

RECORD OF PROCEEDINGS

HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 1014B

Held _____ October 4, _____ 20 23 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, October 4 2023 at 6:30 p.m. with the following members present: Pam Carson, Keith McClintock, and Bob Kandra. Also present was Fiscal Officer Mike Romans, Chief Hildenbrand and those on the attached sign in sheet.

Chairman Carson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Ms. Carson reported that there was a quorum. All three trustees were present.

Ms. Carson asked if any residents had questions or concerns to bring before the Board. There were none.

MINUTES

Ms. Carson asked the Board if there were any comments or corrections regarding the minutes of September 20, 2023 Regular Meeting. There were no corrections or changes to the minutes and Mr. Kandra recommended that they stand as approved and waive the reading.

MOTION 2023-114: Made by Mr. Kandra, seconded by Mr. McClintock to approve the minutes of the September 20, 2023 Regular Meeting. Motion carried by unanimous vote.

ZONING INSPECTOR

No report.

ZONING

Mr. McClintock reported the Zoning Commission met on Monday evening and approved the minutes of the last two meetings.

Mr. McClintock stated that the board discussed issues they would like to review during the next couple zoning commission meetings.

FIRE DEPARTMENT

Chief Hildenbrand provided a call summary of the Fire Department activities for the month of September.

Chief Hildenbrand reported that the fire department is working on getting things ready for the October 21st clam bake.

Chief Hildebrand stated that due to the UAW strike the delivery of the new ambulance may be delayed.

Mr. Roman stated that the funds in the amount of \$20,000 were received for the fire grant that was submitted by Mr. Kandra. The grant was for the premium pay to ambulance and transportation personnel.

FINANCIAL

Mr. Romans reported that the month-end payroll totaling \$13,083.57 were issued.

Mr. Romans reported that vendor warrants #14002 through and including #14019, totaling \$12,431.74 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

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Mr. Romans reported that purchase orders #102-2023 and #103-2023 were submitted to the Board for signature and approval.

Mr. Romans reported that there were no blanket certificates issued.

Mr. Romans reported that no Re-allocation of Appropriations were made.

Mr. Romans advised the Board that total receipts for August were \$55,044.65 and total expenditures were \$56,684.19.

Mr. Romans reported that the Board was given the August financial statement indicating a combined balance of \$2,236,048.48.

MOTION 2023-115: Made by Mr. Kandra, seconded by Mr. McClintock to approve the August financial statement as submitted. Motion carried by unanimous vote.

ROADS

Mr. McClintock thanked the road crew for their work during fall trash day that was held on Saturday. The attendance was lower than in the past.

TOWNSHIP HALL

Mr. Kandra stated that he contacted Windstream again regarding the hanging wires on the side of the Old Town hall building. They are scheduled to repair the lines in the next three to five days.

SAFETY

Mr. Romans reported that the MORE safety grant was submitted for \$500.

PARK

Ms. Carson reported that two grant applications are pending. One through the Holden Arboretum and the second through Geauga Soil and Water Conservation District.

Ms. Carson stated that the delivery of the slide and jungle gym is delayed due to issues with availability of parts for the unit.

CEMETERY

Ms. Carson asked the board to approve & sign a cemetery deed for Carolyn Garvey who purchased 2 graves.

MISCELLANEOUS

Ms. Carson stated that trick or treat in Chardon is scheduled for Tuesday, October 31st from 5:30 PM to 7:30 PM. She asked the board if they would like to follow Chardon schedule for Hambden Township trick or treat. The board agreed to follow Chardon schedule.

Ms. Carson reported that since the last trustee meeting the following correspondence was sent to the Board:

- September 15th, 22nd and 29th Legislative Alerts
- September 18th and 25th Road Weekly Work Log
- September 25th Park Inspection Reports
- Georgia county sheriff's office September call report.
- Ohio insurance OP EC renewal information.
- NOPEC General Assembly meeting - November 14th.

Ms. Carson stated she proxied for the NOPEC General Assembly meeting.

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There were no questions from the Board. The correspondence will be filed in the office. Chief Hildenbrand reported a Bureau of Workman's Compensation grant in the amount of \$10,000 was received for a gear dryer. There is no fund match required.

Ms. Carson announced the next Board of Trustees meeting is scheduled for Wednesday, October 18, 2023 at 6:30 pm.

MOTION 2023-116: Made by Mr. Kandra, seconded by Mr. McClintock to enter executive session at 6:44 P.M. for the purpose of discussing the hiring of a road Superintendent. Motion carried by unanimous vote.

The board exited executive session at 7:16 P.M.


MOTION 2023-117: Made by Mr. McClintock, seconded by Mr. Kandra to post an ad to fill the Road Superintendent position at minimum of \$25 per hour plus all benefits offered by the Township. Motion carried by unanimous vote.

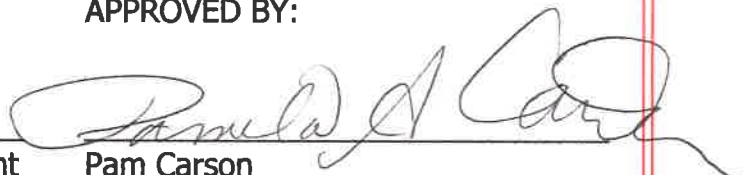
The board discussed posting the position in several local newspapers, Facebook, Geauga Township Association, and the Geauga County website. Mr. McClintock will work on the verbiage.

There being no further business to come before the Board at this time, the meeting adjourned at 7:20 p.m.

ATTESTED TO:

APPROVED BY:

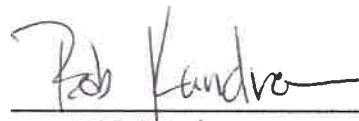

Mary Ann Dottore, Administrative Assistant


Pam Carson

DATE APPROVED:


Keith McClintock

October 18, 2023


Bob Kandra

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