

RECORD OF PROCEEDINGS

Minutes of

HAMB DEN TOWNSHIP TRUSTEES

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ June 15, _____ 2022

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, June 15, 2022 at 6:30 p.m. with the following members present; Paul Molan, Keith McClintock, and Pam Carson. Also present was the Fiscal Officer Mike Romans, Chief Hildenbrand, Zoning Inspector Richard Acquaviva, Road Superintendent Steve Wolcott and those on the attached sign in sheet.

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum. All three trustees were present.

HAMB DEN RESIDENTS

Nancy O'Reilly contacted Mr. Molan with a request to place a bench in the cemetery by the columbarium in memory of her late husband. The cemetery regulations have no policy regarding benches. However, there is policy regarding statutory items that are not allowed. Since it is unknown at this time where an additional columbarium will be placed and how it will affect the traffic flow for funerals, etc., the board denied Mrs. O'Reilly's bench request at this time. Ms. Carson will contact the O'Reilly's to explain the situation.

OLD BUSINESS

Cintas Uniforms – Mr. Romans had two meetings with Cintas. They offered alternative uniform suggestions that would lock the township in another five-year contract. Mr. Romans informed Cintas that the township would not be paying the additional increase to the contract. At this time, Cintas is the only one that may cancel the contract. We still have a year and a half with the current contract. After much discussion, the trustees made the following decisions.

MOTION 2022-74 Made by Pam Carson, seconded by Keith McClintock, contingent that this is within the confines of the current contract, remove Tim Bowling from the roster, eliminate using the shirts and reducing the pants to a minimum. Motion carried by unanimous vote.

Salt Building Repair – Mr. Romans spoke with the sales and design reps from Accu-Steel. They recommended a repair method they felt would work. Mr. Romans asked for contacts they have worked with before on this process but has received nothing from them. Following a lengthy conversation, the Board decided to purchase a new rear wall panel with three vent panels under the warranty.

MOTION 2022-75 Made by Pam Carson, seconded by Keith McClintock to purchase a new panel with three 4x4 panels at a reduced cost under the warranty. Motion carried by unanimous vote.

NEW BUSINESS**MINUTES**

Tabled until next meeting.

ZONING INSPECTOR

Mr. Acquaviva reported that six permits were issued and has six pending. One Board of Zoning Appeals hearing was held that went well and in the process of setting up two more. He has had several consultation meetings on various zoning requests.

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Ms. Carson discussed the zoning fees. She sent the board a grid with fees from other townships for them to review. Zoning fees will be discussed at a future date.

ZONING

Paul Wickline has requested to be on the Board of Zoning Appeals. He is an attorney and resides on Trish Lane.

MOTION 2022-76 Made by Pam Carson, seconded by Keith McClintock to appoint Paul Wickline an alternate to the Board of Zoning Appeals contingent upon him agreeing not to represent any zoning cases involving Hambden Township. Motion carried by unanimous vote.

FIRE DEPARTMENT

Chief Hildenbrand reported new computers for the trucks have been installed except for three trucks. In the near future the department will be asking the board to declare the old computers as surplus and place on govdeals.

FINANCIAL

Mr. Romans reported that mid-month payroll totaling \$12,796.13 were issued.

Mr. Romans reported that vendor warrants #13314 through and including #13335, totaling \$162,144.38 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase orders #94-2022 through #95-2022 were submitted to the Board for signature and approval.

Mr. Romans reported that one blanket certificate #94-2022 was issued.

#94-2022 2191-220-410 Office Supplies – Postage Stamps \$232.00

MOTION 2022-77 Made by Pam Carson seconded by Keith McClintock to approve the blanket certificate as submitted. Motion carried by unanimous vote.

Mr. Romans advised the Board that total receipts for May were \$33,458.28 and total expenditures were \$90,645.44.

Mr. Romans reported that the Board was given the May financial statement indicating a combined balance of \$2,207,965.48.

