

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ December 20, _____ 2023 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, December 20, 2023 at 6:30 p.m. with the following members present: Pam Carson, Keith McClintock, and Bob Kandra. Also present was Fiscal Officer Mike Romans, Administrative Assistant Mary Ann Dottore, Zoning Inspector Richard Acquaviva, and those on the attached sign in sheet.

Chairman Carson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Ms. Carson reported that there was a quorum. All 3 trustees were present.

Ms. Carson asked if any residents had questions or concerns to bring before the Board. There were none.

MINUTES

Ms. Carson asked the Board if there were any comments or corrections regarding the minutes of December 1, 2023 Special Meeting. There were no corrections or changes to the minutes and Mr. Kandra recommended that they stand as approved and waive the reading.

MOTION 2023-149: Made by Mr. Kandra, seconded by Mr. McClintock to approve the minutes of the December 1, 2023 Special Meeting. Motion carried.

Ms. Carson asked the Board if there were any comments or corrections regarding the minutes of December 6, 2023 Regular Meeting. There were no corrections or changes to the minutes and Mr. Kandra recommended that they stand as approved and waive the reading.

MOTION 2023-150: Made by Mr. Kandra, seconded by Mr. McClintock to approve the minutes of the December 6, 2023 Regular Meeting. Motion carried.

ZONING INSPECTOR

Mr. Acquaviva reported that several permits were issued since the last meeting and a couple are pending approval.

Mr. Acquaviva reported that a trustee accompanies him to court on Tuesday, January 16th at 10:00 AM to make a motion to impose jail time for Mr. Colombi regarding his residential property that has not been brought into compliance with the zoning regulations. Mr. McClintock has agreed to accompany Mr. Acquaviva.

Mr. Acquaviva stated that the Colombi commercial property and the property on the corner of Brakeman have been referred to Assistant Prosecutor Susan Weiland for non-compliance with zoning.

Mr. Acquaviva reported that Regents Green homeowners' association will be meeting at the town hall tomorrow evening. They have asked Mr. Acquaviva to attend to assist with any zoning issues that may arise regarding disbanding the homeowner's association.

Mr. Acquaviva stated that the Zoning Commission has set meeting dates for 2024. He will be forwarding those dates to the trustees and the newspaper.

Held _____ December 20, _____ 20 23 _____

Mr. Acquaviva asked the board of trustees to approve additional hours for Mrs. Dottore to assist him in filing and organizing the zoning office. Mr. McClintock stated that Mrs. Dottore is requesting additional hours for year-end closing of her own work.

MOTION 2023-151: Made by Mr. McClintock, seconded by Mr. Kandra to approve additional hours for Mrs. Dottore to assist him in filing and organizing the zoning office as well as additional hours for year-end closing not-to-exceed 40 hours/not-to-exceed 8 hours on any given day. Motion carried.

ZONING

No report.

FIRE DEPARTMENT

No report.

FINANCIAL

Mr. Romans reported that the mid-month payroll and taxes totaling \$12,434.13 were issued.

Mr. Romans reported that vendor warrants #14099 through and including #14133, totaling \$12,766.76 were submitted to the Board for approval and signature. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase order #111-2023 and #123-2023 were submitted to the Board for signature and approval.

Mr. Romans reported that no blanket certificates were issued.

Mr. Romans reported that three Re-allocation of Appropriation were made.
 \$10.00 from 1000-120-740 to 1000-120-730 for replacing man door on garage
 \$2,000 from 2281-230-330 to 2281-230-318 for paramedic training
 \$299.52 from 2171-610-314 to 2171-610-211 for November OPERS payment

ROADS

Mr. McClintock stated that the 2008 Ford F550 truck engine needs replaced. Mr. Bowling received one quote totaling \$31,411.53 from Countryside Truck Service. Additional quotes will be requested before a decision is made.

TOWNSHIP HALL

No report.

SAFETY

No report.

PARK

Mr. McClintock asked the Board to rescind motion 2023-143, made December 6, 2023 for the excavation for the new playground equipment. It has been decided that the road department will perform the excavation.

MOTION 2023-152: Made by Mr. Kandra, seconded by Mr. McClintock to rescind motion 2023-143, made December 6, 2023 for the excavation for the new playground equipment. Ms. Carson abstained. Motion carried.

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CEMETERY

No report.

