

**RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES**

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ September 21, _____ 20 22 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, September 21, 2022 at 6:30 p.m. with the following members present; Paul Molan, Keith McClintock and Pam Carson. Also present was the Fiscal Officer Mike Romans, Road Superintendent Steve Wolcott, and resident Dave Johnson.

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum.

OLD BUSINESS

None

NEW BUSINESS**MINUTES**

Mr. Molan asked the Board if there were any comments or corrections regarding the special meeting of July 27, 2022. There were no corrections or changes to the minutes and Ms. Carson recommended that they stand as approved and waive the reading.

MOTION 2022-118 made by Pam Carson, seconded by Keith McClintock to approve the minutes of the special meeting held on July 27, 2022. Motion carried by unanimous vote.

Mr. Molan asked the Board if there were any comments or corrections regarding the regular meeting minutes of August 3, 2022. There were no corrections or changes to the minutes and Ms. Carson recommended that they stand as approved and waive the reading.

MOTION 2022-119 made by Pam Carson, seconded by Keith McClintock to approve the regular meeting minutes of August 3, 2022. Motion carried by unanimous vote.

Mr. Molan asked the Board if there were any comments or corrections regarding the special meeting minutes of August 15, 2022. There were no corrections or changes to the minutes and Ms. Carson recommended that they stand as approved and waive the reading.

MOTION 2022-120 made by Pam Carson, seconded by Keith McClintock to approve the special meeting minutes of August 15, 2022. Mr. Molan was absent from the meeting and abstained from vote. Motion carried.

Mr. Molan asked the Board if there were any comments or corrections regarding the regular meeting minutes of August 17, 2022. There were no corrections or changes to the minutes and Ms. Carson recommended that they stand as approved and waive the reading.

MOTION 2022-121 made by Pam Carson, seconded by Keith McClintock to approve the regular meeting minutes of August 17, 2022. Motion carried by unanimous vote.

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Mr. Molan asked the Board if there were any comments or corrections regarding the special meeting of August 26, 2022. There were no corrections or changes to the minutes and Ms. Carson recommended that they stand as approved and waive the reading.

MOTION 2022-122 made by Pam Carson, seconded by Keith McClintock to approve the minutes of the special meeting held on August 26, 2022. Motion carried by unanimous vote.

ZONING INSPECTOR

Zoning Inspector Acquaviva was absent. Mr. Molan stated that several permits have been issued. Two variance hearings are coming up.

ZONING

Mr. McClintock reported that the zoning commission met on Monday. The owners of Tap Root Yoga are interested in purchasing property on GAR Highway and using it for an educational/retreat center. A variance will be needed.

FIRE DEPARTMENT

Chief Hildenbrand reported that there was a tragic fire in Hambden Township a couple weeks ago. The town hall was used on Saturday for a debriefing. Twenty-five people attended. Chief Hildenbrand spoke about all the recent fires and accidents that the fire fighters are still dealing with emotionally and talked about the difficulty of a small community where everyone knows each other and the stories that everyone was sharing about the victims.

Chief Hildenbrand stated that the 1st clam bake of the year was held Saturday and the next one will be held in mid-October.

FINANCIAL

Mr. Romans reported that mid-month payroll totaling \$7,479.20 were issued.

Mr. Romans reported that vendor warrants #13449 through and including #13475, totaling \$162,811.30 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase orders #121-2022 through #126-2022 were submitted to the Board for signature and approval.

Mr. Romans reported that three blanket certificates were issued.

#99-2022	Acct 1000-410-420	Operating Supplies	\$500
#100-2022	Acct 2171-610-323	Repairs and Maintenance	\$800
#101-2022	Acct 2041-410-420	Operating Supplies	\$1000

MOTION 2022-123 made by Pam Carson, seconded by Keith McClintock to approve the three blanket certificates as submitted. Motion carried by unanimous vote.

Mr. Romans reported that four re-allocation of appropriations were made.

\$532	from 4301-760-720 to 4301-760-740	for Roadside mower modifications
\$4000	from 2191-220-599 to 2191-220-430	for Warren Fire Equipment
\$4000	from 2191-220-740 to 2191-220-430	for Warren Fire Equipment

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Mr. Romans asked for recommendations for use of the OneOhio Opioid Settlement Fund 2903 in the amount of \$340.79. Chief Hildenbrand suggested fuel for the squad. Mr. Romans will check with Assistant Prosecutor Susan Weiland to verify using the funds for fueling the squad as a permissible use.

ROADS

Mr. Wolcott stated that trash day is Saturday, September 24th. Ms. Carson will be checking ID's. One road employee will be busy with a funeral that is scheduled for 11 am.

Mr. McClintock stated that the Williams Road culvert replacement will begin Monday, September 26th.

Mr. McClintock asked Mr. Wolcott to work with Mrs. Dottore on sending letters to Taylor Wells residents concerning their driveway pipe replacements prior to the road paving project next year.

TOWNSHIP HALL

Mr. Molan stated that the urinal in the men's room was repaired. Mr. Romans reported that the rubber in the valve was beginning to disintegrate and leaving small particles in the water. The particles would get into the seal and prevent it from sealing correctly and cause it to continue to run.

Mr. Molan reported he will be working on getting three quotes for LED light upgrades in the town hall building.

SAFETY

No Report.

PARK

Ms. Carson stated we will once again ask for bids on the detention pond basin landscaping plan setting limits on the quotes. She asked Mr. Molan to assist her in sending out quote requests for the roof on pavilion 4.

Ms. Carson reported that Mrs. Edelinsky is looking into preserving the two existing slides and having the rest of the wood playground set rebuilt.

CEMETERY

Mr. Wolcott reported that he received two quotes for replacement of the damaged fence. He is waiting on the third quote.

MISCELLANEOUS

Mr. Molan stated the IRS increased the mileage reimbursement rate effective July 1st to \$.625 (from \$.585).

MOTION 2022-124 made by Pam Carson, seconded by Keith McClintock to approve the rate increase for the mileage reimbursement to \$.625 per mile effective July 1, 2022. Motion carried by unanimous vote.

Mr. Molan stated Webegood LLC dba Hambden Country Inn submitted request for liquor license. The Ohio Department of Commerce sent a letter asking if the township would like to request a hearing or allow permit to be issued.

MOTION 2022-125 made by Pam Carson, seconded by Keith McClintock to allow liquor license to be issued to Webegood LLC without a hearing. Motion carried by unanimous vote.

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Mr. Molan reported that the road department would like to sell 7 – 27" x 4' pipes and 7 – 30" x 4' cement pipes. The road department would like the Board to declare them as surplus, unneeded materials and sell on GovDeals.

MOTION 2022-126 made by Pam Carson, seconded by Keith McClintock to declare 7 – 27" x 4' pipes and 7 – 30" x 4' cement pipes as surplus, unneeded materials and sell on GovDeals. Motion carried by unanimous vote.

Mr. Molan reported that since the last trustee meeting the following correspondence was sent to the Board:

- NOPEC letter returning our account to the electric company.

Mr. Molan asked the board if there were any questions, if not the correspondence will be filed in the office. There were no questions.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, October 5, 2022 at 6:30 pm.

Mr. Molan asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 7:05 p.m.

ATTESTED TO:

APPROVED BY:





Mary Ann Dottore

Paul Molan

DATE APPROVED:



Keith McClintock

October 19, 2022



Pam Carson