

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ April 3, _____ 20 24 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, April 3, 2024 at 6:30 p.m. with the following members present Keith McClintock, Catherine Wolcott and Dave Johnson. Also present was Fiscal Officer Mike Romans, Road Superintendent Mike Welker and Administrative Assistant Mary Ann Dottore.

Chairman McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. McClintock reported that there was a quorum. All three trustees were present.

Mr. McClintock welcomed the new Road Superintendent Mr. Mike Welker. He will begin working for the township on Monday April 8, 2024.

Mr. McClintock asked if any residents had questions or concerns to bring before the Board.

Ken Kovats living on Sawmill Road presented photos of potholes in the first section on his road and asked if these can be repaired soon.

Cannabis Update

Rose Romans feels that there should be a greater effort to let the residents know that there is going to be a vote on the cannabis issue by the trustees. If this is not an urgent issue, put the vote off until more residents are able to voice their opinion. She feels that there should be greater transparency.

Carol Byler stated that marijuana is a gateway drug and is opposed to allowing sales in the community.

Debbie Patterson stated that she read the resolution to prohibit sales in the township.

Linda Petkosek stated that she agrees with Rose Romans. The sign and website do not get enough information to all of the residents. It was voted on in the state of Ohio and everyone should have the opportunity to know what is going on with this resolution.

Robert Landis asked if there is a date that this must be decided by. Mr. Romans said that he did not think the cannabis decision has a deadline. Mr. Landis said other communities have already voted to prohibit sales in Chardon, Concord and Claridon. He mentioned areas that allow sales bring in the wrong type of clientele.

Sharon Madger stated that this can bring property values down.

Dan Chapman stated that local government allows face to face discussion on issues. He asked that the Trustees do not allow the sale of recreational marijuana in Hambden Township.

Carol Byler thought that many more people would have shown up if they knew about it. Stating that she just found out about it yesterday and more people would voice their opinion if they knew about it.

Mr. McClintock asked if there are any recommendation on how to get the word out to residents.

Mrs. Romans suggested using a newsletter mailing if it is this important of an issue, especially if the vote was this close in Hambden Township. The cost of the newsletter would be worth it to show transparency.

Held _____ April 3, _____ 20²⁴ _____

Mr. McClintock explained that the vote last fall was for legalization and this resolution up for vote is for the sale within the township.

Dave Johnson stated the majority in this township was against legalization. He said that it is up to the residents to educate themselves on issues.

Mr. Romans asked one of the trustees to read the resolution so everyone will understand what it contains.

Mr. McClintock read the Resolution to Prohibit Adult use Cannabis operators within the unincorporated areas of Hambden Township. Guidance was received from the County Prosecutor's office in December 2023 and there was a 6-month moratorium on deciding. At this point they no longer recommend the moratorium and a reason in state law states that it is better to go with the resolution he just read. That change was discovered this past week.

Catherine Wolcott stated that all meetings are open and encourage residents to attend.

Ruta Greiner stated that there is a lot of power with the people and spreading the word to friends is and neighbors is powerful.

Dan Chapman offered to bring a large group of people to speak on this issue if that is what the trustees want to do.

Sharon Madger stated that she felt the the trustees have put a lot of thought into this based on people's input.

Keith McClintock said that there are two options, table this for further input or vote on it tonight.

MOTION 2024-53 Made by Dave Johnson, seconded by Catherine Wolcott to vote tonight rather than wait for more input on the cannabis resolution at this meeting. Motion carried.

NEW BUSINESS

Dave Johnson introduced Ruta Greiner to discuss the many issues with the website. She recommended that the website needs to be simplified and cleaned up. She recommended to add employee login. Put the major issues on the home page. Mary Ann currently needs to go through a 3rd party to make changes and it sometimes takes weeks for them to implement those changes.

Mike Romans recommended three quotes be obtained because this is over \$2,000.

RESOLUTION 2024-4: Made by Dave Johnson, seconded by Catherine Wolcott to pass the Resolution to Prohibit Adult use Cannabis operators within the unincorporated areas of Hambden Township. Upon call of roll: Mr. Johnson - Yes, Mrs. Wolcott- Yes, Mr. McClintock - Yes. Motion carried.

Mr. McClintock stated that surrounding areas have voted to prohibit as well. His concern was if Hambden was allowing it the cannabis operators would focus on our township.

