

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ March 15, _____ 20 23 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, March 15, 2023 at 6:30 p.m. with the following members present; Pam Carson and Paul Molan. Also present was the Fiscal Officer Mike Romans, Road Superintendent Steve Wolcott, Chief Hildenbrand and those on the sign in sheet. Keith McClintock was absent

Chairman Carson called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Ms. Carson reported that there was a quorum. Two trustees were present.

Three quote requests were sent for Spring trash day hauling. The following responses were received:

Waste Management	No reply
Rumpke	No bid at this time but request retain for Future opportunities.
Penn Ohio	Refuse - \$325 per haul + \$60 per ton
	Metal - \$200 per haul (Scrap reimb. to Twp.)
	Tires - \$1,100 per haul + \$295 per ton

Russ Nank of Penn Ohio commented that the above figures are missing the 15% fuel charge on the hauling as stated in his quote.

MOTION 2023-46: Made by Paul Molan, seconded by Pam Carson to award Spring trash day hauling to Penn Ohio. Motion carried.

Ms. Carson asked if any residents had questions or concerns to bring before the Board. There were none.

MINUTES

Ms. Carson stated that the meeting minutes will be available for approval at the next trustee meeting.

ZONING INSPECTOR

No Report

ZONING

No Report

FIRE DEPARTMENT

Chief Hildenbrand provided a 2022 Annual Report of the Fire Department activities.

Chief Hildenbrand reported that the grant paperwork for a new fire department building was submitted.

FINANCIAL

Mr. Romans reported that mid-month payroll totaling \$5,294.05 were issued.

Mr. Romans reported that vendor warrants #13678 through and including #13738, totaling \$189,169.69 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase orders #41-2023 through #45-2023 were submitted to the Board for signature and approval.

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Mr. Romans reported that one blanket certificate was issued.

#46-2023 Account 1000-110-318 Training Services \$500.00

MOTION 2023-47: Made by Paul Molan, seconded by Pam Carson to approve blanket certificate #46-2023. Motion carried by unanimous vote.

Mr. Romans reported three re-allocation of appropriations were made.

\$300.00 from 1000-120-720 to 1000-120-351 for Town Hall and Salt Building Electrical Service

\$4,000.00 from 2171-610-360 to 2171-610-730 for Pavilion Roof

\$500.86 from 2191-830-830 to 2191-820-820-1000 for Fire Truck Principal and Interest payment

Mr. Romans reported that the Board and department heads were given a copy of the permanent appropriation draft to review. Mr. Romans asked if there were any changes, if not he would like a resolution approving the permanent appropriations as submitted.

RESOLUTION 2023-03: Made by Paul Molan, seconded by Pam Carson to approve the permanent appropriations as submitted. Upon call of roll: Mr. Molan– yes, Mr. McClintock– absent, Ms. Carson – yes. Motion carried.

Mr. Romans submitted to the Board for approval the resolution for 2022 payroll adjustments for the elected officials. The resolution was approved by Assistant Prosecutor Susan Weiland and the State Auditors calculation of the back pay from 2022 for the trustees and fiscal officer. Ms. Carson read the resolution aloud.

RESOLUTION 2023-04: Made by Paul Molan, seconded by Pam Carson to approve the resolution for 2022 payroll adjustments. Upon call of roll: Mr. Molan– yes, Mr. McClintock– absent, Ms. Carson – yes. Motion carried.

Mr. Romans stated that the Board and Chief Hildenbrand will need to decide if they would like to renew or replace the road and fire levies.

ROADS

Mr. Wolcott stated that he interviewed Kevin Talty for the Seasonal Part-Time employee. It is his recommendation to hire Mr. Talty.

MOTION 2023-48: Made by Paul Molan, seconded by Pam Carson to hire Kevin Talty for the seasonal part-time position beginning April 3rd. Motion carried.

TOWNSHIP HALL

Ms. Molan stated four quotes were received for interior town hall painting

Walls Walls LLC.	\$14,250.00
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JC Construction	\$13,250.00
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J. Padron Legacy Painting LLC	\$ 8,800.00
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Prep Pros Painting	\$13,100.00
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Jerse Painting & Improvements	Not interested
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Ms. Carson asked to table the decision until Mr. McClintock is present.

SAFETY

No report.

PARK

No report.

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CEMETERY

The Board was given a deed to approve and sign for a niche in the columbarium purchased by Eric J. Young.

MISCELLANEOUS

Ms. Carson reported that since the last trustee meeting the following correspondence was sent to the Board:

- Snow Plow Route logs
- March 6th Park Inspection report
- February 20th and 27th Weekly work log

Ms. Carson asked the board if there were any questions, if not the correspondence will be filed in the office. There were no questions.

Ms. Carson announced the next Board of Trustees meeting is scheduled for Wednesday, April 5, 2023 at 6:30 pm.

Chief Hildenbrand reported that he serves on the ADP Board. The ADP Board sent out an email to the entire Board praising Mary Ann Dottore for finding an email that looked suspicious, not opening the email and forwarding it to the county. The county was able to dispose of the email.

Ms. Carson asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 7:09 p.m.

ATTESTED TO:

APPROVED BY:



Mary Ann Dottore



Pam Carson

DATE APPROVED:



Keith McClintock



June 7, 2023

Paul Molan

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