

RECORD OF PROCEEDINGS

Minutes of

HAMBDEN TOWNSHIP TRUSTEES

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ August 3, _____ 20 22 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, August 3, 2022 at 6:30 p.m. with the following members present Paul Molan, Keith McClintock and Pam Carson. Also present were Fiscal Officer Mike Romans, Chief Scott Hildenbrand, Road Superintendent Steve Wolcott, Dave Johnson and Terry Hegner

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum. All three trustees were present

HAMBDEN RESIDENTS – Terry Hegner, a resident at the end of South Brown Road, asked if it would be possible to put a No Outlet sign at the beginning of the road due to the amount of traffic from vehicles thinking it is a thru street. Chief Hildenbrand explained that a sign should say Not a Thru Street instead of No Outlet. The Trustees will need to confer with the Engineer's Office to make sure that was appropriate. Mr. McClintock will be meeting with the Engineer's Office on Friday and will discuss the matter with them. If there is no objection the township will order signs for both North and South Brown Road in their next sign order.

OLD BUSINESS
No Report

NEW BUSINESS

MINUTES
Will be submitted for approval at a later date.

ZONING INSPECTOR
Mr. Molan presented the zoning report. There have been several permits issued and applications pending. Two variances hearings were held two weeks ago and two are scheduled for August 18th. There are two variances consult meetings scheduled.

Two properties were put in violation. One for non-compliance which was referred back to Susan and another non-compliance will most likely be referred to her by the end of the week.

Mr. McClintock stated that the zoning inspector issued a letter Spear regarding the property across from the tractor dealership on Rt. 6. He would like to schedule a meeting with them regarding the music concert to be held this year. Last year they held the concert as a free event. Mr. Acquaviva did not feel a zoning permit was required at that time. This year a fee is being charged and they have vendors for the concert making this a commercial operation. A permanent stage has been erected in a riparian zone without a permit.

Mr. McClintock read the letter to be sent to the Geauga County Building Department requesting that the Building Department not issue a building permit within Hambden Township without proof of an approved zoning permit. Issuing a permit prior to zoning approval may lead to potential zoning violations and EMS safety issues.

MOTION 2022-99 Made by Pam Carson, second by Keith McClintock to approve the letter to be sent to the Geauga County Building Department. Motion carried by unanimous vote

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ZONING

Mr. McClintock reported that the Zoning Commission met and continued their discussion on prohibiting the use of storage containers for storage facilities due to health and safety reasons

FIRE DEPARTMENT

Chief Hildenbrand provided a call summary of the Fire Department activities for the month of July.

Chief Hildenbrand updated the trustees on the ambulance backing into a semi while on an emergency call. Because the Department was on an emergency call, they are immune and the insurance claim was denied.

FINANCIAL

Mr. Romans reported that month end payroll warrants and taxes totaling \$12,422.05 were issued.

Mr. Romans reported that vendor warrants #13380 through and including #13399, totaling \$43,462.68 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mr. Romans reported purchase orders #106-2022 through and including #107-2022 were issued.

Mr. Romans reported that no blanket certificates were issued.

Mr. Romans asked the Board to create Special Revenue Fund 2903 to house the OneOhio Opioid Settlement funds.

RESOLUTION 2022-14 Made by Pam Carson, seconded by Keith McClintock to pass the resolution creating a Special Revenue Fund 2903 to house the OneOhio Opioid Settlement funds. Upon call of roll: Mr. Molan – yes, Mr. McClintock – yes, Ms. Carson – yes. Motion carried.

ROADS

Mr. Wolcott informed the trustees that Ben Helms will be available to work through October 31st due to his class being cancelled.

Mr. Wolcott submitted the following quotes to the Board for a new Tractor

Ag-Pro	John Deere 6110M	\$84,444.75
Edinburg Tractor Sales	New Holland T5.120	\$81,879.33
Case Dealer in Lisbon	Never got back with quote	

Mr. Wolcott recommended the Ag Pro John Deere. You can only get the New Holland with a front-end loader which the township does not need.

MOTION 2022-100 Made by Pam Carson, seconded by Keith McClintock to approve the purchase of the tractor from Ag-Pro, John Deere 6110M for \$84,444.75. Motion carried by unanimous vote.

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Mr. Wolcott submitted the following quotes to the Board for a Boom Mower:

Kalida Truck Equipment	Diamond 22'	\$67,500.00
Southeastern Equipment	18' Alamo Samurai	\$78,293.20
The Dexter Company	20'	\$58,500.00

Mr. Wolcott has recommended the mower from The Dexter Company.

MOTION 2022-100 Made by Pam Carson, seconded by Keith McClintock to approve the purchase of the 20' boom mower from The Dexter Company for \$58,500.00. Motion carried by unanimous vote.

Mr. McClintock stated we received two quotes for the Williams Road Drainage Improvement Project.

Northeast Ohio Trenching Service	\$43,830.00
Grade Line, Inc	\$43,998.50
CIR Inc.	No quote received
Davis Diggers	No quote received

The Engineers office reviewed and approved both quotes received. They have good results with both companies and would recommend the low quote.

MOTION 2022-101 Made by Pam Carson, seconded by Keith McClintock to approve the quote from Northeast Ohio Trenching Service for \$43,830.00 for the Williams Road Drainage Improvement Project. Motion carried by unanimous vote.

TOWNSHIP HALL

No Report.

SAFETY

No Report.

PARK

Ms. Carson reminded everyone of the Community Picnic on August 14th.

Ms. Carson stated movie night went well. There was a good turnout. She recommends lighting by the dugout next year. Several people tripped.

Mr. Molan stated that he and Mrs. Edelinsky will be looking at the wooden jungle gym to determine its condition.

Mr. McClintock noticed on the park inspection reports we are once again having residential trash dropped off. Chief Hildenbrand said if you can obtain an address off the trash, call the sheriff's department to pursue the offender.

CEMETERY

No report.

MISCELLANEOUS

The Trustees received the Annual Liquor Permit Renewals. There were no objections to the current liquor permit holders.

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Mr. Molan reported that since the last trustee meeting the following correspondence was sent to the Board:

- NOPEC Energy Connection newsletter.
- Dominion Energy Ohio 811 letter.
- July 5th, 11th, 18th, 25th and August 1st Park Inspection Reports.
- June 27th, July 11th, 18th, and 25th Road Weekly Work Logs.
- Improvements to Brakeman Road approval by County Commissioners.

Mr. Molan asked the board if there were any questions, if not the correspondence will be filed in the office.

Mr. McClintock asked Mrs. Dottore to place the Dominion Energy Ohio 811 information on the website.

Mr. Molan asked if there was any further business or questions to come before the Board.

Mr. Molan gave an update on the One-ton pump status.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, August 17, 2022 at 6:30 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 7:02 p.m.

ATTESTED TO:

APPROVED BY:



Linda Petkosek


Paul Molan

DATE APPROVED:


Keith McClintock

September 21, 2022


Pam Carson