

RECORD OF PROCEEDINGS

Minutes of

HAMB DEN TOWNSHIP TRUSTEES

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10149

Held _____ December 15, _____ 20 21 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, December 15, 2021 at 6:30 p.m. with the following members present; Keith McClintock, Paul Molan and Scott Yamamoto. Also present was the Fiscal Officer Mike Romans, Administrative Assistant Mary Ann Dottore, Road Superintendent Steve Wolcott, Zoning Inspector Richard Acquaviva and Fire Chief Hildenbrand.

Chairman McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:34 p.m.

Mr. McClintock reported that there was a quorum. All three trustees were present.

Mr. Yamamoto submitted his resignation as township trustee for the remainder of his current term due to a conflict of interest with his full-time job and trustee of Hambden Township. Mr. Yamamoto stated that he appreciated the opportunity to serve the residents of Hambden Township and enjoyed working a great team of township employees.

MOTION 2021-180: Made by Paul Molan, seconded by Keith McClintock to regrettably accept the resignation of Scott Yamamoto for the remainder of his current term. Motion carried.

Mr. McClintock asked if any residents had questions or concerns to bring before the Board. There were none.

OLD BUSINESS

No old business.

NEW BUSINESS**MINUTES**

Mr. McClintock asked the Board if there were any comments or corrections regarding the minutes of the December 1, 2021 regular meeting. There were no corrections or changes to the minutes and Mr. Molan recommended that they stand as approved waive the reading.

MOTION 2021-181: Made by Paul Molan, seconded by Keith McClintock to approve the minutes of the December 1, 2021 regular meeting. Motion carried.

ZONING INSPECTOR

Mr. Acquaviva reported that two new permits were issued and one permit is pending.

Mr. Acquaviva stated that he has been working on collecting the paperwork for the public records request.

ZONING

Mr. Acquaviva reported that the Zoning Commission met and set the meeting schedule for 2022. They are currently working on the map amendment.

FIRE DEPARTMENT

Chief Hildenbrand reported that the repairs of the damaged squad have been estimated at \$5,600. The squad is in Orwell being repaired.

RECORD OF PROCEEDINGS

Minutes of

HAMB DEN TOWNSHIP TRUSTEES

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ December 15, _____ 20 21 _____

FINANCIAL

Mr. Romans reported that mid-month payroll totaling \$6,186.75 were issued.

Mr. Romans reported that for tonight's meeting vendor warrants #13037 through and including #13073, totaling \$61,079.62 were submitted to the Board for approval and signature. There were no questions from the Board.

Mr. Romans reported that purchase orders #134-2021 through 137-2021 were submitted to the Board for signature and approval.

No blanket certificates were issued.

No Re-allocation of Appropriations were made.

ROADS

Mr. Romans submitted to the Board for approval and signature change order #1 for the Cutts Road reconstruction project revising the contract from \$795,173.10 to \$778,879.83.

MOTION 2021-182: Made by Paul Molan, seconded by Keith McClintock to approve change order #1 for the Cutts Road reconstruction project revising the contract from \$795,173.10 to \$778,879.83. Motion carried.

Mr. Romans asked the Board to approve and sign the check for final payment to Karvo Companies in the amount of \$46,484.19 for the Cutts Road reconstruction project. The Board approved and signed the check.

Mr. Wolcott reported that one of the culverts on Williams Road needs new culvert pipe. The current pipe size is 30". Mr. Wolcott stated that they currently have five 30" pieces of culvert pipe and one 36" piece of culvert pipe in the township yard. Options are to increase the size of the culvert pipe to 36" using the one piece they have and purchasing one additional 36" pipe at the cost of \$1,145.00 or use the 30" pieces and purchase two additional pieces needed at the cost of \$1,796.80. After a short discussion it was decided to replace the pipe using the same size as the existing.

MOTION 2021-183: Made by Paul Molan, seconded by Keith McClintock to purchase two additional pieces of 30" pipe at the cost of \$1,796.80 for the Williams Road culvert. Motion carried.

TOWNSHIP HALL

No Report.

SAFETY

No Report.

PARK

Mr. McClintock reported that Landscape Architect Enoch's Trim, LLC has agreed to provide the labor and upgrade the material to 6 x 6 posts and 8 x 4 rails for the fence around the detention pond in the park at the same price they quoted for the smaller posts and rails. The total quote for materials and installation is \$4,400.

