

RECORD OF PROCEEDINGS

Minutes of

HAMBDEN TOWNSHIP TRUSTEES

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ May 4, _____ 20 22 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, May 4, 2022 at 6:30 p.m. with the following members present Paul Molan, Keith McClintock and Pam Carson. Also present was Fiscal Officer Mike Romans, Chief Hildenbrand, Road Superintendent Steve Wolcott and those on the attached sign in sheet.

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum. All three trustees were present.

Mr. Molan asked if any residents had questions or concerns to bring before the Board.

OLD BUSINESS

Mr. Molan reported that they are still waiting for a pump for the 1-ton truck repair. After much discussion, Mr. Molan suggested that they start specs for a new truck if funds were available. Mr. Romans stated that the monies in that fund were set aside for the new garage. With the budget hearing approaching, the township has to have a plan in place for that money for the Budget Commission. It was suggested a Google search be done to see if the 2008 injector pump could be located. Mr. Molan is going to call Ford again to see if they could get someone to release one of the pumps they are holding onto.

Mr. Romans received an email from Susan Weiland regarding the salt building repair. The manufacturer will honor the warranty on the part and replace the vent. The township will be responsible for labor and probably shipping. Mr. Romans will contact them as they have not responded to date as promised. Mr. Molan asked Mr. Romans to see if we could get a larger vent system for the building.

NEW BUSINESS**MINUTES**

Minutes will be ready at the next meeting.

ZONING INSPECTOR

Mr. Acquaviva reported to Mr. Molan that there were two zoning permits issued. The Zoning Commission continues to work on two zoning amendments. Mr. Acquaviva will issue a legal notice for a public hearing to be held on May 18, 2022 for an amendment to the zoning regulations. The Trustees agreed to hold the hearing at 6:15 p.m. before their regular meeting.

ZONING

No additional report.

FIRE DEPARTMENT

Chief Hildenbrand provided a call summary of the Fire Department activities for the month of April.

Chief Hildenbrand reported the department was busy working on the Memorial Day Parade and there would be a pancake breakfast following the service.

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Mr. Romans reported that month end payroll warrants and taxes totaling \$16,920.57 were issued.

Mr. Romans reported that vendor warrants #13251 through and including #13266, totaling \$51,905.30 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mr. Romans reported purchase orders #84-2022 through and including #88-2022 were issued.

Mr. Romans reported that no blanket certificates were issued.

Mr. Romans asked about the 76 hours vacation carryover for Tim Bowling from his previous employer. Mr. McClintock explained that his time accrued at his previous job counts towards Service Time at Hambden but his previous employer is responsible for the paying out the 76 hours vacation hours accrued on his previous job.

ROADS

Mr. Wolcott reported they continue working on crack sealing along with tree trimming and mowing.

TOWNSHIP HALL

There were no complaints with the last election. Mr. Romans questioned whether Mr. Wolcott had to continue opening the town hall since the Board of Elections had their own code and key. Mr. McClintock did not think it was necessary if they have access.

SAFETY

No report.

PARK

The Trustees discussed the specs for the Pavilion #4 roof. The only change is instead of "Request for Proposal" change to "Request for Quote". Mr. Molan discussed the flush waffle lights from NEO for the ceiling. The Park Board can determine what color they would like.

Ms. Carson reported that the plant list for the detention pond upgrade will not be available until later this week. She will have for the next meeting.

Ms. Carson reported that the drainage on the park trail from the Brakeman Road residence was still an issue. She will obtain the resident's contact information and contact them to discuss the drainage issue.

Ms. Carson is checking the port-o-lets for vandalism daily.

CEMETERY

No report.

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MISCELLANEOUS

The Trustees discussed adding a private page for the employees (intranet) on the township website for a one-time charge of \$199.99.

MOTION 2022-62 – Made by Pam Carson seconded by Keith McClintock to approve the website private page for township employees for a one-time charge of \$199.99. Motion carried.

Mr. Molan reported that since the last trustee meeting the following correspondence was sent to the Board:

- April 29th Legislative Alert
- Ohio township Association May training
- Geauga County Sheriff's April Call report
- April 25th and May 2nd Park Inspection Reports
- April 18th and 25th Weekly Work Logs
- Trash day letter from resident

Mr. Molan asked the board if there were any questions, if not the correspondence will be filed in the office.

Mr. Molan asked if there was any further business or questions to come before the Board.

Mr. McClintock stated at the next meeting a motion will have to be made to approve the new health care for employees and the board.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, May 18, 2022 at 6:30 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 6:57 p.m.

ATTESTED TO:


APPROVED BY:

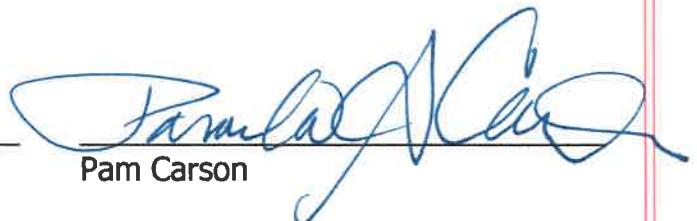

Linda Petkosek


Paul Molan

DATE APPROVED:


Keith McClintock


July 6, 2022


Pam Carson

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