

**RECORD OF PROCEEDINGS**

Minutes of

**HAMB DEN TOWNSHIP TRUSTEES**

Regular

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ May 18, \_\_\_\_\_ 20 22 \_\_\_\_\_

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, May 18 2022 at 6:30 p.m. with the following members present Paul Molan and Pam Carson. Also present was Fiscal Officer Mike Romans, Road Superintendent Steve Wolcott, Fire Chief Scott Hildenbrand.

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum. Trustee McClintock was absent.

Mr. Molan asked if any residents had questions or concerns to bring before the Board. There were none.

**OLD BUSINESS**

Two calls were made by Mr. Molan to Valley Ford regarding township's the 1-ton Ford truck. The injector pump part has not arrived due to a nationwide shortage. There is no estimate of how long it will take to get the part.

Assistant Prosecuting Attorney Susan Wieland has sent another letter to the manufacturer of the salt building regarding the warranty.

Request for pavilion roof quotes have not gone out yet.

**NEW BUSINESS****MINUTES**

Mr. Molan asked the Board if there were any comments or corrections regarding the minutes of the April 20, 2022 regular meeting. There were no corrections or changes to the minutes and Ms. Carson recommended that they stand as approved waive the reading.

**MOTION 2022-63** : Made by MS. Carson, seconded by Mr. Molan to approve the minutes of the April 20, 2022 regular meeting. Motion carried.

**ZONING INSPECTOR**

Mr. Acquaviva was not in attendance but he sent in meeting notes.

**ZONING**

Mr. Molan reported that there were 2 permits issued and the zoning board is working on two amendments.

**FIRE DEPARTMENT**

Chief Hildenbrand mentioned that a new ambulance will be needed in two years. Mr. Romans reported that he has a letter from Middlefield Bank stating that they are willing to loan us the money in the future. Mr. Romans will contact the State Auditor's Office to find out how to proceed because we need to place the order now in order to have the ambulance delivered in two years.

**FINANCIAL**

Mr. Romans reported that mid-month Direct Deposit payroll totaling \$8,445.04 was issued.

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Mr. Romans reported that vendor warrants #13267 through and including #13288, totaling \$4,331.08 were submitted to the Board for approval and signature.

Mr. Romans reported purchase orders # 89-2022 thru # 91-2022 were issued.

Three blanket certificates were issued

#91-2022 Light fixtures for pavilions 2171-610-740 for \$250

#92-2022 Memorial Day Expenses 1000-410-599 for \$1,000

#93-2022 Operating Supplies 2041-410-420 for \$250

**MOTION 2021-64** Made by Ms. Carson, seconded by Mr. Molan to approve the blanket certificates as submitted. Motion carried.

Mr. Romans advised the Board that total receipts for April were \$99,208.34 and total expenditures were \$144,864.49.

Mr. Romans reported the Board was given the April financial statement indicating a combined balance of \$2,265,152.64

**MOTION 2021-65** Made by Ms. Carson, seconded by Mr. Molan to approve the April financial statements as submitted. Motion Carried.

**ROADS**

Due to the absence of Trustee McClintock, two agenda items are to be discussed at a later date when Mr. McClintock is present. 1) Resolution adopting the Geauga County Commissioners Highway Use Manual. 2) Approve the Memorandum of Understanding with Claridon Township.

Mr. Romans reported that Tim Bowling is nearing the end of his 90-day probationary period which is Saturday May 21, 2022. His 50-cent raise is due upon completion of his probation period.

**MOTION 2022-66:** Made by Ms. Carson, seconded by Mr. Molan to increase Tim Bowling's pay to \$20.00 from \$19.50 starting on May 21, 2022. Motion carried.

Mr. Molan and Ms. Carson agreed the appointing of a new Assistant Road Superintendent should also put off until the next meeting so that Mr. McClintock who oversees the Road Dept. can give his input to the decision.

**TOWNSHIP HALL**

No report.

**SAFETY**

No report.

**PARK**

Ms. Carson Reported the township resident James Petkosek submitted a Letter of Interest for serving on the Park Board. He is the husband of current board member Linda Petkosek.

**MOTION 2022-67:** Made by Ms. Carson, seconded by Mr. Molan to appoint Mr. Petkosek as a member of the Park Board. Motion carried.

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**CEMETERY**

Ms. Carson stated that a 4-H group would like to do a community service project by purchasing and installing flags on veteran's graves. Ms. Carson will get the contact information from Mary Ann Dottore.

**MISCELLANEOUS**

Mr. Molan recommended setting Fall Trash Day for Saturday September 24, 2022 from 8am until Noon.

**MOTION 2022-68:** Made by Ms. Carson, seconded by Paul Molan set Fall Trash Day to Saturday September 24, 2022 from 8am until Noon. Motion carried.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, June 1, 2022 at 6:30 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 7:04pm

ATTESTED TO:

APPROVED BY:

Mike Romans  
Mike Romans, Fiscal Officer

Paul Molan  
Paul Molan

DATE APPROVED:

Abstain - Absent for mtg  
Keith McClintock

July 6, 2022

Pam Carson  
Pam Carson

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