

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3336 FORM NO. 10148

Held _____ April 19, _____ 20 23 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, April 19, 2023 at 6:30 p.m. with the following members present; Pam Carson and Keith McClintock. Also present was the Fiscal Officer Mike Romans, Road Superintendent Steve Wolcott, Zoning Inspector Richard Acquaviva, Chief Hildenbrand and those on the sign in sheet. Paul Molan was absent

Chairman Carson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Ms. Carson reported that there was a quorum. Two trustees were present.

Ohio Insurance Services Agency President Frank Harmon phoned in to discuss the recommendations for health insurance renewal. The information was emailed to the Board for review prior to the meeting. The Board will review the information from Frank Harmon and will decide at the next Board meeting.

Ms. Carson asked if any residents had questions or concerns to bring before the Board. There were none.

MINUTES

Ms. Carson asked the Board if there were any comments or corrections regarding the minutes of the March 15, 2023 Regular Meeting. There were no corrections or changes to the minutes and Mr. McClintock recommended they stand as approved and waive the reading.

Mr. McClintock moved to approve the minutes of the March 15, 2023 Regular Meeting.

Mr. McClintock then rescinded the motion to approve the March 15th minutes based on the fact that he was absent from that meeting.

ZONING INSPECTOR

Mr. Acquaviva reported that he is working on several new permits. The Behind the Pines variance is being scheduled.

Mr. Acquaviva asked the Board to pass resolution authorizing legal action over zoning violations at 10524 Old State Road.

RESOLUTION 2023-05: Made by Keith McClintock, seconded by Pam Carson to pass resolution authorizing legal action over zoning violations at 10524 Old State Road. Upon call of roll: Mr. Molan– absent, Mr. McClintock– yes, Ms. Carson – yes. Motion carried.

Mr. Acquaviva asked the Board to pass resolution authorizing legal action over zoning violations at 13481 Chardon Windsor Road.

RESOLUTION 2023-06: Made by Keith McClintock, seconded by Pam Carson to pass resolution authorizing legal action over zoning violations at 13481 Chardon Windsor Road. Upon call of roll: Mr. Molan– absent, Mr. McClintock– yes, Ms. Carson – yes. Motion carried.

Both initial and follow-up letters were included with the resolution.

ZONING

No Report

Held _____ April 19, _____ 20 23 _____

FIRE DEPARTMENT

Chief Hildenbrand reported that the proposal for a new fire station has passed. Chief Hildenbrand spoke with both Congressman Joyce and Senator Brown who submitted the project for consideration. The final approval will be determined with the approval of the Federal budget in October.

Chief Hildenbrand stated that the Easter egg hunt was well attended.

FINANCIAL

Mr. Romans reported that mid-month payroll totaling \$13,643.68 were issued.

Mr. Romans reported that vendor warrants #13771 through and including #13784, totaling \$11,642.53 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase orders #57-2023 through #65-2023 were submitted to the Board for signature and approval.

Mr. Romans reported that no blanket certificates were issued.

Mr. Romans reported one re-allocation of appropriations was made.
 \$1,500 from 1000-110-599 to 1000-330-211 for OPERS

An update to Section 603.1 of the Policy and Procedure Manual was submitted to the Board for review and approval. The update included deletion of one Home Depot credit card and three Tractor Supply credit cards were added.

MOTION 2023-58: Made by Keith McClintock, seconded by Pam Carson to update Section 603.1 of the Policy and Procedure Manual deleting one Home Depot credit card and adding three Tractor Supply credit cards. Motion carried.

ROADS

Ms. Carson asked the Board to approve the resolution authorizing participation in the ODOT salt contract for 2023.

RESOLUTION 2023-07: Made by Keith McClintock, seconded by Pam Carson to pass resolution authorizing participation in the ODOT salt contract for 2023.

Upon call of roll: Mr. Molan– absent, Mr. McClintock– yes, Ms. Carson – yes. Motion carried.

Mr. Wolcott stated that the Williams Road pre-construction meeting is scheduled for Wednesday, April 26, 2023 at 1:00 p.m. Mr. Romans will attend the meeting with Mr. Wolcott.

TOWNSHIP HALL

Ms. Carson reported that Juan Padron of J. Padron Legacy Painting LLC. will begin painting the town hall the beginning of May. The only color change will be the walls in the zoning office which will be changed to the color Grayish.

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Held April 19, 2023**SAFETY**

No report.

PARK

Ms. Carson reported that the park Board will not hold movie night this year. The prices for the screen and projector have doubled.

Ms. Carson submitted to the Board for approval the \$4,902 Pollinator Garden grant through the Foundation for Geauga Parks.

MOTION 2023-59: Made by Keith McClintock, seconded by Pam Carson to approve the \$4,902 Pollinator Garden grant through the Foundation for Geauga Parks. Motion carried.

The planting is scheduled for May, 2023. In accordance with the grant, no pesticide or weed spray is permitted within 50' of the pond. Spraying at the Veteran's memorial has been approved.

CEMETERY

No report.

MISCELLANEOUS

Ms. Carson stated that decisions need to be made for the Memorial Day Observance. Bob Kandra will be the speaker, Ms. Carson will give the opening remarks, Mr. McClintock will announce the speaker and Mr. Molan will give the closing remarks. Mr. Molan will contact a local veteran on Brakeman Road regarding serving as the parade marshal. The Geauga Highlanders have agreed to participate in the parade. Geraniums have been ordered through Bryant's Forever Green. Messages were left for the Geauga Fair Band, Freedom Alliance Church and Hambden Congregational Church. The Geauga Highlanders is currently charging \$400 for the entire band but will accept the past donation of \$150. The Board discussed raising the donation next year.

Ms. Carson stated that Habitat for Humanity is not attending Spring trash day.

Ms. Carson reported that since the last trustee meeting the following correspondence was sent to the Board:

- March Geauga County Sheriff's call report.
- First Energy letter regarding the major power outages.
- March 28th, April 3rd and 10th Park Inspection reports.
- March 20th, 27th and April 3rd Weekly work logs.

Ms. Carson asked the board if there were any questions, if not the correspondence will be filed in the office. There were no questions.

Ms. Carson announced the next Board of Trustees meeting is scheduled for Wednesday, May 3, 2023 at 6:30 pm.

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Ms. Carson asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 7:07 p.m.

ATTESTED TO:

APPROVED BY:



Mary Ann Dottore



Pam Carson

DATE APPROVED:



Keith McClintock

May 17, 2023



Paul Molan