

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3339 FORM NO. 10148

Held _____ August 4, _____ 20²¹

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, August 4, 2021 at 6:30 p.m. with the following members present Keith McClintock, Paul Molan and Scott Yamamoto. Also present was Fiscal Officer Mike Romans and those on the attached sign in sheet.

Chairman McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. McClintock reported that there was a quorum. All three trustees were present.

Mr. McClintock asked if any residents had questions or concerns to bring before the Board.

Skip Claypool made a fifteen-minute presentation regarding Northeast Ohio Areawide Coordinating Agency (NOACA) and its effects on Geauga County. Mr. McClintock thanked Mr. Claypool for his presentation.

OLD BUSINESS

None

NEW BUSINESS

MINUTES

Mr. McClintock asked the Board if there were any comments or corrections regarding the minutes of the July 21, 2021 regular meeting. There were no corrections or changes to the minutes and Mr. Yamamoto recommended that they stand as approved and waive the reading.

MOTION 2021-115: Made by Scott Yamamoto, seconded by Paul Molan to approve the minutes of the July 21, 2021 regular meeting. Mr. McClintock abstained as he was not present for that meeting. Motion carried.

ZONING INSPECTOR

Mr. Acquaviva reported that three permits were issued, three are pending. Five properties are in violation. Complaints received on three properties require extensive research.

Mr. Acquaviva is expecting a subpoena for court on the Niederst/Giamo case.

Mr. Acquaviva reported that he has a meeting with the Geauga County Planning Commission on Friday to review the Mobile Home Parks amendment.

ZONING

The zoning commission met on Monday evening. The new Zoning Commission member Bob Kandra is a great addition to the board.

Mr. Yamamoto reported that the Hambden Hills Subdivision vacation and replat was received and sent to Assistant Prosecutor Susan Weiland for review.

FIRE DEPARTMENT

Chief Hildenbrand provided a call summary of the July Fire Department activities.

Chief Hildenbrand reported that the new radios purchased with the grant are being programmed and should be delivered within a month.

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ August 4, _____ 20 21 _____

FINANCIAL

Mr. Romans reported that month end payroll warrants totaling \$18,278.37 were issued.

Mr. Romans reported that vendor warrants #12855 through and including #12876, totaling \$30,349.09 were submitted to the Board for approval and signature.

Mr. Romans reported purchase order #111-2021 was issued.

No blanket certificates were issued.

Mr. Romans reported that the NOPEC Energy grant has been approved for the LED sign.

Mr. Romans asked the Board to pass a resolution to participate in the American Rescue Plan (ARP). The ARP (House Bill 168) was passed in Ohio General Assembly designating Ohio townships eligible for the funding. Mr. McClintock read the resolution aloud.

RESOLUTION 2021-021: Made by Scott Yamamoto, seconded by Paul Molan to pass the resolution to participate in the American Rescue Plan (ARP). Upon call of roll: Mr. Yamamoto – yes, Mr. Molan– yes, Mr. McClintock– yes. Motion carried.

Mr. McClintock presented to the Board for approval and signature forms needed to set up a fund and file for the ARP. The two forms are the Assurance of Compliance with Civil Rights Requirements and the U.S. Department of Treasury Corona Virus State and Local Fiscal Recovery Funds. Mr. McClintock asked the Board for a motion to file the paperwork.

MOTION 2021-116: Made by Scott Yamamoto, seconded by Paul Molan to file the forms to set up a fund and file for participating in the American Rescue Plan. Motion carried by unanimous vote.

Mr. Romans reported that per OTARMA's request he has submitted a Business Continuity Plan for the Board's approval. This plan outlines the steps that will be taken for the township to continue working in the case of a disaster affecting the town hall or the community. This plan was approved by Assistant Prosecutor Susan Weiland.

MOTION 2021-117: Made by Scott Yamamoto, seconded by Paul Molan to approve the Business Continuity plan as submitted. Motion carried by unanimous vote.

Mr. Romans asked the Board's approval to contract with Nextera Energy Services for our electric service. This change would lower the monthly electric bills by 23%, creating a \$4,300 yearly savings. The contract covers a three-year period.

