

## RECORD OF PROCEEDINGS

Minutes of

HAMB DEN TOWNSHIP TRUSTEES

Regular

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ August 18, \_\_\_\_\_ 20 21 \_\_\_\_\_

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, August 18, 2021 at 6:30 p.m. with the following members present; Keith McClintock, Paul Molan and Scott Yamamoto. Also present was the Fiscal Officer Mike Romans and those on the attached sign in sheet.

Chairman McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. McClintock reported that there was a quorum. All three trustees were present.

Mr. McClintock asked if any residents had questions or concerns to bring before the Board.

Hambden resident Jim Osborne informed the Board of his displeasure of Geauga County Health Commissioner Tom Quade's Facebook post stating his personal opinion that unvaccinated citizens should not have healthcare. It is the natural consequence of the personal decision. Mr. & Mrs. Osborne find his statement inappropriate and intolerable and cause for his immediate dismissal. Mr. Osborne read the Facebook post aloud. Mr. McClintock stated he is shocked by the comment.

Williams Road resident Robert Babic stated he has concerns regarding the resurfacing of Williams Road scheduled for next year. If the road is raised by 3" his property will be flooded. Mr. Yamamoto asked Mr. Babic to send him pictures of his property when it rains so he can forward them to the Geauga County Engineer's Office to use when writing up specifications for the resurfacing project.

#### OLD BUSINESS

Mr. McClintock asked the Board to pass resolution petitioning the Geauga County Commissioners to vacate the public right of way upon all Hambden Hills Drive and Wildwood Drive.

**RESOLUTION 2021-023:** Made by Scott Yamamoto, seconded by Paul Molan to pass resolution petitioning the Geauga County Commissioners to vacate the public right of way upon all of Hambden Hills Drive and Wildwood Drive. Upon call of roll: Mr. Yamamoto – yes, Mr. McClintock– yes, Mr. McClintock– yes. Motion carried.

Mr. Yamamoto presented to the Board the advertisement he drafted for a full-time road employee. The board made a slight adjustment to the verbiage regarding the CDL requirements.

Mr. McClintock reported that as part of the OTARMA insurance assessment we are required to have all township employees attend a Security Awareness training. Mrs. Dottore found three different classes offered on Fred Pryor which the township has a year of free seminars. The Board reviewed the description of the classes and decided the best class for the employees would be Cyber Security Basics. A training session will be scheduled for all staff.

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Mr. McClintock asked the Board if there were any comments or corrections regarding the minutes of the August 4, 2021 regular meeting. There were no corrections or changes to the minutes and Mr. Yamamoto recommended that they stand as approved waive the reading.

**MOTION 2021-119:** Made by Scott Yamamoto, seconded by Paul Molan to approve the minutes of the August 4, 2021 regular meeting. Motion carried.

**ZONING INSPECTOR**

Mr. Acquaviva reported a couple new permits were issued.

Mr. Acquaviva reported that he attended court on Friday regarding the Niederst/Giamo case. The case was resolved out of court just prior to going into the court room.

**ZONING**

Mr. Acquaviva reported that the Zoning Commission will be meeting in a couple weeks.

**FIRE DEPARTMENT**

Chief Hildenbrand reported that the new radios purchased with a grant are programmed and ready to be installed.

Chief Hildenbrand reported that clam bake tickets are for sale for the September clam bake.

**FINANCIAL**

Mr. Romans reported that mid-month payroll and taxes totaling \$13,861.54 were issued.

Mr. Romans reported that for tonight's meeting vendor warrants #12877 through and including #12899, totaling \$13,905.26 were submitted to the Board for approval and signature. There were no questions from the Board.

Mr. Romans reported that purchase order #112-2021 was submitted to the Board for signature and approval.

One blanket certificate was issued.

#99-2021	1000-320-322	Fall Trash Day Expenses	\$5,700.00
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One Re-allocation of Appropriations

\$2,000 transferred to 1000-320-322 Trash Clean-Up Day from
1000-130-360 Contracted Services.

Mr. Romans advised the Board that total receipts for July were \$36,186.88 and total expenditures were \$153,899.84.

Mr. Romans reported that the Board was given the July financial statement indicating a combined balance of \$1,315,340.04.

**MOTION 2021-120** Made by Scott Yamamoto, seconded by Paul Molan to approve the July financial statement as submitted. Motion carried.

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Mr. Romans asked the Board to pass resolution creating fund 2277 for American Rescue Plan (ARP) funds.

**RESOLUTION 2021-024:** Made by Scott Yamamoto, seconded by Paul Molan to pass resolution creating fund 2277 for the American Rescue Plan funds. Upon call of roll: Mr. Yamamoto – yes, Mr. McClintock– yes, Mr. McClintock– yes. Motion carried.

