

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held October 16, 20 24

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, October 16, 2024 at 6:30 p.m. with the following members present: Keith McClintock, Catherine Wolcott, and Dave Johnson. Also present was the Fiscal Officer Mike Romans, Road Superintendent Mike Welker, Zoning Inspector Richard Acquaviva, Fire Chief Scott Hildenbrand, and those on the sign in sheet.

Chairman McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. McClintock reported that there was a quorum. All three trustees were present.

HAMBDEN RESIDENTS

No report.

MINUTES

No minutes were available for approval.

ZONING INSPECTOR

Mr. Acquaviva reported that several permits were issued.

Mr. Acquaviva reported that the Board of Zoning Appeals held two variance hearings. Both variances passed without any issues.

Mr. Acquaviva stated that he met with Assistant Prosecutor Susan Weiland regarding the Columbi commercial property which the Board signed off on last month is proceeding through the court process.

Mr. Acquaviva stated that the cargo container amendment is almost ready to be submitted to the Board for approval.

ZONING

Mrs. Wolcott stated the next Zoning Commission meeting is scheduled for Monday, November 4, 2024 at 6:00 p.m.

FIRE DEPARTMENT

Chief Hildenbrand stated that the 2nd annual clam bake fundraiser if scheduled for October 19, 2024.

Chief Hildenbrand stated that Santa will be riding around the township on the fire truck again this year.

Chief Hildenbrand reported that a disabled child was given a ride on the fire truck for her birthday.

FINANCIAL,

Mr. Romans reported that mid-month payroll totaling \$8,720.53 were issued.

Mr. Romans reported that vendor warrants #14522 through and including #14536, totaling \$7,376.69 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

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Mr. Romans reported that purchase orders #115-2024 through #116-2024 were submitted to the Board for signature and approval.

Mr. Romans reported that one blanket certificate was issued.
#104-2024 1000-330-251 Clothing Reimbursement \$600.00
MOTION 2024-134: made by Mr. Johnson, seconded by Mrs. Wolcott to approve blanket certificate #104-2024 as submitted. Motion carried by unanimous vote.

Mr. Romans reported that one re-allocation of appropriations was made.
\$21,000 from 2031-330-750 to 2031-330-740 for mobile and portable truck radios.

Mr. Romans stated that Vicki Pallet has been set up to access the on-line banking at Middlefield Bank.

ROADS

Mrs. Wolcott stated that three contractors submitted quotes for replacement of man doors on the road garage. The following quotes were received.

R.E.Y Construction	\$4,350.00
Hildenbrand Home Services	\$8,682.00
Dennis Mace	\$3,402.60

Dennis Mace was non-responsive to request for additional information.
MOTION 2024-135: made by Mr. Johnson, seconded by Mrs. Wolcott to award the man door replacement job to R.E.Y. Construction contingent on the terms of payment/deposit. Motion carried by unanimous vote.

Mr. McClintock will be working on the request for proposal for commercial real estate evaluation of the township property. He will then forward it to the Board for review.

TOWNSHIP HALL

Mrs. Wolcott stated that she contacted the representatives from the Illuminating Company. She is still waiting for a call back. Mrs. Wolcott has kept the contractor updated on the progress. There will be a disconnect and re-connect fee for the service by the Illuminating Company.

SAFETY

No Report.

PARK

Mr. McClintock stated that the park board met last evening.

Mr. McClintock reported that the \$800 invoice was received from Nature Studio for the veteran's memorial plan. The plan which looks very similar to the existing memorial was estimated at \$32,500. When the re-installation of the flag poles are added in, the total cost exceeds \$50,000. The park Board feels the funds could be better used elsewhere in the park. They are looking into options for securing or re-installing the flag poles which currently need work. The park Board is considering landscaping around the existing memorial.

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CEMETERY

Mr. McClintock submitted to the board for approval and signature a deed for Debora Molan who purchased an additional grave.

MISCELLANEOUS

Mr. McClintock stated that the Geauga County Township Association dinner is scheduled for January 8, 2025. Hambden Township is responsible for hosting the event. There are limited locations in and around Hambden Township that will accommodate the number of attendees and supply the meal. Mr. McClintock stated that St. Mary's Catholic Church in Chardon is available to supply a hot buffet meal of two main entrees, three sides, tossed salad, rolls and additional items for \$32 per person. The GTA allows up to \$35 per person.

MOTION 2024-136: made by Mr. Johnson, seconded by Mrs. Wolcott to contract with St. Mary's Church for the Township Association meeting. Motion carried by unanimous vote.

Mr. McClintock reported that Larry Gaspar has submitted a letter of interest to serve on the Park Board.

MOTION 2024-137: made by Mr. Johnson, seconded by Mrs. Wolcott to appoint Larry Gaspar as the alternate member of the park board. Motion carried by unanimous vote.

Mr. McClintock reported that there are the same requirements needed to sell unneeded, obsolete items on Facebook Marketplace and on GovDeals. Facebook Marketplace does not allow auctions. The Board discussed selling the three items (zero-turn mower and two string trimmers) as a group.

MOTION 2024-138: made by Mr. Johnson, seconded by Mrs. Wolcott to auction the zero-turn mower and two string trimmers as a group on GovDeals. Motion carried by unanimous vote.

Mr. Johnson stated that he and Mrs. Dottore did a final review of the Policy and Procedure Manual. Mrs. Dottore will make the final changes and submit them to Assistant Prosecutor Susan Weiland for review.

Mr. McClintock reported that since the last trustee meeting the following correspondence was sent to the board.

- September 16th and 23rd Park inspection reports.
- September 16th to 20th Weekly work logs.
- Secretary of State letter regarding Issue 1.

There were no questions from the board. The correspondence will be filed in the office.

Mr. McClintock asked if there was any further business or questions to come before the Board. There was none.

Mr. McClintock announced the next Board of Trustees' meeting is scheduled for Wednesday, November 6, 2024 at 6:30 pm.

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There being no further business to come before the Board at this time, the meeting adjourned at 6:51 p.m.

ATTESTED TO:

APPROVED BY:



Mary Ann Dottore

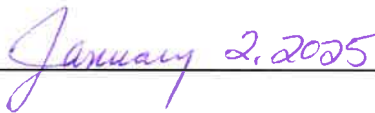


Keith McClintock

DATE APPROVED:



Catherine Wolcott



January 2, 2025



Dave Johnson