MOTION 2021-118: Made by Scott Yamamoto, seconded by Paul Molan to approve the approve the contract with Nextera Energy Services, contingent on the approval of Assistant Prosecutor Susan Weiland. Motion carried by unanimous vote.

Mr. Romans asked the Board to pass a resolution to create a debt fund 3901 for the fire truck loan. This suggestion for a resolution came from the Geauga County Auditor's Office for the improvement of tracking the funds. Mr. McClintock read the resolution aloud.

RESOLUTION 2021-022: Made by Scott Yamamoto, seconded by Paul Molan to pass the resolution creating a debt fund for the fire truck loan. Upon call of roll: Mr. Yamamoto – yes, Mr. Molan– yes, Mr. McClintock– yes. Motion carried.

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Held _____ August 4, _____ 20²¹**ROADS**

Mr. Yamamoto advised the Board that he will be composing an ad for a full-time road department employee. Mr. Heald will be retiring the beginning of November.

Mr. Yamamoto reported that the ODOT road salt contract for Geauga County was awarded to Cargill. The salt will cost the township \$38.47 per ton versus last years cost of \$47.97 per ton.

Mr. Heald reported that the new Welcome to Hambden sign posts are in the garage. Mr. Heald asked the Board if they would like to purchase new signs or paint the old signs and replace as needed. The Board agreed to paint the signs and new signs will be placed into the budget.

Mr. Yamamoto reported the culvert on Williams Road has been replaced. The piece of pipe that is left can be used on Pearl Road.

Mr. Yamamoto reported that a \$250,000 grant from ODOT is being considered for application. It does not require matching dollars. The township will have three years to use the funds if awarded.

Mr. Heald stated that while roadside mowing a loose branch fell on the hood and radiator of the 1993 Case tractor. Repairs are needed.

Mr. Heald stated that the State will be offering free asphalt grindings to townships. The meeting for more information is scheduled for August 31st. Mr. Heald will attend.

TOWNSHIP HALL

Mr. Heald stated that they will replace the stained ceiling tile in the old town hall where the stack was leaking.

SAFETY

No report.

PARK

Mr. McClintock reported for that the matting has been installed in the storm water basin in the park. The park board will be seeking a landscape architect for ideas on landscaping the basin.

The Park Board is scheduled to meet on Tuesday, August 17, 2021 at 5:30 p.m.

CEMETERY

Mrs. Pilarcik recognized the cemetery maintenance crew for the wonderful job they do keeping the cemetery grounds maintained.

MISCELLANEOUS

Mr. McClintock reported that the Ohio Division of Liquor Control is requesting any objections to liquor permit renewals in Hambden Township. The Board stated they have not heard any complaints and they have none.

Mr. McClintock asked if anyone has any objections to Mrs. Dottore working from home part time. The consensus is that Mrs. Dottore continues to get her work done and is always available by phone when needed. Mrs. Dottore's work schedule will be re-evaluated at the end of October.

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Held August 4, 20 21

Mr. Yamamoto reported that the Ohio EPA grant sign has been approved by the Ohio EPA to be used for advertising trash day that is being subsidized by the grant. \$8,000 was awarded to Hambden Township. This will be split between Fall 2021 and Spring 2022 trash days. The road crew would like to use some of these funds to rent a pick-up truck for senior trash day.

Mr. McClintock reported that since the last trustee meeting the following correspondence was sent to the Board:

- July 23rd and 30th Legislative Alerts
- July Sheriff's Call List
- July 6th, 12th and 19th Park Inspection Reports
- July 26th Road Weekly Work Log
- July 29th Incident Report

Mr. McClintock asked the board if there were any questions, if not the correspondence will be filed in the office. There were none.

Mr. Yamamoto asked for a moment of silence for part-time summer employee Mike Young who was killed in a motorcycle accident. Services will be held Monday from 5 p.m. to 7 p.m. at the Christian Assembly Church in Middlefield.

Mr. McClintock announced the next Board of Trustees meeting is scheduled for Wednesday, August 18, 2021 at 6:30 p.m.

Mr. McClintock asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 7:34 p.m.

ATTESTED TO:

APPROVED BY:



Mary Ann Dottore, Administrative Assistant

Keith McClintock

DATE APPROVED:



Paul Molan

8/18/21



Scott Yamamoto