

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ July 5, _____ 2023 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, July 5, 2023 at 6:30 p.m. with the following members present: Pam Carson, Keith McClintock, and Bob Kandra. Also present was Fiscal Officer Mike Romans, Chief Hildenbrand and those on the attached sign in sheet.

Chairman Carson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Ms. Carson reported that there was a quorum, All three trustees were present.

Ms. Carson asked if any residents had questions or concerns to bring before the Board. Mr. & Mrs. Madger asked the Board for an update on the neighborhood watch sign that was discussed at the June 21st meeting. Mr. McClintock stated that Geauga County Prosecutors Office Susan Weiland has not responded to his request for legal advice. Mr. McClintock will inquire at the Geauga County Township Association meeting next week to see if other townships have experienced this issue and how it was dealt with.

MINUTES

Ms. Carson asked the Board if there were any comments or corrections regarding the minutes of May 17, 2023 Regular Meeting. There were no corrections or changes to the minutes and Mr. McClintock recommended that they stand as approved and waive the reading.

MOTION 2023-89: Made by Mr. McClintock, seconded by Ms. Carson to approve the minutes of the May 17, 2023 Regular Meeting. Motion carried by unanimous vote.

Ms. Carson asked the Board if there were any comments or corrections regarding the minutes of June 21, 2023 Regular Meeting. There were no corrections or changes to the minutes and Mr. McClintock recommended that they stand as approved and waive the reading.

MOTION 2023-90: Made by Mr. McClintock, seconded by Ms. Carson to approve the minutes of the June 21, 2023 Regular Meeting. Motion carried by unanimous vote.

ZONING INSPECTOR

No report.

ZONING

Ms. Carson stated that Jonathan Tiber contacted her to inform her that according to Geauga Real Link three of the trailers inside Leader Mobile Home Park are located in Claridon Township. Historically they have been listed in Hambden Township and in Hambden's cost and coverage structures. Mr. Tiber informed Ms. Carson that the Claridon Township Trustees will put together an acknowledgement proposing to keep the records as is and grandfather the trailers instead of splitting up the mobile home park. The Hambden Board of Trustees agreed with that decision and to await the acknowledgement from Claridon Township.

Held July 5, 2023

FIRE DEPARTMENT

Chief Hildenbrand provided a call summary of the Fire Department activities for the month of June.

FINANCIAL

Mr. Romans reported that the month-end payroll totaling \$12,937.71 were issued.

Mr. Romans reported that vendor warrants #13875 through and including #13891, totaling \$19,781.26 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase orders #89-2023 through #91-2023 were submitted to the Board for signature and approval.

Mr. Romans reported that three blanket certificates were issued.

#97-2023	Account 2171-610-323	Repairs and Maintenance	\$1,000.00
#98-2023	Account 2273-330-490	Tar & Stone Materials	\$14,750.00
#99-2023	Account 1000-120-360	Contracted Services	\$2,400.00

MOTION 2023-91: Made by Mr. McClintock, seconded by Ms. Carson to approve the blanket certificates as submitted. Motion carried by unanimous vote.

Mr. Romans reported that two Re-allocation of Appropriations were made.

- \$1,000 transferred from 2171-610-314 to 2171-610-323 for Repairs and Maintenance
- \$2,000 transferred from 1000-120-740 to 1000-120-360 for New Fiber Optic Cable to Garage

Mr. Romans asked the Board to approve the Resolution approving the proposed 2024 tax budget.

RESOLUTION 2023-13: Made by Keith McClintock, seconded by Pam Carson to Pass the Resolution approving the proposed 2024 tax budget. Upon call of roll: Mr. Kandra-yes, Mr. McClintock- yes, Ms. Carson – yes. Motion carried.

Mr. Romans asked the Board to Rescind Resolution 2023-11, made on June 21st approving the Certificate of Needs for the Permanent Improvement. The levy description and code used was incorrect.

RESOLUTION 2023-14: Made by Keith McClintock, seconded by Pam Carson to rescind Resolution 2023-11, made on June 21st approving the Certificate of Needs for the Permanent Improvement. The levy description and code used was incorrect. Upon call of roll: Mr. Kandra-yes, Mr. McClintock- yes, Ms. Carson – yes. Motion carried.

Mr. Romans asked the Board to approve the Certificate of Needs for the .8 Mill Road and Bridge levy to allow the Geauga County Auditor's Office to calculate the funds expected due to the millage based on a renewal levy versus a replacement.

RESOLUTION 2023-15: Made by Keith McClintock, seconded by Pam Carson to approve the Certificate of Needs for the .8 Mill Road and Bridge levy. Upon call of roll: Mr. Kandra-yes, Mr. McClintock- yes, Ms. Carson – yes. Motion carried.

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Mr. Romans asked the Board's permission to transfer \$750,000 from Middlefield Bank primary checking account to Star Ohio investment account as discussed at previous meetings.

MOTION 2023-92: Made by Mr. McClintock, seconded by Ms. Carson to approve the transfer of \$750,000 from Middlefield Bank primary checking account to Star Ohio investment account. Motion carried by unanimous vote.

ROADS

Mr. McClintock reported that the road crew noticed cracks in the new paving on Williams Road and sent pictures notifying the Geauga County Engineer's Office. Core samples show it is not a depth repair issue but slippage between the two courses of material. Mr. Hall will check with the Geauga County Engineer's Office regarding complaints about the driveway aprons.

TOWNSHIP HALL

Mr. Romans reported that Mrs. Dottore is suggesting that the parking lot striping be done prior to August 8th elections. The paint, handicap stencils and machine were purchased before Dave Heald retired 1 ½ years ago.

SAFETY

Mr. Romans reported that he is working on the \$500 MORE grant from OTARMA. His suggestion is to use a portion of the funds to reimburse for the bottled water the road department purchased for safety issues.

PARK

Ms. Carson stated that Elliot Miller has been working on painting the mural on the baseball dugout. She suggested stopping by to see the progress.

Ms. Carson reported the Pollinator Garden is looking fantastic.

CEMETERY

No report.

MISCELLANEOUS

Ms. Carson reported that since the last trustee meeting the following correspondence was sent to the Board:

- June 12th, 20th and 26th Park Inspection Reports
- June 5th, 12th and 19th Weekly Work Logs

There were no questions from the Board. The correspondence will be filed in the office.

Mr. McClintock reported that he received a letter offering to buy out our cell tower lease and purchase the rights to the tower or renegotiate the price due to them losing money on the lease. The township is under contract until 2026. Mr. McClintock will notify them that the township will not consider any options until the ending of the current contract.

Mr. McClintock stated that he received a certified letter of notification from First Energy regarding the Leroy Center/Mayfield transmission lines reconductor project that runs through Hambden Township. They are looking to increase size of copper wiring.

Mr. Kandra reported that he is looking into a \$2,500 cemetery grant. Routine maintenance is not eligible, but a single project improvement is. Ms. Carson recommended sealing the driveway if it is considered an eligible project.

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Ms. Carson announced the next Board of Trustees meeting is scheduled for Wednesday, July 19, 2023 at 6:30 pm.

There being no further business to come before the Board at this time, the meeting adjourned at 6:54 p.m.

ATTESTED TO:

APPROVED BY:

Mary Ann Dottore
Mary Ann Dottore, Administrative Assistant

Pam Carson
Pam Carson

DATE APPROVED:

Absent
Keith McClintock

July 19, 2023

Bob Kandra
Bob Kandra