MISCELLANEOUS

Mr. Kandra asked the Board to rescind Motion 2023-143, made December 6, 2023 for the Opioid Relief Settlement. Pastor Kyle stated that the Alcoholics Anonymous (AA) group could not accept the donation. AA's morals are to be self-sufficient and self-reliant and not dependent or accepting of any outside assistance.

MOTION 2023-153: Made by Mr. Kandra, seconded by Mr. McClintock to rescind motion 2023-143, made December 6, 2023 for the excavation for the new playground equipment. Motion carried.

Ms. Carson asked the Board if they would like to waive the year-end meeting or stop in to sign checks. Mr. Romans and Mrs. Dottore will process the final checks of the year on December 28th. The Board waived the year-end meeting.

Mr. Romans asked the Board to approve contracted services with Linda Legg for not-to-exceed 20 hrs. @ \$20 per hour.

MOTION 2023-154: Made by Mr. Kandra, seconded by Mr. McClintock to approve contracted services with Linda Legg for not-to-exceed 20 hrs. @ \$20 per hour. Motion carried.

Mr. Kandra asked the Board to re-appoint road and office personnel

Road Superintendent – Tim Bowling

Assistant Road Superintendent – Bob Hall

Road Worker – Steve Wolcott

Administrative Assistant – Mary Ann Dottore

Zoning Inspector – Richard Acquaviva

Cemetery Sexton – Tim Bowling

Cemetery Sexton Administration – Mary Ann Dottore

MOTION 2023-155: Made by Mr. Kandra, seconded by Mr. McClintock to re-appoint road and office personnel as submitted. Motion carried.

Ms. Carson asked the Board to pass a resolution authorizing intent to dispose of unneeded, obsolete, or unfit township property via internet auction for calendar year 2024.

RESOLUTION 2023-25: Made by Mr. Kandra, seconded by Mr. McClintock to pass a resolution authorizing intent to dispose of unneeded, obsolete, or unfit township property via internet auction for calendar year 2024. Upon call of roll: Mr. Kandra-yes, Mr. McClintock- yes, Ms. Carson – yes. Motion carried.

Ms. Carson asked the Board to set mileage reimbursement rate at 67 cents per mile for 2024, matching the IRS rate.

MOTION 2023-156: Made by Mr. Kandra, seconded by Mr. McClintock to set mileage reimbursement rate at 67 cents per mile for 2024. Motion carried.

Ms. Carson asked the Board to re-appoint Jim Ramsey as member of the Zoning Commission for another 5-year term.

MOTION 2023-157: Made by Mr. Kandra, seconded by Mr. McClintock to re-appoint Jim Ramsey as member of the Zoning Commission for another 5-year term. Motion carried.

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Ms. Carson asked the Board to re-appoint Jim Petkosek as member of the Park Board for another 5-year term.

MOTION 2023-158: Made by Mr. Kandra, seconded by Mr. McClintock to re-appoint Jim Petkosek as member of the Park Board for another 5-year term. Motion carried.

Ms. Carson asked the Board to re-appoint David Baird as member of the Board of Zoning Appeals for another 5-year term.

MOTION 2023-159: Made by Mr. Kandra, seconded by Mr. McClintock to re-appoint David Baird as member of the Board of Zoning for another 5-year term. Motion carried.

Ms. Carson asked the Board to accept the resignation of John Janor from the park board. He resigned in March, but the office was not notified.

MOTION 2023-160: Made by Mr. Kandra, seconded by Mr. McClintock to accept the resignation of John Janor from the park board. Motion carried.

Mrs. Dottore asked if the Board would like to advertise the Zoning Commission and Park Board open positions on the front sign. The Board asked to delay advertising for the open position until after the beginning of 2024.

Ms. Carson reported that since the last trustee meeting the following correspondence was sent to the Board:

- December 15th Legislative Alert.
- Ohio Township Association re: Marijuana changes.
- November 27th, December 8th, and 15th Weekly work logs.
- December 4th, 11th, and 18th Park inspection reports.

There were no questions from the Board. The correspondence will be filed in the office.

Ms. Carson announced the next Board of Trustees meeting is scheduled for Wednesday, January 3, 2024 at 6:30 p.m.

Mr. Romans reported that Ken Chuha will not be returning as a part-time seasonal employee in the spring. Kevin Talty has not decided about returning.

There being no further business to come before the Board at this time, the meeting adjourned at 6:57 p.m.

ATTESTED TO:

APPROVED BY:

Mary Ann Dottore, Administrative Assistant

Keith McClintock

DATE APPROVED:

Catherine Wolcott

January 3, 2024

Dave Johnson