

RECORD OF PROCEEDINGS

Minutes of

HAMB DEN TOWNSHIP TRUSTEES

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ November 2, _____ 20 22 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, November 2, 2022 at 6:30 p.m. with the following members present Paul Molan, Keith McClintock and Pam Carson. Also present were Fiscal Officer Mike Romans, Road Superintendent Steve Wolcott, Chief Scott Hildenbrand and those on the sign in sheet.

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum. All three trustees were present.

HAMB DEN RESIDENTS

No residents came forward.

OLD BUSINESS

No Report

MINUTES

Mr. Molan asked the Board if there were any comments or corrections regarding the regular meeting of October 5, 2022. There were no corrections or changes to the minutes and Ms. Carson recommended that they stand as approved and waive the reading.

MOTION 2022-139 made by Pam Carson, seconded by Keith McClintock to approve the minutes of the regular meeting held on October 5, 2022. Motion carried by unanimous vote.

Mr. Molan asked the Board if there were any comments or corrections regarding the regular meeting minutes of October 19, 2022. There were no corrections or changes to the minutes and Ms. Carson recommended that they stand as approved and waive the reading.

MOTION 2022-140 made by Pam Carson, seconded by Keith McClintock to approve the regular meeting minutes of October 19, 2022. Motion carried by unanimous vote.

ZONING INSPECTOR

Mr. Molan read Mr. Acquaviva report. Four new permits were issued. Mr. Acquaviva continues to work on recent Board of Zoning Appeals hearings. He met with the Geauga County Planning Commission regarding several issues and amendments. Several meetings were held on proposed lot splits and meetings are forthcoming on variances.

ZONING

Mr. McClintock reported that the Zoning Commission is scheduled to meet on Monday, November 7, 2022.

FIRE DEPARTMENT

Chief Hildenbrand provided a call summary of the Fire Department activities for the month of October.

RECORD OF PROCEEDINGS

Minutes of

HAMB DEN TOWNSHIP TRUSTEES

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ November 2, _____ 20 22 _____

FINANCIAL

Mr. Romans reported that month end payroll warrants and taxes totaling \$11,664.52 were issued.

Mr. Romans reported that vendor warrants #13517 through and including #13534, totaling \$40,223.35 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mr. Romans reported purchase orders #132-2022 thru #134-2022 were issued.

Mr. Romans reported that three blanket certificates were issued.

#103-2022	Repairs, Parts and Maintenance	2171-610-323	\$500.00
#104-2022	Small Tools and Equipment	2041-410-430	\$250.00
#105-2022	Repairs, Parts and Maintenance	1000-330-323	\$3,000.00

MOTION 2022-141: Made by Pam Carson, seconded by Keith McClintock to approve the blanket certificates as submitted. Motion carried by unanimous vote.

Mr. Romans reported that four re-allocation of appropriations was made.

\$300	from 1000-110-42 to 1000-110-313	for UAN fees.
\$500	from 2171-610-314 to 2171-610-323	for Repairs and Maintenance
\$800	from 2281-230-599 to 2281-230-349	for Cellular Service
\$4,000	from 1000-410-190 to 1000-330-323	for Repairs and Maintenance

ROADS

Mr. Wolcott stated that they are ditching on Taylor Wells in preparation of next year's paving/resurfacing project.

Mr. McClintock reported that he believes the road side flags the township installs are in violation of the Township's Zoning Resolution. Mr. Molan will check with Zoning Inspector Richard Acquaviva.

Mr. Wolcott stated that the Accu-Steel quote for parts and shipping for the repair were sent to the shipping company that damaged the salt building.

TOWNSHIP HALL

Mr. Molan reported that one quote has been received for the LED lighting in the town hall building. One contractor will be submitting his quote and we are waiting for one contractor to meet and discuss the project details.

SAFETY

No Report.

PARK

Ms. Carson reported that the detention pond landscaping is underway and the improvements look good.

Ms. Carson stated that the Park Board will be sending out the Pavilion #4 roof replacement Request for Quotes (RFQ).

The Park Board is working on the renovation project of the wooden Jungle Jim.

RECORD OF PROCEEDINGS

Minutes of

HAMB DEN TOWNSHIP TRUSTEES

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ November 2, _____ 2022**CEMETERY**

Mr. Molan reported that two cemetery deeds were submitted for approval and signature. One grave was sold to Mrs. Bryant and two graves were sold to Mrs. Bryant for her daughter and son -in-law Mr. & Mrs. Collins.

The pricing adjustment made on September 7, 2022 stated that the original price of \$400 was for one urn to be buried. Revised pricing for two urns buried in the same grave, on the same day was set at \$600. The verbiage should have included that the pricing was for weekend and holiday burials. The correct pricing for weekday burial of one urn was \$300.

MOTION 2022-142 Made by Pam Carson, seconded by Keith McClintock to rescind motion 2022-117, made September 7, 2022 due to pricing being incomplete. Motion carried by unanimous vote.

MOTION 2022-143 Made by Pam Carson, seconded by Keith McClintock to set pricing for the burial of two urns on the same day, in the same grave at \$450 for weekdays and \$600 for weekends and holidays. Motion carried by unanimous vote.

MISCELLANEOUS

The Ohio Township Association Winter Conference is scheduled for January 25 – 27, 2023.

MOTION 2022-144 Made by Pam Carson, seconded by Keith McClintock to approve expenditures for any elected official wishing to attend the OTA Winter conference. Motion carried by unanimous vote.

Mr. Molan stated that a work session needs to be set for the Board to work on employee reviews. The Board will meet on Wednesday, November 30th at 6:00 p.m. Mr. Romans will advertise the meeting in the local newspaper.

Mr. Molan reported that since the last trustee meeting the following correspondence was sent to the Board:

- October 10th, 17th and 24th Weekly Work Logs
- October 17th, 24th and 31st Park inspection reports

Mr. Molan asked the board if there were any questions, if not the correspondence will be filed in the office.

Mr. Molan asked if there was any further business or questions to come before the Board.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, November 16, 2022 at 6:30 p.m.

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3339 FORM NO. 10148

Held November 2, 2022

There being no further business to come before the Board at this time, the meeting adjourned at 6:56 p.m.

ATTESTED TO:

APPROVED BY:

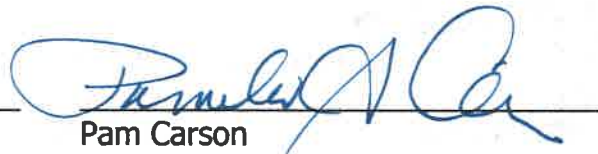

Mary Ann Dottore


Paul Molan

DATE APPROVED:


Keith McClintock

December 7, 2022


Pam Carson