Mrs. Romans asked if those business would be able to open automatically or is there a procedure to go thru. According to Mr. McClintock, zoning would still be in play but what the business is for, i.e. cannabis, would not be the issue.

RECORD OF PROCEEDINGS

HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held April 3, 2024**MINUTES**

Mr. McClintock asked the Board if there were any comments or corrections regarding the minutes of the March 6, 2024 regular meeting. There were no corrections or changes to the minutes.

MOTION 2024-54 Made by Dave Johnson, seconded by Catherine Wolcott to approve the minutes and waive the reading. Motion carried.

Mr. McClintock asked the Board if there were any comments or corrections regarding the minutes of the March 11, 2024 special meeting. There were no corrections or changes to the minutes.

MOTION 2024-55 Made by Dave Johnson, seconded by Catherine Wolcott to approve the minutes and waive the reading. Motion carried.

ZONING INSPECTOR

No Report

ZONING

Mrs. Wolcott reported that the Zoning Commission met on Monday. They discussed the mobile home park issue with Chardon Windsor.

FIRE DEPARTMENT

No Report

FINANCIAL

Mr. Romans reported that warrants for month end payroll and taxes totaling \$15,927.48 were issued.

Mr. Romans reported that vendor warrants #14264 through and including #14282, totaling \$89,252.94 were submitted to the Board for approval and signature.

Mr. Romans reported new purchase orders #52-2024 through and including 62-2024 were issued.

New blanket certificates issued. A list is attached due to the large number. #46-2024 thru and including 94-2024.

MOTION 2024-56 Made by Dave Johnson, seconded by Mrs Wolcott to approve the blanket certificates as submitted. Motion carried.

Mr. Romans reported that no Re-allocation of Appropriations were made.

Mr. Romans advised the Board that total receipts for the month of February were \$43,528.15 and expenditures for the month of February were \$62,946.98.

Mr. Romans reported that the Board was given the February financial statement indicating a combined balance of \$2,567,323.63.

MOTION 2024-57 Made by Dave Johnson, seconded by Mrs. Wolcott to approve the financial statement as submitted. Motion carried.

Mr. McClintock read the Resolution approving the countywide 9-1-1 plan per ORC 128.08

RESOLUTION 2024-5: Made by Dave Johnson, seconded by Catherine Wolcott to pass the Resolution approving the countywide 9-1-1 plan per ORC 128.08. Upon call of roll: Mr. Johnson - Yes, Mrs. Wolcott- Yes, Mr. McClintock - Yes. Motion carried.

RESOLUTION 2024-6: Made by Dave Johnson, seconded by Catherine Wolcott to authorize all actions necessary to accept the NOPEC 2024 Energized Grant. Upon call of roll: Mr. Johnson - Yes, Mrs. Wolcott- Yes, Mr. McClintock - Yes. Motion carried.

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ April 3, _____ 20 24 _____

Mr. Romans reported that the monthly pay for the Trustees and Fiscal Officer has been adjusted per ORC 5505.24 and 507.09 effective Feb 28.

ROADS

Mr. McClintock reported that the County Engineer has recommended to accept the bid from Cole Burton Contractors LLC for \$427,427 which is the lowest and best bid. Three bids were received. 1- Ronyak \$439,145 2-Phillips \$465,040 3-Cole Burton \$427,427. The project was estimated at \$450,000.

MOTION 2024-58 Made by Dave Johnson, seconded by Mrs. Wolcott to award the contract to Cole Burton for \$427,427 as the contractor to resurface Knotty Pine, Crimson King and Walking Stick. Motion carried.

Mr. McClintock reported that Road Superintendent Steve Wolcott recommended that we purchase 800 tons of salt. Due to the light winter we still have about 1,100 tons.

Mr. Romans reported that he sent the payment for the new one-ton truck via next day air to Fairway Ford. Fairway said that they will deliver the truck to the township at no extra cost soon after Mr. McClintock signs the final documents electronically.

Mr. McClintock mentioned the need to set the hourly rate for our two new road employees.

MOTION 2024-59 Made by Dave Johnson, seconded by Mrs. Wolcott to set the hourly rate for Dan aka Mike Welker at \$28.00 and Adam Babic at \$24.00. Motion carried.

