

RECORD OF PROCEEDINGS

HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. T0148

Held April 5, 20 23

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, April 5, 2023 at 6:30 p.m. with the following members present: Pam Carson, Keith McClintock and Paul Molan. Also present was Fiscal Officer Mike Romans, Assistant Road Superintendent Bob Hall, Chief Hildenbrand and those on the attached sign in sheet.

Chairman Carson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Ms. Carson reported that there was a quorum. All three trustees were present.

Ms. Carson asked if any residents had questions or concerns to bring before the Board. There were none.

MINUTES

Ms. Carson asked the Board if there were any comments or corrections regarding the minutes of the February 15, 2023 Regular Meeting. There were no corrections or changes to the minutes and Mr. Molan recommended that they stand as approved and waive the reading.

MOTION 2023-49: Made by Mr. Molan, seconded by Mr. McClintock to approve the minutes of the February 15, 2023 Regular Meeting. Motion carried by unanimous vote.

Ms. Carson asked the Board if there were any comments or corrections regarding the minutes of the March 1, 2023 Regular Meeting. There were no corrections or changes to the minutes and Mr. Molan recommended that they stand as approved and waive the reading.

MOTION 2023-50: Made by Mr. Molan, seconded by Mr. McClintock to approve the minutes of the March 1, 2023 Regular Meeting. Motion carried by unanimous vote.

ZONING INSPECTOR

No report.

ZONING

No report.

FIRE DEPARTMENT

Due to the extension of building time of 6 months to a year, Chief Hildenbrand would like to change the Ford F-550 diesel ambulance chassis from Ford to a Dodge Ram. This change will lower the cost and the delivery date will not change from the original estimated delivery time of June 2024.

Mr. Carson asked the Board to rescind motion 2022-70, made June 1, 2022 for the purchase of ~~purchase~~ a new Ford F-550 diesel ambulance from Penn Care Inc. for \$270,050.00 as designed per the specifications.

MOTION 2023-51: Made by Mr. Molan, seconded by Mr. McClintock to rescind motion 2022-70, made June 1, 2022 for the purchase of ~~purchase a~~ new Ford F-550 diesel ambulance. Motion carried by unanimous vote.

MOTION 2023-52: Made by Mr. Molan, seconded by Mr. McClintock to approve changing the Ford F-550 diesel ambulance chassis from Ford to a Dodge Ram. This change will lower the cost to \$257,370.80 and the delivery date will not change from the original estimated delivery time of June 2024. Motion carried by unanimous vote.

Chief Hildenbrand provided a call summary of the Fire Department activities. They responded to 86 calls in March.

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FINANCIAL

Mr. Romans reported that the month-end payroll and taxes totaling \$16,964.68 were issued.

Mr. Romans reported that vendor warrants #13739 through and including #13770, totaling \$43,619.90 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase orders #46-2023 through #56-2023 were submitted to the Board for signature and approval.

Mr. Romans reported that blanket certificates #47-2023 through and including #91-2023 were issued.

MOTION 2023-53: Made by Mr. Molan, seconded by Mr. McClintock approve the blanket certificates as submitted. Motion carried by unanimous vote.

Due to the number of blanket certificates, copies will be attached to the minutes versus listing them.

Mr. Romans reported that no Re-allocation of Appropriations were made.

Mr. Romans advised the Board that total receipts for February were \$50,376.80 and total expenditures were \$54,832.33.

Mr. Romans reported that the Board was given the February financial statement indicating a combined balance of \$2,404,624.17.

MOTION 2023-54: Made by Mr. Molan, seconded by Mr. McClintock approve the February financial statement as submitted. Motion carried by unanimous vote.

Mr. Romans reported that the \$4,323.85 check was received from State Auto for the salt building repair parts and shipping.

ROADS

Mr. Hall reported that Mr. Wolcott would suggest ordering 800 tons of road salt through the ODOT 2023 Salt Contract. The township usually orders approximately 1200 tons but due to the mild winter, the township has a surplus of road salt from last year. The Board agreed with Mr. Wolcott's recommendation. A resolution of the salt contract will be available at the next trustees meeting.

Mr. Hall asked the Board to declare the Exmark 50" Zero Turn Mower as surplus, unneeded, obsolete and sell on GovDeals. The mower has over 1000 miles and needs of a pump that would cost \$700.

