

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held August 21, 2024

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, August 21, 2024 at 6:30 p.m. with the following members present: Keith McClintock, Catherine Wolcott, and Dave Johnson. Also present was the Fiscal Officer Mike Romans, Road Superintendent Mike Welker, Zoning Inspector Richard Acquaviva, Fire Chief Scott Hildenbrand, and those on the sign in sheet.

Chairman McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. McClintock reported that there was a quorum.

HAMBDEN RESIDENTS

No report.

MINUTES

Mr. McClintock asked the Board if there were any comments or corrections regarding the regular meeting of July 3, 2024. There were no corrections or changes to the minutes and Mr. Johnson recommended that they stand as approved and waive the reading.

MOTION 2024-112: made by Mr. Johnson, seconded by Mrs. Wolcott to approve the minutes of the regular meeting held on July 3, 2024. Motion carried by unanimous vote.

Mr. McClintock asked the Board if there were any comments or corrections regarding the regular meeting of July 17, 2024. There were no corrections or changes to the minutes and Mr. Johnson recommended that they stand as approved and waive the reading.

MOTION 2024-113: made by Mr. Johnson, seconded by Mrs. Wolcott to approve the minutes of the regular meeting held on July 17, 2024. Motion carried by unanimous vote.

Mr. McClintock asked the Board if there were any comments or corrections regarding the regular meeting of August 7, 2024. There were no corrections or changes to the minutes and Mr. Johnson recommended that they stand as approved and waive the reading.

MOTION 2024-114: made by Mr. Johnson, seconded by Mrs. Wolcott to approve the minutes of the regular meeting held on August 7, 2024. Motion carried by unanimous vote.

ZONING INSPECTOR

Mr. Acquaviva reported that two permits were issued, and 2 variances are being worked on.

Mr. Acquaviva reported. Mr. Johnson and Mr. Acquaviva went to court for the McNish property. Mr. McNish did not show up for court but called the judge during the hearing. The judge and Assistant Prosecutor Susan Weiland agreed to grant a 60-day extension to come into compliance. If the property is not in compliance with the zoning resolution at the end of the 60-day extension, a pretrial will be scheduled. Mr. McNish was originally given 18 months to bring his property into compliance.

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Mr. Acquaviva asked the Board to pass a resolution authorizing legal action being taken against Mr. Colombi's commercial property on 9792 Old State Road.
RESOLUTION 2024-18: Made by Mr. Johnson, seconded by Mrs. Wolcott to pass the resolution authorizing legal action being taken against Mr. Colombi's commercial property on 9792 Old State Road. Upon call of roll: Mr. Johnson-yes, Mrs. Wolcott-yes, Mr. McClintock – yes. Motion carried by unanimous vote.

ZONING

Mrs. Wolcott stated the next Zoning Commission meeting is scheduled for Monday, September 9th at 6:00 p.m.

FIRE DEPARTMENT

Chief Hildenbrand provided a call summary of the Fire Department activities for the month of July.

Chief Hildenbrand reported that the new squad that was ordered two years ago was due to be delivered this week. They pushed back the delivery date until mid-September. Captain Baird complained that our job and another job were pushed back by a manager and a discount will be given on the final invoice due to the inconvenience placed on the Hambden Fire Department.

FINANCIAL

Mr. Romans reported that mid-month payroll totaling \$15,369.80 were issued.

Mr. Romans reported that vendor warrants #14452 through and including #14471, totaling \$283,891.54 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase orders #99-2024 through #102-2024 were submitted to the Board for signature and approval.

Mr. Romans reported that no blanket certificates were issued.

Mr. Romans reported that one re-allocation of appropriations was made.
\$6,000 from 2031-330-360 to 2031-330-490 for road tar

Mr. Romans asked the board to pass a resolution creating fund 2274 for the American Rescue Plan grant funds from HB45 in the amount of \$20,880.
RESOLUTION 2024-19: Made by Mr. Johnson, seconded by Mrs. Wolcott to pass the resolution creating fund 2274 for the American Rescue Plan grant funds from HB45 in the amount of \$20,880. Upon call of roll: Mr. Johnson-yes, Mrs. Wolcott-yes, Mr. McClintock – yes. Motion carried by unanimous vote.

Mr. Romans asked the board to pass a resolution to receive the Ohio Ambulance Transportation Impacted Industry Program grant funds in the amount of \$20,880 from the Ohio Office of Budget and Management
RESOLUTION 2024-20: Made by Mr. Johnson, seconded by Mrs. Wolcott to pass the resolution to receive the Ohio Ambulance Transportation Impacted Industry Program grant funds in the amount of \$20,880 from the Ohio Office of Budget and Management. Upon call of roll: Mr. Johnson-yes, Mrs. Wolcott– yes, Mr. McClintock – yes. Motion carried by unanimous vote.

