

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10146

Held _____ October 18, _____ 20 23 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, October 18, 2023 at 6:30 p.m. with the following members present: Pam Carson, Keith McClintock, and Bob Kandra. Also present was Fiscal Officer Mike Romans, Zoning Inspector Richard Acquaviva, Fire Chief Hildenbrand, and those on the attached sign in sheet.

Chairman Carson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Ms. Carson reported that there was a quorum. All 3 trustees were present.

Ms. Carson asked if any residents had questions or concerns to bring before the Board. Richard and Christine Princic stated they were curious about the elections and all the upcoming changes within the Township.

Mr. McClintock explained that in elections this year are different from the normal. In a normal election year there is either one trustee and the fiscal officer or two trustees running for office. Due to the resignation of Scott Yamamoto 21 months ago and the passing of Paul Molan in May, Hambden Township has 2 trustees that were appointed. There are three candidates running for the unexpired 24-month term Bob Kandra, Catherine Wolcott, and Dave Johnson. Keith McClintock is running for a new four-year term against Frank Mihalic. Fiscal Officer Mike Romans is running unopposed.

Ms. Carson stated that Steve Wolcott will be resigning from his position as road Superintendent. If anyone is aware of a qualified candidate to fill that position, please have them submit a letter of interest and resume to the board of trustees.

Mr. McClintock stated that two road levies are on the ballot for renewal. There is no increase, no addition. These levies are used to collect funds for the resurfacing of roads. With the renewal of these levies there will be enough funds to maintain the roads for the next five years.

MINUTES

Ms. Carson asked the Board if there were any comments or corrections regarding the minutes of October 4, 2023 Regular Meeting. There were no corrections or changes to the minutes and Mr. Kandra recommended that they stand as approved and waive the reading.

MOTION 2023-118: Made by Mr. Kandra, seconded by Mr. McClintock to approve the minutes of the October 4, 2023 Regular Meeting. Motion carried.

ZONING INSPECTOR

Mr. Acquaviva reported that a handful of permits were issued in the last few weeks.

Mr. Acquaviva stated a variance hearing was held on October 5, 2023. Two variance hearings are scheduled for tomorrow evening. One of the variances is for the Landies property. David Baird of the Hambden fire department has been very helpful with this variance request.

Mr. Acquaviva reported that a final notice was sent to Ken McNish regarding his property on route 608.

Mr. Acquaviva has an affidavit regarding the Columbi property that needs to be signed and returned to Assistant Prosecutor Susan Weiland.

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Mr. Acquaviva stated that he attended a zoning inspector meeting in Claridon Township last week where they discussed abuse of agricultural use permits and clarification of agricultural use definitions.

ZONING

No report

FIRE DEPARTMENT

Chief Hildebrand stated that Mr. Landies was very understanding and cooperative. He just did not understand why he was not allowed a 2000-foot driveway. After it was explained to him, and he was made aware that he would have difficulties insuring his home he has agreed to put in a pond and a dry hydrant. He will also pave his driveway making it 12 feet wide with a turnaround making it accessible for a fire truck to access his home in the case of a fire.

Chief Hildebrand reported that they received the gear dryer that they received with funds from a grant.

Chief Hildebrand stated that the last clambake of the year will be held this Saturday. Tickets are still available.

FINANCIAL

Mr. Romans reported that the mid-month payroll and taxes totaling \$6,865.98 were issued.

Mr. Romans reported that vendor warrants #14020 through and including #14037, totaling \$3,899.23 were submitted to the Board for approval and signature. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase order #104-2023 was submitted to the Board for signature and approval.

Mr. Romans reported that no blanket certificates were issued.

Mr. Romans reported that no Re-allocation of Appropriation were made.

Mr. Roman stated that 2 resolutions need to be made for the \$20,000 grant funds Mr. Kandra submitted for to provide hazard pay for the fire department personnel that worked during the COVID pandemic.

The first resolution concerns how the funds will be received in and how they will be dispersed to the fire department. The second resolution states that the money will be spent since it was not included in the permanent appropriations.

RESOLUTION 2023-20: made by Bob Kandra, seconded by Keith McClintock to receive the not-for-profit, or private ground ambulance transport providers grant funds.

RESOLUTION 2023-21: made by Bob Kandra, seconded by Keith McClintock for supplemental appropriations including the \$20,000 grant funds.

Mr. Kandra stated that he received notification from the Ohio grant authority that an initial report must be filed by October 31, 2023 stating how the funds will be received. An interim report stating how the funds will be distributed and a final report stating that the funds were distributed will be due later.

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ROADS

No report

TOWNSHIP HALL

Mr. Kandra reported that he is still working with Windstream regarding the low wire outside the town hall building. He has spoken with the Windstream general manager who stated that there has been a scheduling issue that he will be addressing. Mr. Kandra stated that Mrs. Dottore is having billing issues for the phones that she is addressing with Windstream.

SAFETY

No report.

PARK

Ms. Carson reported that four quotes were received for playground turf and fall protection which meets the states requirement for an 8' fall site that will be placed under the jungle gym and new slide structure.

| | |
|-----------------------------|-------------|
| Bold Designs and Recreation | \$31,776.00 |
| DWA Recreation | \$29,200.00 |
| Field of Play | \$27,490.00 |
| Forever Lawn | \$25,223.00 |

Ms. Carson stated that the park board recommendation is to proceed with Forever Lawn for the playground turf, which is the lowest and best quote. Forever Lawn is willing to work with the Township provided a 50% down payment is made within 60 days from October 13th. The new slide structure is not due to arrive until December at which time they do not want to install the playground turf. With the 50% down payment Forever Lawn will hold their pricing until spring when the playground turf can be installed.

MOTION 2023-119: Made by Mr. Kandra, seconded by Mr. McClintock to accept the quote of \$25,223 from Forever Lawn for the playground turf/fall protection with the 50% deposit to be submitted within 60 days. Motion carried.

CEMETERY

Ms. Carson asked the board to approve the deed for Scott and Ellen Prieson. The board approved and signed the deed.

MISCELLANEOUS

Ms. Carson reported that since the last trustee meeting the following correspondence was sent to the Board:

- October 7th, 10th and 16th Park inspection reports
- October 2nd and 9th Weekly work logs
- Emergency Exit Lights inspection report
- Road Sign Inspection log
- October 6th and 13th Legislative Alerts
- Secretary of State Statewide Ballot issues

There were no further questions from the Board. The correspondence will be filed in the office.

Ms. Carson stated the board needs to set a date to begin employee review discussions as well as interviews for the Road Superintendent position. The board discussed their availability and would like to set a special meeting with an executive session beginning at 5:30 PM on Tuesday October 24th for the purpose of interviewing candidates for the road Superintendent position. Interviews will be scheduled at 30-minute intervals. Backup interview dates will be October 27th and 28th. Chief Hildebrand recommended sending new hires for fingerprint and backup check prior to their start date.

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Ms. Carson stated that the road department seasonal employees last day will be October 31, 2023.

Ms. Carson announced the next Board of Trustees meeting is scheduled for Wednesday, November 1, 2023 at 6:30 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 6:55 p.m.

ATTESTED TO:

APPROVED BY:

Mary Ann Dottore
Mary Ann Dottore, Administrative Assistant

Pam Carson
Pam Carson

DATE APPROVED:

Keith McClintock
Keith McClintock

11-1-2023

Bob Kandra
Bob Kandra