

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held July 17, 2024

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, July 17, 2024 at 6:30 p.m. with the following members present: Keith McClintock, Catherine Wolcott, and Dave Johnson. Also present was the Fiscal Officer Mike Romans, Road Superintendent Mike Welker, Fire Chief Hildenbrand and those on the sign in sheet.

Chairman McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. McClintock reported that there was a quorum. All three trustees were present.

HAMB DEN RESIDENTS

There were no comments or questions from the residents.

MINUTES

Mr. McClintock asked the Board if there were any comments or corrections regarding the minutes of the June 20, 2024 Regular Meeting. There were no corrections or changes to the minutes and Mr. Johnson recommended that they stand as approved and waive the reading.

MOTION 2024-107: Made by Mr. Johnson, seconded by Mrs. Wolcott to approve the minutes of the June 20, 2024 Regular Meeting. Motion carried. Mr. McClintock abstained as he was not present for the meeting.

Mr. McClintock asked the Board if there were any comments or corrections regarding the minutes of the July 3, 2024 Special Budget Hearing Meeting. There were no corrections or changes to the minutes and Mr. Johnson recommended that they stand as approved and waive the reading.

MOTION 2024-108: Made by Mr. Johnson, seconded by Mrs. Wolcott to approve the minutes of the July 3, 2024 Special Budget Hearing Meeting. Motion carried by unanimous vote.

ZONING INSPECTOR

No report.

ZONING

Mrs. Wolcott reported that the next Zoning Commission meeting is scheduled for Monday, August 5, 2024.

FIRE DEPARTMENT

Chief Hildebrand reported that they received \$20,888 from the Ohio Ambulance Retention Bonus. This money is split between the fire personnel who stayed in service after COVID. The money should be received within the next two weeks.

FINANCIAL

Mr. Romans reported that mid-month payroll totaling \$15,685.34 were issued.

Mr. Romans reported that vendor warrants #14413 through and including #14428, totaling \$10,023.16 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase orders #95-2024 and #96-2024 were submitted to the Board for signature and approval.

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Mr. Romans reported that no blanket certificates were issued.

Mr. Romans reported that no re-allocations of appropriations were made.

Mr. Romans advised the Board that total receipts for May were \$51,578.55 and the total expenditures were \$114,115.68.

Mr. Romans reported that the board was given the May financial statement indicating a combined balance of \$2,944,732.75.

MOTION 2024-109: Made by Mr. Johnson, seconded by Mrs. Wolcott to approve the May financial statement as submitted. Motion carried by unanimous vote.

Mr. Romans advised the Board that total receipts for June were \$49,583.35 and the total expenditures were \$335,720.13.

Mr. Romans reported that the board was given the June financial statement indicating a combined balance of \$2,658,595.97.

MOTION 2024-110: Made by Mr. Johnson, seconded by Mrs. Wolcott to approve the June financial statement as submitted. Motion carried by unanimous vote.

Mr. Romans asked the Board to pass a resolution declaring it necessary to levy A tax in excess of the ten-mil limitation for .25 mil Parks and Recreation levy renewal.

RESOLUTION 2024-16: Made by Mr. Johnson, seconded by Mrs. Wolcott to pass the resolution declaring it necessary to levy A tax in excess of the ten-mil limitation for .25 mil Parks and Recreation levy renewal. Upon call of roll: Mr. Johnson-yes, Mrs. Wolcott- yes, Mr. McClintock – yes. Motion carried by unanimous vote.

Mr. Romans asked the Board to pass a resolution declaring it necessary to levy a tax in excess of the ten-mil limitation for .8 mil road and bridge levy renewal.

RESOLUTION 2024-12: Made by Mr. Johnson, seconded by Mrs. Wolcott to pass the resolution declaring it necessary to levy a tax in excess of the ten-mil limitation for .8 mil road and bridge levy renewal. Upon call of roll: Mr. Johnson-yes, Mrs. Wolcott- yes, Mr. McClintock – yes. Motion carried by unanimous vote.

ROADS

Mr. Welker reported that they are working on ditching and roadside mowing.

Mr. Welker reported he has a list of culvert replacements and ditching closures that are needed to be completed. Mr. Johnson asked about the box culverts on Pearl Rd. Mr. Welker reported that they are not in a big hurry as Pearl Rd. is not on the schedule to be paved until 2027 or 2028. Mr. Welker stated that the crew will be working on the two culvert replacements required for the resurfacing of Sisson Road.

Mr. Johnson stated that he has received 2 quotes on door replacements out of the five requests that were sent.

TOWNSHIP HALL

Mrs. Wolcott reported that she is still waiting for the electric company to schedule pulling the electric line and re-attaching for the contractor doing the fascia repair on the old town hall.

Mrs. Wolcott reported that the Board of Elections were in on Tuesday and swapped out the old election booths for the new.

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SAFETY

Mr. Welker stated he is looking into CPR classes for the new road employees.

Mr. Welker reported that the AED that was donated to the Township is set up in the park. They put a seal on the machine to show if the machine has been tampered with. Additional seals will be ordered.

Mr. McClintock reported that the OTARMA\KLA Risk Consultant submitted recommendations for the park and road garage. Mr. McClintock stated he will follow up on the items and will report back to OTARMA when they are completed.

PARK

Mr. McClintock reported that the park board is planning on scheduling work on the trail system next year. There are many stumps that need to be removed. The Park Board is also working on a 5-year plan.

Mr. McClintock reported that the park board will be meeting with the landscape architect regarding options for revamping the Veterans Memorial in the park.

CEMETERY

Mr. McClintock stated that the new signs for the cemetery have arrived. Mr. Welker stated that the new signs have already been posted.

MISCELLANEOUS

Mrs. Wolcott reported that she is looking into PDF readers for the trustees. She would like each trustee to have one to review all the correspondence that is sent from the office without all the paper editions. After speaking with the IT department, they do not like the idea but will look into it further. The IT department stated that Bainbridge trustees each received a laptop for this reason. Mrs. Wolcott is waiting for the county to get back to her.

Mr. Johnson reported that he has been contacted by residents asking if the Township will be reinstating their agreement with G-TV. Mr. McClintock stated that this is the first he has heard about any complaints since the time the Board did not renew their contract with G-TV, several years ago. At the time the Board cut ties with G-TV, only 3 complaints were received. The number of people that have cable TV has drastically reduced over the years and G-TV is available online.

Mr. McClintock reported that the following correspondence was sent to the board.

- June 3rd, 10th, and 17th Park inspection reports.
- May 27th through June 28th Weekly work logs
- June 7th, 17th, 25th, and July 1st Safety meeting notes.

There were no questions from the Board. The paperwork will be filed in the office.

Mr. McClintock announced the next Board of Trustees' meeting is scheduled for Wednesday, August 7, 2024 at 6:30 pm., followed by the picnic meeting.

Mr. Johnson asked if the board had read the grassroots article regarding paying bills electronically to avoid late payments. The board stated they have not but will review the article prior to the next trustee meeting.

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Mr. McClintock stated that Congress is considering a bill eliminating the need for the Township to post upcoming meetings in the local newspaper.

McClintock asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the board at this time, the meeting adjourned at 6:53 p.m.

ATTESTED TO:

APPROVED BY:


Mary Ann Dottore


Keith McClintock

DATE APPROVED:

Catherine Wolcott


August 21, 2024


Dave Johnson