

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ September 6, _____ 20 23 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, September 6, 2023 at 6:30 p.m. with the following members present: Keith McClintock, and Bob Kandra. Also present was Fiscal Officer Mike Romans, Chief Hildenbrand and those on the attached sign in sheet. Pam Carson was absent.

Vice-Chairman McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. McClintock reported that there was a quorum. Two trustees were present.

Mr. McClintock asked if any residents had questions or concerns to bring before the Board. There were none.

Mr. McClintock stated that fall trash day quotes were requested.

Waste Management did not submit a quote.

Major disposal quoted \$255 per haul for trash hauling plus \$45.50 per ton for trash and \$235 per haul for metal using 40-yard containers. No surcharges or environmental fees.

Penn Ohio quoted \$255 per haul for trash plus \$60 per ton for trash, \$200 per haul for metal using an 80-yard container. Fuel surcharge will be added on all transportation.

Mr. McClintock stated that there is some confusion on the quotes and will need to get clarification from the office before a decision can be made. A special meeting will be held early next week to award trash day hauling.

MINUTES

Mr. McClintock asked the Board if there were any comments or corrections regarding the minutes of August 16, 2023 Regular Meeting. There were no corrections or changes to the minutes and Mr. Kandra recommended that they stand as approved and waive the reading.

MOTION 2023-106: Made by Mr. Kandra, seconded by Mr. McClintock to approve the minutes of the August 16, 2023 Regular Meeting. Motion carried by unanimous vote.

Mr. McClintock asked the Board if there were any comments or corrections regarding the minutes of August 21, 2023 Special Meeting (Budget Hearing). There were no corrections or changes to the minutes and Mr. Kandra recommended that they stand as approved and waive the reading.

MOTION 2023-107: Made by Mr. Kandra, seconded by Mr. McClintock to approve the minutes of the August 21, 2023 Special Meeting (Budget Hearing). Motion carried by unanimous vote.

ZONING INSPECTOR

No report.

ZONING

Mr. McClintock stated that the next zoning commission meeting is scheduled for Monday, September 11, 2023 at 6:00 p.m.

FIRE DEPARTMENT

Chief Hildenbrand provided a call summary of the Fire Department activities for the month of August.

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Chief Hildenbrand reported that at least four tornados touched down in Geauga County during the last storm.

FINANCIAL

Mr. Romans reported that the month-end payroll totaling \$13,065.48 were issued.

Mr. Romans reported that vendor warrants #13962 through and including #13984, totaling \$12,788.18 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase orders #96-2023 and #97-2023 were submitted to the Board for signature and approval.

Mr. Romans reported that no blanket certificates were issued.

Mr. Romans reported that two Re-allocation of Appropriations were made.

\$300 transferred from 2171-610-321 to 2171-610-211 for OPERS.

\$780 transferred from 1000-120-720 to 1000-120-360 for Fiber Optic repairs.

Mr. Romans asked the Board to pass resolution accepting the amounts and rates as determined by the budget commission and authorize the necessary tax levies and certify them to the county auditor.

RESOLUTION 2023-19: Made by Bob Kandra, seconded by Keith McClintock to accepting the amounts and rates as determined by the budget commission and authorize the necessary tax levies and certify them to the county auditor. Upon call of roll: Mr. Kandra-yes, Mr. McClintock- yes, Ms. Carson – absent. Motion carried.

Mr. Romans submitted to the Board for approval the quote from the Geauga County ADP Board for \$1,691.29. \$188.60 for the fire wall security license renewal for 3-years, \$734.78 for the 8-port switch replacement and \$767.91 for the 3-year 8-port switch license. Mr. McClintock stated that these are required by the Geauga County ADP department to be tied in with the county system for security.

MOTION 2023-108: Made by Mr. Kandra, seconded by Mr. McClintock to approve approval the quote from the Geauga County ADP Board for \$1,691.29. Motion carried by unanimous vote.

ROADS

Mr. Romans reported that the Case 895 Tractor with Alamo Boom Mower sold on GovDeals for \$14,201.00.

Mr. McClintock stated that Mr. Wolcott informed him that the Taylor Wells paving punch list has been completed. The Geauga County Engineer's Office will be submitting a bill to Hambden Township for their portion of the project.

TOWNSHIP HALL

Mr. Kandra reported that the building alarm was tripped this morning. The Geauga County Sheriff's Office responded. It appeared to be a system mechanical trip. Mr. Kandra will contact the Geauga County Sheriff's Office to add him as the contact person for Hambden Township. Chief Hildenbrand stated that the alarm was for zone 2 (the administrative offices). Chief Hildenbrand suggested contacting Vector Security to identify the zones.

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SAFETY

No report.

PARK

Mr. McClintock reported that the Park Board met last evening. Quotes for fall protection turf around the new playground equipment were received. Two came in prior to the park Board meeting. One quote was received today. Comparison of the three quotes will be done and a recommendation will be submitted at the next trustee meeting.

CEMETERY

Mr. McClintock reported that a cemetery deed for Elizabeth Moll was submitted for approval and signature. Ms. Moll is purchasing the grave for her mother. The Board approved and signed the deed.

MISCELLANEOUS

Mr. McClintock reported that since the last trustee meeting the following correspondence was sent to the Board:

- Geauga Soil and Water upcoming trainings on inspecting and maintaining storm water ponds and sensible salting trainings.
- August 14th, 21st and 28th Park Inspection Reports
- August 14th Road Weekly Work Log

There were no questions from the Board. The correspondence will be filed in the office.

Mr. McClintock announced the next Board of Trustees meeting is scheduled for Wednesday, September 20, 2023 at 6:30 p.m. and a special meeting for awarding fall trash day hauling will be scheduled for next week.

There being no further business to come before the Board at this time, the meeting adjourned at 6:45 p.m.

ATTESTED TO:

APPROVED BY:

Mary Ann Dottore
Mary Ann Dottore, Administrative Assistant

ABSENT
Pam Carson

DATE APPROVED:

Keith McClintock
Keith McClintock

September 20, 2023

Bob Kandra
Bob Kandra

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