MOTION 2021-184: Made by Keith McClintock, seconded by Paul Molan to accept the \$4,400 quote from Landscape Architect Enoch's Trim contingent on receiving a hard copy of the quote. Motion carried.

RECORD OF PROCEEDINGS

Minutes of

HAMB DEN TOWNSHIP TRUSTEES

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ December 15, _____ 20²¹

Mr. Wolcott reported that Geauga Soil and Water Conservation District have inspected the drainage issue coming from the neighboring property and found no prohibited issues. Geauga Soil and Water Conservation District suggested speaking with the neighbor. Mr. Wolcott recommended installing approximately 500' of drain pipe across the park to transfer the water coming from the neighboring property to eliminate potential issues on the walking trail. Mr. Acquaviva will check to see that the new water pond/fountain has had a zoning permit, if required.

Mr. Wolcott reported that there are three 4" pipe under the track that drain all the water from the woods behind field two under the walking track between field three and the back of field four. The three pipes are blocked. They need to be cleaned out every few years. Mr. Wolcott's recommendation is to replace the three 4" perforated pipes with one solid 12" pipe at a cost of \$600.00. Mr. McClintock suggested putting a catch at the beginning of the pipe to collect debris from entering the pipe.

CEMETERY

The Board approved and signed the cemetery deed for Mary Hedrick who purchased four graves.

Mr. Wolcott reported that he is waiting for a quote from KT's for the cemetery sign regarding enforcement and removal of borders and flower beds.

MISCELLANEOUS

Mr. McClintock asked for re-appointments to the road and office personnel. Paul Molan read the list.

Road Superintendent – Steve Wolcott
 Assistant Road Superintendent – Dan Brazis
 Road Worker – Bob Hall
 Administrative Assistant – Mary Ann Dottore
 Zoning Inspector – Richard Acquaviva
 Cemetery Sexton – Steve Wolcott
 Cemetery Sexton Administration – Mary Ann Dottore

MOTION 2021-185: Made by Paul Molan, seconded by Keith McClintock to reappoint the road and office personnel as listed by Mr. Molan. Motion carried.

Mr. McClintock asked the Board to pass resolution authorizing intent to dispose of unneeded, obsolete or unfit township property via internet auction for calendar year 2022.

RESOLUTION 2021-38: Made by Paul Molan, seconded by Keith McClintock to pass resolution authorizing intent to dispose of unneeded, obsolete or unfit township property via internet auction for calendar year 2022. Upon call of roll: Mr. Molan - Yes, Mr. McClintock - Yes. Resolution carried.

Mr. McClintock asked the Board to re-appoint Chuck Grasser as member of the Zoning Commission for another 5-year term.

MOTION 2021-186: Made by Paul Molan, seconded by Keith McClintock to re-appoint Chuck Grasser as member of the Zoning Commission for another 5-year term. Motion carried.

Mr. McClintock asked the Board to re-appoint Jim Sas as member of the Board of Zoning Appeals for another 5-year term.

MOTION 2021-187: Made by Paul Molan, seconded by Keith McClintock to re-appoint Jim Sas as member of the Board of Zoning Appeals for another 5-year term. Motion carried.

RECORD OF PROCEEDINGS

Minutes of

HAMB DEN TOWNSHIP TRUSTEES

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held December 15, 20 21

Mr. McClintock reported that since the last trustee meeting the following correspondence was sent to the Board:

- December 3rd and 10th Legislative Alerts
- Ohio Township Association December 14th Call to Action
- November 2021 Sheriff's Monthly call report
- Dominion Energy letters
- Zoom Class Action Settlement

Mr. McClintock asked the Board if there were any questions, if not the correspondence will be filed in the office. There were no questions.

Mr. McClintock announced the next Board of Trustees meeting is scheduled for Wednesday, January 5, 2022 at 6:30 pm.

Mr. McClintock asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 7:03 p.m.

ATTESTED TO:

APPROVED BY:

Mary Ann Dottore
Mary Ann Dottore, Administrative Assistant

Keith McClintock
Keith McClintock

DATE APPROVED:

Paul Molan
Paul Molan

January 19, 2022

RESIGNED
Scott Yamamoto