

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ September 20, _____ 20²³ _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, September 20, 2023 at 6:30 p.m. with the following members present: Pam Carson, Keith McClintock, and Bob Kandra. Also present was Fiscal Officer Mike Romans, Road Superintendent Steve Wolcott, and those on the attached sign in sheet.

Chairman Carson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Ms. Carson reported that there was a quorum. All 3 trustees were present.

Ms. Carson asked if any residents had questions or concerns to bring before the Board. There were none.

MINUTES

Ms. Carson asked the Board if there were any comments or corrections regarding the minutes of September 6, 2023 Regular Meeting. There were no corrections or changes to the minutes and Mr. Kandra recommended that they stand as approved and waive the reading.

MOTION 2023-110: Made by Mr. Kandra, seconded by Mr. McClintock to approve the minutes of the September 6, 2023 Regular Meeting. Motion carried.

Ms. Carson asked the Board if there were any comments or corrections regarding the minutes of September 11, 2023 Special Meeting. There were no corrections or changes to the minutes and Mr. Kandra recommended that they stand as approved and waive the reading.

MOTION 2023-111: Made by Mr. Kandra, seconded by Mr. McClintock to approve the minutes of the September 11, 2023 Special Meeting. Motion carried by unanimous vote.

ZONING INSPECTOR

Mr. Acquaviva reported that 3 permits were issued in the last two weeks and one permit is pending.

Mr. Acquaviva stated a variance hearing is scheduled for October 5, 2023. A meeting is scheduled for Friday concerning another variance hearing.

Mr. Acquaviva stated he will be meeting with residents on Friday to finalize another variance on Rt. 608. He spoke with Soil and Water and met with their wetland's consultant and the Army Corp of Engineers, and it is just about set to move forward.

Mr. Acquaviva met with residents at the planning commission regarding estate planning as it relates to their seven or eight parcels.

The property on Rt. 166 across from the Hambone bar has been officially placed in violation after a couple requests to move vehicles from the property.

Mr. Acquaviva requested that Assistant Prosecutor Susan Weiland officially moved forward on the Columbi property violation. In accordance with the judgement entry Mrs. Weiland is going to file with the court to reinstate the fines and jail sentence.

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ZONING

No report

FIRE DEPARTMENT

Chief Hildebrand reported that the first clambake was a success. The next Clambake is scheduled for Saturday, October 21, 2023.

FINANCIAL

Mr. Romans reported that the mid-month payroll and taxes totaling \$14,228.30 were issued.

Mr. Romans reported that vendor warrants #13985 through and including #14001, totaling \$228,445.37 were submitted to the Board for approval and signature. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase order #98-2023 through #101-2023 were submitted to the Board for signature and approval.

Mr. Romans reported that two blanket certificates were issued.

#106-2023	1000-110-330	Travel and meetings.	\$400.00
#107-2023	1000-130-345	Legal ads.	\$300.00

MOTION 2023-112: Made by Mr. Kandra, seconded by Mr. McClintock approve the blanket certificates as submitted. Motion carried by unanimous vote.

Mr. Romans reported that four Re-allocation of Appropriation were made.

- \$1,500 from 1000-410-190 to 1000-320-322 for fall trash day hauling
- \$1,000 from 2171-610-599-0001 to 2171-610-211 for OPERS contributions
- \$9,204.74 from 2273-330-490 to 2273-330-360 for Taylor Wells Paving
- \$2,000 from 2281-230-599 to 2281-230-390 for Life Force billing services

Mr. Romans reported that during the budget hearing, the budget committee recommended the Township start a reserve fund for the proposed new fire station and road garage. Mr. Romans will e-mail the information he received from the auditor's office for the trustees and Fire Chief to review prior to further discussion.

Mr. Romans stated that regarding the Ohio Electricity Litigation Settlement against First Energy Corp., Hambden Township will be receiving payments in the amount of \$33.62 and \$20.32 According to the Auditor of State, townships should request a paper check versus a pre-paid credit cards that are being sent. Mrs. Dottore has submitted a request for paper checks to be sent to Hambden Township.

ROADS

Mr. Romans stated that the final payment of \$36,419.10 was made to Claridon Township for the Taylor Wells paving project. The check was submitted for signatures this evening.

Mr. Romans stated that the Case tractor/boom mower that was sold on GovDeals has been removed from insurance.

Mr. Romans reported that the Road department and Fire Department EPA e-checks are due prior to December 31st. Mr. Romans contacted Captain Baird at the fire station regarding their two vehicles needing e-check.

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Ms. Carson regretfully asked the Board to accept the resignation of Steve Wolcott. Mr. Wolcott will be stepping down as Road Superintendent & Cemetery Sexton effective November 1, 2023. He will continue employment through snowplow season and terminate his employment on April 1, 2024.

MOTION 2023-113: Made by Mr. Kandra, seconded by Mr. McClintock accept the resignation of Steve Wolcott as submitted. Motion carried by unanimous vote.

TOWNSHIP HALL

Mr. Kandra reported that after the alarm went off a couple weeks ago, he contacted Vector Security and was told that zone one is the entryway and zone two is for the Administrative Office.

Mr. Kandra reported that there has been no response from Windstream regarding the low wire outside the town hall building. Mr. Kandra will contact Windstream if nothing has been done by Friday.

SAFETY

No report.

PARK

Ms. Carson stated awarding the turf bid is being postponed due to questions on the bids. The Park Board is scheduled to meet again on October 3rd and will discuss turfing around the new playground equipment. Being late in the season they may mulch the area until next year.

CEMETERY

Ms. Carson asked the board to approve & the deed for Teresa L. Volkmann. The board approved and signed the deed.

MISCELLANEOUS

Ms. Carson reported that since the last trustee meeting the following correspondence was sent to the Board:

- August 25th and September 1st Legislative Alerts
- Geauga County Sheriff's Office August call list
- Geauga County Board of Elections invitation to Candidate Forum.
- August 28th, September 4th, and 11th Weekly work logs
- September 5th, 11th, and 18th Park inspection reports

There were no further questions from the Board. The correspondence will be filed in the office.

Mr. McClintock asked what employees will be working trash day and if they will need additional help. Both part time employees and all three full time employees will be working trash day.

Ms. Carson announced the next Board of Trustees meeting is scheduled for Wednesday, October 4, 2023 at 6:30 pm.

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There being no further business to come before the Board at this time, the meeting adjourned at 6:44 p.m.

ATTESTED TO:

APPROVED BY:

Mary Ann Dottore
Mary Ann Dottore, Administrative Assistant

Pamela A. Carson
Pam Carson

DATE APPROVED:

Keith McClintock
Keith McClintock

October 4, 2023

Bob Kandra
Bob Kandra