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Mr. Romans asked the board to pass a resolution authorizing electronic bill pay for calendar year 2024.
RESOLUTION 2024-21: Made by Mr. Johnson, seconded by Mrs. Wolcott to pass the resolution authorizing electronic bill pay for calendar year 2024. Upon call of roll: Mr. Johnson-yes, Mrs. Wolcott- yes, Mr. McClintock – yes. Motion carried by unanimous vote.

ROADS

Mr. McClintock reported that Mr. Welker feels that a third full time employee on the road department will not be needed if a part-time seasonal employee is hired to plow the snow. Mr. McClintock stated that if the Board agrees a part-time seasonal employee with a Class A CDL will need to be hired.

Mrs. Wolcott stated that two contractors were contacted regarding a quote for replacement of man door on the road garage. The quote received today was not very informative and needs to be clarified. Mrs. Wolcott will contact the contractor for clarification and Mr. Johnson will provide a third contractor for a quote.

Mr. McClintock reported that stump removals are needed in the park, cemetery end on the road-right-away. Mr. McClintock stated that Mr. Welker recommended renting a stump grinder for one week and having the work done in house. Two quotes were received.

Handy Rents	38 horsepower on tracks	\$1,198.00
CCM Rentals	30 horsepower on wheels	\$ 950.00

MOTION 2024-115: made by Mr. Johnson, seconded by Mrs. Wolcott to rent the 38 horsepower, stump grinder from Handy Rents for one week at the cost of \$1,198. Motion carried by unanimous vote.

Chief Hildenbrand stated that the roadside flags need to be fixed. Mr. Welker stated that the swivel clips are on the flagpoles, they become loosened in the wind.

Mr. McClintock will be contacting the County engineer's office to ask if they provide roadside ditching on Township roads and the rate they charge. He will then provide them with linear feet of work needed.

TOWNSHIP HALL

Mr. Johnson reported that the doors are in, and the contractor is waiting for additional hardware. Mr. Johnson asked that both doors are keyed alike. The interior trim will match the color of the doors (black).

Mr. McClintock stated that he and Mr. Romans attended the budget hearing with the County Treasurer on Monday. The township was warned about the carryover due to saving to build a new road garage. One option is to move into the old fire station after the new station is built. A reserve fund will need to be established for the excessive carryover to allow those funds to be separate from the carryover funds. Multiple reserve funds are permitted. One fund can be set up for future maintenance needs of the town hall and road garage while another fund can be set up for capital improvement. Estimates will be needed from an architect and commercial real estate analyses for the amount and time needed for the capital improvements. Parking lot repaving will be needed at the town hall and the fire station.

SAFETY

No Report.

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PARK

Mr. McClintock stated that the park board met last evening.

Mr. Petkosek stated that they discussed the memorial upgrade and relocating the canon between the memorial and the road.

Mr. McClintock reported that they discussed stump removals, mulch needed around some of the playground equipment and gravel for the trails.

CEMETERY

Mr. McClintock submitted to the board for approval and signature a deed for Donna Calascibetti who purchased a grave for her husband.

Mr. Johnson stated that got a previous meeting he spoke about the cemetery section signs that are very hard to read. Mr. Johnson stated he will be requesting quotes for new signs.

MISCELLANEOUS

Mr. McClintock reported that since the last trustee meeting the following correspondence was sent to the board.

- Geauga County Sheriff's July call summary
- August Ohio Township Association education and events report
- July 1st, 7th, and August 12th Weekly work agendas
- July 12th and 17th safety meeting sign-in sheets

There were no questions from the board. The correspondence will be filed in the office.

Mr. McClintock asked if there was any further business or questions to come before the Board. There was none.

Mr. McClintock thanked Kyle Van Boxel for the donation of the defibrillator that was placed in the park pavilion.

Mr. McClintock announced the next Board of Trustees' meeting is scheduled for Wednesday, September 4, 2024 at 6:30 pm.

There being no further business to come before the Board at this time, the meeting adjourned at 7:10 p.m.

ATTESTED TO:

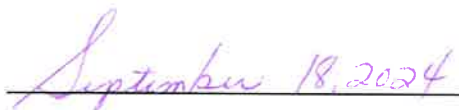
APPROVED BY:


Mary Ann Dottore


Keith McClintock

DATE APPROVED:


Catherine Wolcott


September 18, 2024


Dave Johnson