MOTION 2023-55: Made by Mr. Molan, seconded by Mr. McClintock to declare the Exmark 50" Zero Turn Mower as surplus, unneeded, obsolete and sell on GovDeals. Motion carried by unanimous vote.

TOWNSHIP HALL

Ms. Carson reported that during furnace and heater inspections Jesse Whitehead found Lennox furnace in zoning office has a leaking flue pipe. A 45-degree elbow will need to be cut out and section of flue pipe replaced. Mr. Whitehead quoted \$100 for the repair.

MOTION 2023-56: Made by Mr. Molan, seconded by Mr. McClintock to hire Jesse Whitehead to repair the leaking flue pipe on the Lennox furnace. The repair is not-to-exceed \$150. Motion carried by unanimous vote.

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The following painting quotes were received for painting the interior walls, doors and trim in the

Walls Walls LLC.	\$14,250.00
JC Construction	\$13,250.00
J. Padron Legacy Painting LLC	\$ 8,800.00
Prep Pros Painting	\$13,100.00
Jerse Painting & Improvements	Not interested

Mr. McClintock stated that he checked references on J. Padron Legacy Painting LLC. All the references highly recommend Mr. Padron.

MOTION 2023-57: Made by Mr. Molan, seconded by Mr. McClintock to award the town hall painting project to J. Padron Legacy Painting LLC for \$8,800. Motion carried by unanimous vote.

SAFETY

Mr. Hall reported that the seasonal part-time employees started on April 3rd.

PARK

Ms. Carson reported that the Foundation for Geauga Parks grant paperwork is being reviewed by Assistant Prosecutor Susan Weiland and will be presented for approval and signatures at the next trustee meeting. The grant funds will be used for a pollinator garden around the detention pond.

Ms. Carson stated that the Board is exploring potential and feasibility of a resident managed craft fair in the park.

Ms. Carson reported that the Pavilion #4 repairs are completed including the staining of the wood.

CEMETERY

Mr. Hall stated that Larry "Mike" Chapman was buried today.

MISCELLANEOUS

Ms. Carson stated that Memorial Day is quickly approaching. A parade marshal and speaker need to be chosen. Mr. Molan will ask Barb Palmer to be the parade marshal and Mr. McClintock will ask Bob Kandra to be the speaker. Glen Palmer will read the veteran's names as he has in the past.

Jean Tager has agreed to be the parade coordinator again. She asked Mrs. Dottore to type a letter on letterhead to hand out to organizations and businesses regarding participating in the parade.

Ms. Carson reported that since the last trustee meeting the following correspondence was sent to the Board:

- Legislative Alerts
- Ohio Township Association Education and Events
- OBWC New Safety Grant Program
- March 6th and 13th Weekly work logs
- February 27th Park inspection report
- Snow plow route sheets

There were no questions from the Board. The correspondence will be filed in the office.

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Held April 5, _____ 20 23

Ms. Carson announced the next Board of Trustees meeting is scheduled for Wednesday, April 19, 2023 at 6:30 pm.

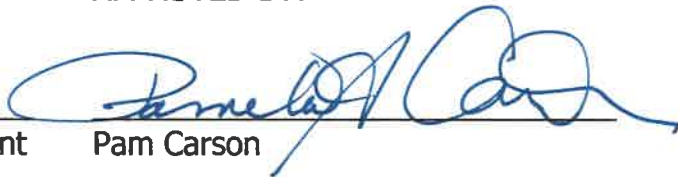
Ms. Carson stated that Gary Hunter held a History of Route 6 presentation in the town hall on Monday, April 3rd. Eighty-five to ninety residents attended the presentation. The response from the residents was very positive and many stated they would like to see more events like this in the future. Catherine Chuha provided cookies with the Rt. 6 logo on them. The Geauga County Maple Leaf newspaper will be placing an article in their paper with an interview with Mr. Hunter.

There being no further business to come before the Board at this time, the meeting adjourned at 7:07 p.m.

ATTESTED TO:

APPROVED BY:





Mary Ann Dottore, Administrative Assistant

Pam Carson

DATE APPROVED:



Keith McClintock

May 3, 2023

Paul Molan