

**RECORD OF PROCEEDINGS**

Minutes of

**HAMBDEN TOWNSHIP TRUSTEES**

Regular Meeting

GOVERNMENT FORMS &amp; SUPPLIES 644-224-3336 FORM NO. 10148

Held \_\_\_\_\_ October 19, \_\_\_\_\_ 2022

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, October 19, 2022 at 6:30 p.m. with the following members present; Paul Molan, Keith McClintock and Pam Carson. Also present was the Fiscal Officer Mike Romans, Road Superintendent Steve Wolcott, and Fire Chief Scott Hildenbrand

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum.

**OLD BUSINESS**

None

**MINUTES**

Mr. Molan asked the Board if there were any comments or corrections regarding the regular meeting of September 7, 2022. There were no corrections or changes to the minutes and Ms. Carson recommended that they stand as approved and waive the reading.

**MOTION 2022-135** made by Pam Carson, seconded by Keith McClintock to approve the minutes of the regular meeting held on September 7, 2022. Motion carried by unanimous vote.

Mr. Molan asked the Board if there were any comments or corrections regarding the regular meeting minutes of September 21, 2022. There were no corrections or changes to the minutes and Ms. Carson recommended that they stand as approved and waive the reading.

**MOTION 2022-136** made by Pam Carson, seconded by Keith McClintock to approve the regular meeting minutes of September 21, 2022. Motion carried by unanimous vote.

**NEW BUSINESS**

Mr. McClintock reported that a change order was received from Northeast Ohio Trenching Service in the amount of \$654.50. for the Williams Road culvert.

**MOTION 2022-137** made by Pam Carson, seconded by Keith McClintock to approve the change order received from Northeast Ohio Trenching Service in the amount of \$654.50. for the Williams Road culvert. Motion carried by unanimous vote.

**ZONING INSPECTOR**

No Report.

**ZONING**

No Report.

**FIRE DEPARTMENT**

Chief Hildenbrand provided a call summary of the Fire Department activities for the month of September.

Chief Hildenbrand reported that Hambden Township resident Kyle VanBoxel donated 1000 smoke detectors to the Fire Department to be distributed throughout the township to any resident that needs them. The Trustees expressed their appreciation of the kind donation by Mr. VanBoxel.

**RECORD OF PROCEEDINGS**

Minutes of

**HAMB DEN TOWNSHIP TRUSTEES**

Regular

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ October 19, \_\_\_\_\_ 2022 \_\_\_\_\_

**FINANCIAL**

Mr. Romans reported that mid-month payroll totaling \$7,185.36 were issued.

Mr. Romans reported that vendor warrants #13496 through and including #13516, totaling \$76,018.90 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase orders #127-2022 through #131-2022 were submitted to the Board for signature and approval.

Mr. Romans reported that one blanket certificate was issued.

#102-2022 Acct 2191-220-490 Other Supplies and Materials \$1000

**MOTION 2022-138** made by Pam Carson, seconded by Keith McClintock to approve the blanket certificate as submitted. Motion carried by unanimous vote.

Mr. Romans reported that three re-allocation of appropriations were made.

\$13,000 from 1000-610-360 to 1000-610-730 for park landscaping

\$5,000 from 2041-410-360 to 2041-410-730 for replace damaged section of fence in the cemetery.

\$500 from 2191-220-410 to 2191-220-314 for tax collection fees

**ROADS**

Mr. Wolcott reported the salt building was hit by a truck while delivering salt on the ODOT salt contract. Mr. Molan is working on getting quotes for the repair. The building manufacturer Accu-Steel was contacted for the replacement part which the trucking company will pay for (including installation).

Mr. Wolcott stated that the road department is working on getting the trucks ready for winter.

Mr. McClintock is working with Assistant Prosecutor Susan Weiland on the Mr. Poshedley culvert pipe agreement.

**TOWNSHIP HALL**

Mr. Molan stated that there are Issues getting Geauga County IT to fix computers and printers. Most of these issues were reported to them on September 28<sup>th</sup>. Some were reported earlier.

Road Dept. – Computer running extremely slow even with upgrade.

Zoning Office – Desktop printer is off line and will not print or scan.

Admin – Cannot remote in to desktop computer therefore can't send to desktop printer which also does not work wirelessly or in color if hardwired.

This is all since the county performed the upgrade.

Admin – When calls are forwarded to cell they go directly to voicemail instead of coming through as a phone call.

Mr. Romans stated that Mrs. Dottore is becoming very frustrated when trying to do her work and continues to call the county with no resolution. She is asking that the Board assist her in getting these issues resolved.

Mr. Molan reported that three quotes were requested for replacing all the lights in the town hall building with LED lights.

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**HAMB DEN TOWNSHIP TRUSTEES**

Regular Meeting

GOVERNMENT FORMS &amp; SUPPLIES 8-14-224-3338 FORM NO. 10148

Held \_\_\_\_\_ October 19, \_\_\_\_\_ 20 22 \_\_\_\_\_

**SAFETY**

No Report.

**PARK**

Ms. Carson stated quote requests for replacement of the roof on pavilion 4 will be sent out.

**CEMETERY**

No Report.

**MISCELLANEOUS**

Mr. Molan reported that since the last trustee meeting the following correspondence was sent to the Board:

- October 3<sup>rd</sup> and 11<sup>th</sup> Park inspection reports
- September 26<sup>th</sup> and October 3<sup>rd</sup> Weekly work logs
- Emergency Exit Lights inspection report


Mr. Molan asked the board if there were any questions, if not the correspondence will be filed in the office. There were no questions.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, November 2, 2022 at 6:30 pm.


Mr. Molan asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 6:43 p.m.

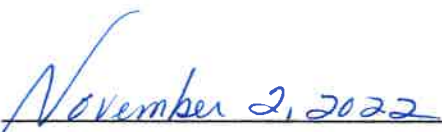
ATTESTED TO:

  
\_\_\_\_\_  
Mary Ann Dottore


APPROVED BY:

  
\_\_\_\_\_  
Paul Molan

DATE APPROVED:

  
\_\_\_\_\_  
November 2, 2022

  
\_\_\_\_\_  
Keith McClintock

  
\_\_\_\_\_  
Pam Carson

**RECORD OF PROCEEDINGS**

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

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