MOTION 2022-78: Made by Pam Carson, seconded by Keith McClintock to approve the May financial statement as submitted. Motion carried by unanimous vote.

MOTION 2022-79 Made by Pam Carson, seconded by Keith McClintock to set a public hearing date for the 2023 Budget for July 6, 2022 at 6:15 p.m. Motion carried by unanimous vote.

Mr. McClintock stated a special meeting date will be set before the hearing to discuss the proposed budget as soon as Mr. Romans has it completed.

Due to Mrs. Dottore's illness, Linda Petkosek was asked to type meeting minutes for three meetings which includes this meeting.

MOTION 2022-80 Made by Pam Carson, seconded by Keith McClintock to hire Mrs. Petkosek to type three sets of meeting minutes at the rate of \$15.00 per hour, up to 20 hours with a maximum of \$300.00. Motion carried by unanimous vote.

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ROADS

The flags on the utility poles must be removed. We have no evidence that we were ever granted permission to place the flags on the poles. In the zoning resolution it specifically states that nothing can be placed on the poles. Mr. McClintock stated we will explain in our newsletter why they are being removed.

Mr. Wolcott reported a water leak in the garage floor. He asked if they should go ahead and fix or wait until the new building. Mr. McClintock stated they will know more after they review the budget for next year. The new building may have to wait another year.

TOWNSHIP HALL

No report.

SAFETY

Mr. Molan recommended that a harness be used when anyone is working from the bucket truck. Mr. McClintock stated that would be an emergency purchase and to go ahead if they will be using the bucket before the next meeting. Otherwise Mr. Wolcott can get prices for approve at the next trustee meeting.

PARK

Ms. Carson reported on the Park Board's recommendation for Pavilion #4 roof. We only received one bid out of the 8 contacted. The board rejects the bid from MK Roofing at this time. It was suggested to wait until next spring and rebid in February.

The Wiley Landscape quote for the landscaping of the detention pond came in higher than the original verbal quote. He was very accommodating in working with us to reduce the cost. We moved some of the grasses which we felt would be additional work for the road crew leaving the rock barriers and trees in place. Ms. Carson explained that the contractor would like payment made in three equal installments. The board questioned whether we could do that since the township typically only pays on completion. Mr. Romans will contact Susan regarding the payment. A decision will be tabled until the next trustee meeting.

Mrs. Carson asked the Board to appoint Steven Marks as a member of the Park Board. **MOTION 2022-81** Made by Keith McClintock, seconded by Pam Carson to appoint Steven Marks as a member of the Park Board. Motion carried by unanimous vote.

Mrs. Carson asked the Board to appoint John Janor as a member of the Park Board. **MOTION 2022-82** Made by Keith McClintock, seconded by Pam Carson to appoint John Janor as a member of the Park Board. Motion carried by unanimous vote.

CEMETERY

No report.

MISCELLANEOUS

Mr. McClintock spoke with John Staley a resident on Pearl Road. He is asking that his mailbox be repaired. During the winter of 2017-18 our snow plow hit his mailbox and the repair done at that time he felt was unacceptable. Last month when removing his mail, the box fell over. The board was in consensus that repairs were made at the time of the incident and they are not responsible for repairs now five years later. Mr. McClintock will contact him and explain that the township only repairs the mailbox or pays a maximum of \$35.00 to the resident if it had been currently hit by the snow plow.

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Zoning Amendment 2022-01 based upon no feedback from the public hearing held prior to this meeting,

MOTION 2022-83 Made by Pam Carson, seconded by Keith McClintock to approve zoning amendment 2022-01. Motion carried by unanimous vote.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, July 6, 2022 at 6:30 pm.

Mr. Molan asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 7:35 p.m.

ATTESTED TO:

APPROVED BY:


Linda Petkosek


Paul Molan

DATE APPROVED:

Absent
Keith McClintock

July 20, 2022


Pam Carson