

RECORD OF PROCEEDINGS

HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held April 17, 20 24

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, April 17, 2024 at 6:30 p.m. with the following members present: Keith McClintock, Catherine Wolcott, and Dave Johnson. Also present was the Fiscal Officer Mike Romans, Road Superintendent Mike Welker, Administrative Assistant Mary Ann Dottore, Fire Chief Scott Hildenbrand, and those on the sign in sheet.

Chairman McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. McClintock reported that there was a quorum.

HAMB DEN RESIDENTS

Kile Road resident Michelle Urban stated she has been a Hambden Township resident since 2007 and owns a business in Chardon since 2020. She called the Township Hall requesting use of the old town hall to hold a "for profit" suicide prevention program and was told the town hall is not rented for "for profit" events. She is looking for a space to hold summer camp. The City of Chardon and the Township of Hamden have both denied her request for a rental location because of being a "for profit" organization. Mr. McClintock stated that traditionally any location supported by tax dollars, you cannot use tax dollars to support "for profit" businesses. Mr. McClintock will check into any exceptions and contact the prosecutor's office for advice. Ms. Urban stated that Huntsburg Township offered to rent their facility to her even though she is not a resident of Huntsburg. She does not understand why the building sits empty most of the year and refuses to make money by renting it to "for profit" businesses. She stated she is a taxpayer in Hambden and is willing to pay for the use of the facility.

MINUTES

Will be available at a later date.

ZONING INSPECTOR

No report

ZONING

No report

FIRE DEPARTMENT

Chief Hildenbrand provided a call summary of the fire department activities for the month of March.

Chief Hildenbrand stated that the Citizens Fire Academy beings April 30th. They meet Tuesday evenings for six weeks.

Chief Hildenbrand reported that they have been awarded the fire marshals grant in the amount of \$11,000 for equipment. There are no matching funds required from the fire department.

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FINANCIAL

Mr. Romans reported that mid-month payroll totaling \$12,439.17 were issued.

Mr. Romans reported that vendor warrants #14283 through and including #14300, totaling \$150,007.70 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase orders #63-2024 through #68-2024 were submitted to the Board for signature and approval.

Mr. Romans reported that no blanket certificates were issued.

Mr. Romans reported that no re-allocations of appropriations were made.

ROADS

Mr. McClintock asked the board to pass resolution authorizing participation in the ODOT salt contracts awarded in 2024 for 800 tons of road salt.

RESOLUTION 2024-7: Made by Mr. Johnson, seconded by Mrs. Wolcott to pass resolution authorizing participation in the ODOT salt contracts awarded in 2024 for 800 tons of road salt. Upon call of roll: Mr. Johnson-yes, Mrs. Wolcott- yes, Mr. McClintock – yes. Motion carried by unanimous vote.

Mr. Welker reported that he is looking into online software for public works. This software would eliminate all the time and reports that the road department and office fill out, scan and report to the trustees. Some of the features would include tracking snow plowing in real time by simply checking a box by the road name on a tablet that would be mounted in the trucks. It would allow the trustees to view the logs online. Mr. Welker did some preliminary pricing. Approximate pricing came in at:

EWorks	\$6,000 per year
Qware	\$3,600 per year
GovPilot	\$2,400 per year

These prices are based on 10 users.

The Board would like Mr. Welker to demo software and report back with a recommendation.

Mr. Welker reported that one part-time seasonal applicant turned down the offer and another candidate will be interviewed next week.

TOWNSHIP HALL

Mr. Johnson reported that quotes for the new ADA approved door replacement quotes are due the end of the week.

SAFETY

Mr. Romans stated that new work boots will be purchased for the two road employees using the MORE grant funds.

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Held April 17, 20 24**PARK**

Mr. Johnson reported that three quotes were received for herbicide spray with pre-emergent for the township park. The price includes two applications per year in the township park.

McCaskey Landscaping	\$825. per spray
L. Caticchio	\$1,717. for one spray with 30-day touch-up
LaSpina's Lawn Care	\$824. per spray

MOTION 2023-:65 made by Mr. Johnson, seconded by Mrs. Wolcott to award the herbicide spray with pre-emergent to McCaskey Landscape based on his long-standing reputation and that he maintains the ball fields free of charge. Motion carried by unanimous vote.

Mr. McClintock stated the final part is due to be delivered to complete the playground equipment installation.

Mr. McClintock reported that the park board is scheduled to meet April 23rd at 6:00 p.m. and a presentation will be made for the landscape plan for revamping the Veterans Memorial in the park.

CEMETERY

Mr. Johnson stated that the sign quotes are due by the end of next week. The quotes were not for the same type of material.

MISCELLANEOUS

Mr. Johnson reported that just prior to leaving for the meeting he received a second quote for the website redesign. He is still waiting on the third quote.

Mr. McClintock ask for ideas for a Memorial Day parade marshal. Mrs. Wolcott suggested Harold Hedrick and offered to contact him. Mr. McClintock volunteered to make opening remarks, Mrs. Wolcott volunteered to introduce the speaker and Mr. Johnson will make the closing remarks. Geauga County Fair band has been contacted and will confirm next Wednesday. Freedom Alliance church has been contacted regarding the benediction at the park and the Hamden Congregational Church he has been contacted regarding the use of their church. Bryant's Forever Green was contacted for a quote on the 48 4-inch red geraniums.

Mr. Johnson reported that the Township will provide flags for the 4H Swingin' Hams group to place on veterans' graves for Memorial Day as a community project.

Mr. Johnson stated that he was contacted by Mary Martin regarding the wreath that was removed from the cemetery prior to the date established for removals. Mr. Johnson checked with the road department and was told the wreath has been disposed of. He will call Mrs. Martin and offer to make restitution for the they wreath.

Mr. McClintock reported that since the last trustee meeting the following correspondence was sent to the board.

- Auditor of State Bulletin 2024-003

There were no questions from the board. The correspondence will be filed in the office.

Mr. McClintock announced the next Board of Trustees' meeting is scheduled for Wednesday, May 1, 2024 at 6:30 pm.

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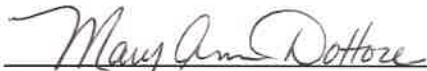
Held April 17, 20²⁴

Mr. McClintock asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the board at this time, the meeting adjourned at 7:05 p.m.

ATTESTED TO:

APPROVED BY:



Mary Ann Dottore



Keith McClintock

DATE APPROVED:



Catherine Wolcott

July 3, 2024



Dave Johnson