MOTION 2024-120: Made by Mr. Johnson, seconded by Mrs. Wolcott to accept the resignation of Ceaira O’Handley effective September 3, 2024. Motion carried by unanimous vote.

Mrs. Wolcott stated that she is still working on getting quotes for the man door replacement on the garage.

Mr. McClintock asked the board to declare the following items as surplus, unneeded equipment.

- Bobcat Kawasaki mower ZT2009 Model 942203
- Echo String Trimmer Model SRM-225
- Echo String Trimmer Model SRM-2400

MOTION 2024-120: Made by Mr. Johnson, seconded by Mrs. Wolcott to declare the Bobcat Kawasaki mower ZT2009 Model 942203, Echo String Trimmer Model SRM-225 and the Echo String Trimmer Model SRM-2400 as surplus, unneeded equipment. Motion carried by unanimous vote.

Due to the minimal value of the items, Mr. McClintock will check with Assistant Prosecutor Susan Weiland regarding disposal of the property by a closed auction versus listing the items on GovDeals and paying an advertising fee.

Mr. McClintock stated he received the 2025 Township Road project request form from the Geauga County engineer’s office. The recommendation from the Road Superintendent and Mr. McClintock is to remove the first 850 feet of Sawmill Drive (concrete) and replace with 9” asphalt on existing base and the repaving of Sisson Road. Mr. McClintock will check with the engineer’s office regarding overlay recommendations.

Mr. Welker reported that the road department has begun chip and seal on several of the Township roads.

TOWNSHIP HALL

Mr. Johnson stated he was happy with Hildenbrand Home Services work on installing the new entry doors. Mr. Hildenbrand had some challenges due to the way the entry was built.

Mr. Romans ask the Board where they would like to relocate the brass sign that was originally located over the interior set of doors in the entryway. There is now an outlet located there for the operation of the new automatic doors. The board agreed to relocate the brass sign and to the South side wall between the two sets of entry doors.

SAFETY

No report.

PARK

No report.

CEMETERY

No report.

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MISCELLANEOUS

Mr. McClintock stated that he would like articles for the fall newsletter sent to him by September 20th. He is hoping to have the newsletter mailed the first week of October.

Mr. McClintock reported that the following correspondence was sent to the board.

- Cuyahoga County - Vibrant NEO survey.
- Geauga Township Association quarterly dinner meeting invitation.

There were no questions from the Board. The paperwork will be filed in the office.

Mr. McClintock announced the next Board of Trustees meeting is scheduled for Wednesday, September 18, 2024 at 6:30 pm.

~~MOVED~~ 2024-122
Mr. Johnson made a motion; Catherine Wolcott seconded the motion to enter executive session at 7:10 p.m. to discuss hiring a road employee.

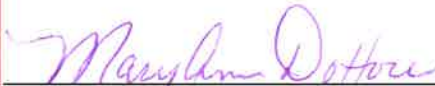
Open session resumed at 7:25 p.m.

~~MOVED~~ 2024-123
Mr. Johnson made a motion to hire Kevin Talty as a full-time road employee at a starting rate of \$20 per hour, effective September 9, 2024 on the condition of getting his Class B CDL license.

There being no further business to come before the Board at this time, the meeting adjourned at 7:26 p.m.

ATTESTED TO:

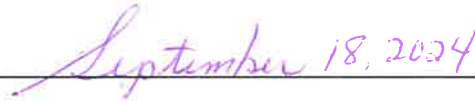
APPROVED BY:


Mary Ann Dottore, Administrative Assistant


Keith McClintock

DATE APPROVED:


Catherine Wolcott


September 18, 2024


Dave Johnson