

RECORD OF PROCEEDINGS

Minutes of

HAMBDEN TOWNSHIP TRUSTEES

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ September 7, _____ 20 22 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, September 7, 2022 at 6:30 p.m. with the following members present Paul Molan, Keith McClintock and Pam Carson. Also present were Fiscal Officer Mike Romans, Fire Chief Scott Hildenbrand, Road Superintendent Steve Wolcott, Zoning Inspector Richard Acquaviva and those on the sign in sheet.

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum. All three trustees were present.

Matt Walters of Rosewood Diesel stated that the next step in repairing the one-ton truck would be to continue diagnosing since the pump Rosewood Diesel installed did not resolve the issue. There appears to be several issues with the truck. Rosewood Diesel submitted a bill for additional time and diagnostics without contacting the township. After a discussion the Board decided to move the truck to Countryside Truck for diagnosis at \$400 and pay Rosewood Diesel the state designated maximum of 10% above the original quote.

MOTION 2022-111 Made by Pam Carson, second by Keith McClintock to move the truck to Countryside Truck for diagnosis and pay Rosewood Diesel a maximum of 10% above the original quote. Mr. Molan abstained from the vote. Motion carried.

HAMBDEN RESIDENTS

No residents came forward.

OLD BUSINESS

No Report

NEW BUSINESS

Mr. Molan reported that beginning January 1, 2023 Ohio Insurance is offering a group accident plan. The new plan would cost the township \$5.70 per employee, per month.

MOTION 2022-112 Made by Pam Carson, second by Keith McClintock to decline the group accident plan as offered by Ohio Insurance. Motion carried by unanimous vote.

MINUTES

Minutes of the July 27, 2022, August 3, 2022, August 15, 2022, August 17, 2022 and August 26, 2022 will be submitted for approval at a later date.

ZONING INSPECTOR

Mr. Acquaviva reported five permits were issued. Two variances hearings were held on August 18th. There are two additional variances hearings being scheduled.

Mr. Acquaviva stated that he met with Geauga County Prosecutors Office Susan Weiland and Geauga County Planning Director Linda Crombie on a newly proposed business.

ZONING

Mr. McClintock reported that the Zoning Commission will be meeting on Monday to continue their discussion on zoning amendments.

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REgular Meeting

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Chief Hildenbrand provided a call summary of the Fire Department activities for the month of August.

Chief Hildenbrand reported that the Hambden Fire Department was on duty for two days at the Geauga County Fair.

Chief Hildenbrand reported that the first clam bake of the year is scheduled for September 17th.

FINANCIAL

Mr. Romans reported that month end payroll warrants and taxes totaling \$13,363.46 were issued.

Mr. Romans reported that vendor warrants #13424 through and including #13448, totaling \$93,998.44 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mr. Romans reported purchase orders #114-2022 through and including #120-2022 were issued.

Mr. Romans reported that two blanket certificates were issued.

#97-2022	Rentals for Road Department	2031-330-321	\$1,000
#98-2022	Trash Day Expenses	1000-320-322	\$6,000

MOTION 2022-113 Made by Pam Carson, second by Keith McClintock to approve the blanket certificates as submitted. Motion carried by unanimous vote.

Mr. Romans reported four re-allocation of appropriations were made.

\$3,400.00	from 1000-120-360-0000	to 1000-320-322-0000	Fall 2022 Trash Day Hauling
\$50,000.00	from 2273-190-599-0000	to 2273-330-360-0000	Williams Road Culverts
\$1,300.00	from 1000-110-599-0000	to 1000-110-360-0000	New Firewall Installation
\$1,500.00	from 1000-330-360-0000	to 1000-330-211-0000	July OPERS Payment

Mr. Romans advised the Board that total receipts for July were \$287,332.65 and total expenditures were \$50,155.35.

Mr. Romans reported that the Board was given the July financial statement indicating a combined balance of \$2,279,548.61.

MOTION 2022-114: Made by Pam Carson, seconded by Keith McClintock to approve the July financial statement as submitted. Motion carried by unanimous vote.

Mr. Romans reported the OTARMA More Grant Funds for 2022 in the amount of \$482.73 were received. Defibrillator pads and an electric chain saw were purchased with those funds.

Mr. Romans reported that the second half of the Ohio EPA litter control grant for \$4,000 was received.

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ROADS

Mr. Wolcott reported that the John Deere 6110M Tractor quote was increased by \$587.25 due to an increase in the front wheel size and preparation for front auxiliary drive modifications.

MOTION 2022-115 Made by Pam Carson, seconded by Keith McClintock to approve the \$587.25 increase to Ag-Pro for the John Deere 6110M modifications. Motion carried by unanimous vote.

Mr. McClintock stated that on August 3rd South Brown resident Mr. Hegner attended the trustees meeting to ask for a No Outlet sign at the beginning of South Brown. Mr. McClintock stated there is a "No Outlet" sign currently posted on South Brown that Mr. Hegner did not notice. The road department will relocate the sign for better viewing.

Mr. Wolcott reported that the home on the corner of Pearl Road has tractor implements and I-beams in the ditch that are not visible when the road department is roadside mowing. This property is currently in violation of zoning and Mr. Acquaviva can inform the violator of this in conjunction with the other violations.

TOWNSHIP HALL

Mr. Molan reported that the Geauga County Board of Elections requested the use of the Hambden Township old town hall on November 8, 2022 for the General Election polling location.

MOTION 2022-116 Made by Pam Carson, seconded by Keith McClintock to the use of the Hambden Township old town hall on November 8, 2022 for the General Election polling location. Motion carried by unanimous vote.

SAFETY

No Report.

PARK

Ms. Carson reported that quote requests will be sent out for the detention pond landscaping plan and pavilion roof.

Mr. Molan stated that his opinion is that the wood playground equipment is in bad condition and rotting. His suggestion is to remove the playground equipment. The Park Board members will discuss options.

CEMETERY

Ms. Carson reported that two urns were buried in the same grave at the same time. The question arose as to the cost of the burial of cremains when two urns are buried in the same grave. Due to COVID families have turned to cremations and holding the first set of cremains to be buried at a later date with the second set of cremains. Ms. Carson suggested when both urns are buried on the same grave on the same day to charge 1 ½ the cost. The cost of one urn burial is \$400. The cost of two would be \$600.

MOTION 2022-117 Made by Pam Carson, seconded by Keith McClintock to change the pricing to add \$600 when two urns are buried in the same grave at the same time. Motion carried by unanimous vote.

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MISCELLANEOUS

Mr. Molan reported that since the last trustee meeting the following correspondence was sent to the Board:

- Letter of Notification - Leroy Center – Mayfield Q1 and Q2 138 kV Transmission Lines
- August 22nd, 29th, and September 6th Park Inspection Reports
- August 15th, 22nd and 29th Weekly Work Logs
- Pipeline Emergency Response Information
- Geauga County Sheriff's August call report.

Mr. Molan asked the board if there were any questions, if not the correspondence will be filed in the office.

Mr. Molan asked if there was any further business or questions to come before the Board.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, September 21, 2022 at 6:30 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 7:33 p.m.

ATTESTED TO:

APPROVED BY:





Mary Ann Dottore

Paul Molan

DATE APPROVED:



Keith McClintock

October 19, 2022



Pam Carson