Mr. Romans asked the Board to pass resolution authorizing deposit of funds into fund 2277 for American Rescue Plan (ARP) funds.

**RESOLUTION 2021-025:** Made by Scott Yamamoto, seconded by Paul Molan to pass resolution authorizing deposit of funds into fund 2277 for American Rescue Plan (ARP) funds. Upon call of roll: Mr. Yamamoto – yes, Mr. McClintock– yes, Mr. McClintock– yes. Motion carried.

Mr. Romans asked the Board to pass resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certify them to the county auditor.

**RESOLUTION 2021-026:** Made by Scott Yamamoto, seconded by Paul Molan to pass resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certify them to the county auditor. Upon call of roll: Mr. Yamamoto – yes, Mr. McClintock– yes, Mr. McClintock– yes. Motion carried.

Mr. Romans asked the Board to approve an additional 20 hours of consulting with Linda Legg at the current rate of \$20.00 per hour.

**MOTION 2021-121** Made by Scott Yamamoto, seconded by Paul Molan to approve an additional 20 hours of consulting with Linda Legg at the current rate of \$20.00 per hour. Motion carried.

Mr. McClintock reported that the budget hearing with the county auditor went well.

### ROADS

Mr. Heald stated that the roadside ditching is being worked on and storm damage has been cleaned up. Two driveway pipes have been replaced on Williams Road. One driveway pipe will be replaced tomorrow. Six additional driveway pipes need to be replaced but we are waiting for the homeowners to purchase the pipes.

Mr. Yamamoto suggested hiring Jack Hank Arnold for the seasonal temporary road employee as recommended by Mr. Heald and Mr. Wolcott.

**MOTION 2021-122** Made by Scott Yamamoto, seconded by Paul Molan to offer the seasonal temporary road job to Jack Hank Arnold at the rate of \$15.00 per hour. Motion carried.

Mr. Wolcott will contact Mr. Arnold tonight to offer him the position.

Mr. Yamamoto reported that he would like to apply for the \$250,000 ODOT grant. Geauga County Engineer Shane Hajjar informed him that the chance of any Geauga County township receiving the grant is very unlikely. Mr. Yamamoto stated it does not look promising but is worth the try.

Mr. Heald reported that Geauga County Engineer Andy Haupt has taken over the Cutts Road settlement issue. Mr. Yamamoto stated that a lawsuit is most likely coming.

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**TOWNSHIP HALL**

Mr. Molan stated the siding on the town hall building appeared to be loose but upon closer inspection it was the way the light was hitting the wall.

**SAFETY**

Mr. Heald reported that the bucket truck must be certified. Mr. Heald will contact Countryside Truck for a cost and what the certification requires.

Mr. Heald stated that they are having issues with the lights on several of the trucks.

**PARK**

Mr. McClintock reported that the park board met last evening.

The park board received a quote just under \$2,000 from a landscape architect for a storm water basin landscape design plan. Two additional quotes are being obtained.

The park board discussed updates to the veteran's memorial.

Popular items for playground equipment are exercise related. One station does not make sense and due to the budget, the park board will continue to look for other playground equipment options.

Mr. Yamamoto reported that the Bill Gertz memorial gathering in the Hambden township park is scheduled for Saturday, September 4, 2021 from 2 p.m. until 5 p.m. This was published in the Geauga Maple Leaf.

**CEMETERY**

No Report

**MISCELLANEOUS**

Mr. McClintock stated that newsletter articles are due August 31<sup>st</sup>.

Mr. McClintock asked the Board if they would like to offer shredding at fall trash day. The Board agreed that there has not been enough interest in the shredding to make it financially practical.

Mr. McClintock reported that the OTARMA mandatory cyber application deadline is coming due. The Geauga County ADP department has offered their assistance at no cost to the township. Mr. McClintock stated that he will look over the application to see if this is something that can be done internally.

Mr. McClintock reported that since the last trustee meeting the following correspondence was sent to the Board:

- August 13<sup>th</sup> Legislative Alert.
- Weekly Work Agendas.
- August 4<sup>th</sup> and 9<sup>th</sup> Park inspection reports.
- August 4<sup>th</sup> Road Sign inspection report.
- Paving and Culvert work list.
- OTARMA Webinar on August 25<sup>th</sup>.
- Century Village Donation Request.

Mr. McClintock asked the Board if there were any questions, if not the correspondence will be filed in the office.

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Mr. McClintock announced the next Board of Trustees meeting is scheduled for Wednesday, September 1, 2021 at 6:30 pm.

Mr. McClintock asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 7:29 p.m.

ATTESTED TO:

APPROVED BY:

Mary Ann Dottore  
Mary Ann Dottore, Administrative Assistant

Keith McClintock  
Keith McClintock

DATE APPROVED:

Paul Molan  
Paul Molan

9/15/21

Scott Yamamoto  
Scott Yamamoto

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