Mr. McClintock stated the Steve Wolcott is willing to provide guidance if necessary, to Mike Welker while Mike gets up to speed in the new Road Superintendent position.

MOTION 2024-60 Made by Dave Johnson, seconded by Mrs. Wolcott to have Steve Wolcott sub-contract for no more than 60 hours at a rate of \$28 per hour. Mrs. Wolcott abstained. Motion carried.

Part-time summer worker Kevin Talty starts Tuesday the 9th.

TOWNSHIP HALL

Catherine Wolcott stated the tomorrow at 6PM Mike Warner will be a guest speaker at the town hall.

Mr. Johnson stated that he is trying to get quotes for replacing the entry doors. He hopes to have quotes for the next meeting.

Mr. Johnson asked Tim Albright to inspect the town hall to see if he can determine how a bird got in. He found nothing and did not charge us.

Mrs. Wolcott would like to have the incoming phone message updated to reflect the names of the new employees.

Mary Ann reported that she sent to the county the forms necessary for Mike Welker to have access to the phone and email.

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held April 3, 20 24**SAFETY**

Mr. Johnson reported that during the Easter Egg Hunt at the park, the safety fence around the new playground equipment had fallen down and he and Chief Hildenbrand fixed it

PARK

Mr. McClintock reported that there are 3 quotes for vegetation spraying.

- 1) LaSpina's Lawn Care \$3,000
- 2) Hambden Supply/L. Caticchio – with Pre-emergent \$1,717 without \$915
- 3) McCaskey Landscape and Design \$1,989

Quotes are not consistent and need to be requoted for comparison.

Mr. McClintock reported that Kyle VanBoxel contacted the fire department and wants to donate a defibrillator for the park.

CEMETERY

Mr. Johnson is going to get quotes to replace the faded signs in the cemetery.
 Mr. McClintock recommended that 3 quotes be reviewed.

MISCELLANEOUS

Mr. McClintock reported that the second meeting in June fall on the Juneteenth Holiday. Thursday June 20th will be the new meeting date. Mr. Romans will run the meeting notice in the newspaper.

MOTION 2024-61 Made by Dave Johnson, seconded by Mrs. Wolcott to have Laura Chorman cover office needs Mary Ann is on vacation. Not to exceed 20 hours at \$17.50 per hour. Motion carried.

MOTION 2024-62 Made by Dave Johnson, seconded by Mrs. Wolcott to pay the membership fees to the Geauga County Township Association for the three trustee and Fiscal Officer as well as three affiliate memberships for Mary Ann Dottore (Front Office), R.J. Acquaviva (Zoning) and Mike Welker (Road Supt.). Motion carried.

Mary Ann Dottore reported that she put in for new credit cards for Catherine Wolcott and Dave Johnson and the credit cards have not arrived. She called regarding the problem.

She is working to get the credit cards switched from the previous road employees to the new employees

Mary Ann reported that the Scrap Tire Grant for \$2,069 was approved. An Earth Day litter clean up is available if the township if interested.

Mr. McClintock reported that they are still looking for a Memorial Day Parade Marshall. Mrs. Wolcott will contact Dave at Hambden Tire.

Mary Ann will contact Junction Auto to see if a convertible is available.

Mary Ann reported that her printer is not working and parts cost more than what it cost.

MOTION 2024-63 Made by Dave Johnson, seconded by Mrs. Wolcott to declare the HP Officejet Pro 8100 desktop printer as surplus, unneeded, obsolete or unfit and dispose of it at the Spring Trash Day. Motion carried.

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held April 3, 2024

MOTION 2024-64 Made by Dave Johnson, seconded by Mrs. Wolcott to 2009 International 7400 Plow truck with plow, wing plow, tailgate spreader as surplus, unneeded, obsolete or unfit list on GovDeals. Motion carried.

Spring Trash Day workers on April 27th
Keith McClintock, Mike Welker, Bob Hall, Kevin, Adam, Catherine until 10am and Steve Wolcott for 4 hours.

Mr. McClintock reported that there are no new correspondences.

Mr. McClintock announced the next Board of Trustees meeting is scheduled for Wednesday, April 17, 2024 at 6:30 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 7:48 p.m.

ATTESTED TO:

APPROVED BY:



Mike Romans, Fiscal Officer



Keith McClintock



Catherine Wolcott

DATE APPROVED:

JUNE 20, 2024



Dave Johnson