

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ November 5, _____ 2023 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, November 15, 2023 at 6:30 p.m. with the following members present: Pam Carson, Keith McClintock, and Bob Kandra. Also present was Fiscal Officer Mike Romans, Zoning Inspector Richard Acquaviva, Road Superintendent Tim Bowling, Fire Chief Hildenbrand, and those on the attached sign in sheet.

Chairman Carson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Ms. Carson reported that there was a quorum. All 3 trustees were present.

Ms. Carson asked if any residents had questions or concerns to bring before the Board. There were none.

MINUTES

Ms. Carson asked the Board if there were any comments or corrections regarding the minutes of October 24, 2023 Special Meeting. There were no corrections or changes to the minutes and Mr. Kandra recommended that they stand as approved and waive the reading.

MOTION 2023-126: Made by Mr. Kandra, seconded by Mr. McClintock to approve the minutes of the October 24, 2023 Special Meeting. Motion carried.

Ms. Carson asked the Board if there were any comments or corrections regarding the minutes of November 1, 2023 Regular Meeting. There were no corrections or changes to the minutes and Mr. Kandra recommended that they stand as approved and waive the reading.

MOTION 2023-127: Made by Mr. Kandra, seconded by Mr. McClintock to approve the minutes of the November 1, 2023 Regular Meeting. Motion carried.

ZONING INSPECTOR

Mr. Acquaviva reported that two permits were issued since the last meeting.

Mr. Acquaviva reported that the Ken McNish property on route 608 deadline for compliance is tomorrow and no work has been done to bring it into compliance as of today. Assistant Prosecutor Susan Wieland has been notified.

Mr. Acquaviva that Assistant Prosecutor Susan Weiland has set a motion to impose the judgment entry to be filed tomorrow on the Colombi residential property. Mrs. Weiland will be sending a letter to Mr. Colombi concerning his commercial property.

Mr. Acquaviva reported that he forwarded the contact information for the commercial property on the corner of Brakeman to Assistant Prosecutor Susan Weiland to follow up on the violation.

ZONING

Mr. Acquaviva stated that the Zoning Commission met with the Geauga County Planning Commission earlier this week and provided documentation on the recent amendment to increase the minimum allowed square footage of accessory buildings. Mr. Acquaviva will attend the meeting of the Planning Commission on the second Tuesday of the month.

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Mr. Kandra thanked Mr. Acquaviva for assisting Weslaco provide proof of property on Route 608 that is needed to establish them with the federal government. They currently have no mailbox in Hambden. Their mail is sent to the Mentor location.

FIRE DEPARTMENT

Chief Hildebrand reported that he is working on the budget for next year. He will have the fire contract at the next meeting for the board to approve.

Chief Hildebrand stated that he has discussed with fiscal officer Mike Romans that additional funds will not be paid on the fire truck as he did last year. The new ambulance is due to arrive in May or June and the interest rate will most likely be higher than the fire truck loan and therefore would like to pay additional funds on the ambulance loan.

FINANCIAL

Mr. Romans reported that the mid-month payroll and taxes totaling \$7,752.76 were issued.

Mr. Romans reported that vendor warrants #14057 through and including #14069, totaling \$6,340.90 were submitted to the Board for approval and signature. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase order #108-2023 and #109-2023 were submitted to the Board for signature and approval.

Mr. Romans reported that two blanket certificates were issued.

#109-2023 Operating Supplies 2171-610-420 for \$210.00

#110-2023 Repairs & Maintenance 2031-330-323 for \$1,500.00

MOTION 2023-128: Made by Mr. Kandra, seconded by Mr. McClintock to approve the blanket certificates as submitted. Motion carried.

Mr. Romans reported that one Re-allocation of Appropriation were made.

\$400 from 1000-120-490 to 1000-120-323 for water heater replacement and fittings

Mr. Romans reported that two resolutions are needed to reduce the tax burden due to the windfall tax. The recent property tax reappraisal will increase collections to the Township by about \$88,000 in 2024. The first resolution one will reduce the 2.5 mil fire levy by an amount that is approximately 90% of the expected tax increase. The second resolution will put less in the road and bridge fund to keep it at a level collection rate and put more of the expected tax increase into the general fund which will go back to the fire department by making a fire contract payment from the general fund. This is only for one year and will need to be re-evaluated in 2024.

RESOLUTION 2023-22: made by Bob Kandra, seconded by Keith McClintock to reduce collection of Hambden Township 2.5 mill fire levy to 1.92 mill for 2024 only.

RESOLUTION 2023-23: made by Bob Kandra, seconded by Keith McClintock to reallocate inside mileage for 2024 only.

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ROADS

Mr. Bowling stated that they are working on winterizing equipment.

Mr. Bowling stated that prior to Mr. Wolcott's stepping down as road Superintendent he received an \$1,800 quote for new tires on the F550 truck. With the threshold of \$2000 for a minimum of three quotes Mr. Bowling asked the board if they would like to table the purchase of tires until two other quotes can be obtained. Kolsom Tire and Newbury Tire will be contacted for quotes and presented at the next trustee meeting.

Mr. Bowling ask the board's approval to purchase two cameras that would be mounted on the town hall building that he can access from his phone to monitor the snow conditions from his home. In the past he has been called in to plow snow when the roads near his home were clear. The board agreed and told him to work with Mrs. Dottore to purchase.

TOWNSHIP HALL

Mr. Kandra reported that he is still working with Windstream regarding the low wire outside the town hall building. He has submitted a work order request.

SAFETY

No report.

PARK

Miss Carson stated that the new jungle gym playground equipment was delivered today. It may be installed next week, weather permitting.

CEMETERY

No report.

MISCELLANEOUS

Ms. Carson reported that since the last trustee meeting the following correspondence was sent to the Board:

- November 6th Park inspection report
- October 30th Weekly work log
- November 9th Legislative Alert
- Ohio Auditor of State - GASB 96 bulletin
- Ohio EPA outreach webinar
- Capital Budget Information session with State reps
- Geauga County Community and Economic Development funding.

There were no questions from the Board. The correspondence will be filed in the office.

Ms. Carson stated that a special meeting will be held prior to the next trustee meeting for staff evaluations

Ms. Carson announced the next Board of Trustees meeting is scheduled for Wednesday, December 6, 2023 at 6:30 p.m.

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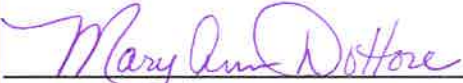
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Held _____ November 15, _____ 20²³ _____

There being no further business to come before the Board at this time, the meeting adjourned at 6:57 p.m.

ATTESTED TO:

APPROVED BY:


Mary Ann Dottore, Administrative Assistant


Pam Carson

DATE APPROVED:


Keith McClintock


December 6, 2023


Bob Kandra