

RECORD OF PROCEEDINGS

Minutes of

HAMBDEN TOWNSHIP TRUSTEES

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ July 7, _____ 20 21 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, July 7, 2021 at 6:30 p.m. with the following members present Keith McClintock, Paul Molan and Scott Yamamoto. Also present was Fiscal Officer Mike Romans and those on the attached sign in sheet.

Chairman McClintock called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. McClintock reported that there was a quorum. All three trustees were present.

Mr. McClintock asked if any residents had questions or concerns to bring before the Board.

Residents Carol Byler and Dorothy Hoffacker asked the Board to allow them to make a fifteen-minute presentation at a future meeting. The Board scheduled the presentation for August 4, 2021 at the beginning of the regular trustee meeting.

OLD BUSINESS

None

NEW BUSINESS**MINUTES**

Mr. McClintock asked the Board if there were any comments or corrections regarding the minutes of the June 16, 2021 regular meeting. There were no corrections or changes to the minutes and Mr. Yamamoto recommended that they stand as approved and waive the reading.

MOTION 2021-104: Made by Scott Yamamoto, seconded by Paul Molan to approve the minutes of the June 16, 2021 regular meeting. Motion carried by unanimous vote.

ZONING INSPECTOR

Mr. Acquaviva was absent. No report.

ZONING

The zoning commission will be returning to their regular meeting schedule.

FIRE DEPARTMENT

Chief Hildenbrand provided a call summary of the May and June Fire Department activities.

Mr. McClintock read the resolution to adopt the Certificate of Need for the renewal of the 1.0 mill fire levy with a .5 mill increase. This replaces the resolution made at the last meeting.

RESOLUTION 2021-016: Made by Scott Yamamoto, seconded by Paul Molan to adopt the Certificate of Need for the renewal of the 1.0 mill fire levy with a .5 mill increase as requested by Chief Hildenbrand. Upon call of roll: Mr. Yamamoto – yes, Mr. Molan– yes, Mr. McClintock– yes. Motion carried.

Mr. Yamamoto stated that the previous resolution made at the last meeting will need to be rescinded at the next meeting.

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Held July 7, 20 21**FINANCIAL**

Mr. Romans asked the Board to approve payment application #1 for the Park Drainage Improvement project.

Original contract \$34,490.00 Invoice amount \$26,398.80 Difference of \$8,091.20

MOTION 2021-105: Made by Scott Yamamoto, seconded by Paul Molan to approve payment application #1 for the Park Drainage Improvement project. Motion carried by unanimous vote.

Mr. Romans asked the Board to approve change order #1 for the Replacement of Various Culverts on Holi Dale Drive

Original contract \$63,604.00 Invoice amount \$ 64,825.79 Overage of \$1,221.79

MOTION 2021-106: Made by Scott Yamamoto, seconded by Paul Molan to approve payment application #1 for the Replacement of Various Culverts on Holi Dale Drive. Motion carried by unanimous vote.

Mr. Romans reported that month end payroll warrants totaling \$14,774.96 were issued.

Mr. Romans reported that vendor warrants #12812 through and including #12839, totaling \$126,617.44 were submitted to the Board for approval and signature.

Mr. Romans reported purchase orders #104-2021 through and including 109-2021 were issued.

Mr. Romans reported that one blanket certificate was issued.

#96-2021 2191-220-323 Repairs and Maintenance \$5,000.00

MOTION 2021-107: Made by Scott Yamamoto, seconded by Paul Molan to approve blanket certificate 96-2021 as submitted. Motion carried by unanimous vote.

Mr. Romans reported that two Re-allocation of Appropriations were made:

\$1,100 transferred to 2011-330-420 Operating Supplies from 2011-330-599 Misc.

Expenses

\$1,500 transferred to 2171-610-360 Contracted Services from 2171-360-730

Improvements to Site

Mr. Romans asked the Board to pass a resolution approving the proposed 2022 tax budget.

RESOLUTION 2021-017: Made by Scott Yamamoto, seconded by Paul Molan to pass the resolution approving the proposed 2022 tax budget. Upon call of roll: Mr. Yamamoto – yes, Mr. Molan– yes, Mr. McClintock– yes. Motion carried.

Mr. McClintock read the resolution Declaring it Necessary to Levy a tax in excess of the ten-mill limitation for the Renewal of the General Current Expenses .05 Mill levy.

RESOLUTION 2021-018: Made by Scott Yamamoto, seconded by Paul Molan to pass the resolution Declaring it Necessary to Levy a tax in excess of the ten-mill limitation for the Renewal of the General Current Expenses .05 Mill levy. Upon call of roll: Mr. Yamamoto – yes, Mr. Molan– yes, Mr. McClintock– yes. Motion carried.

Mr. Romans reported that the \$500 NOPEC MORE grant funds were received. The funds were used to purchase new 1st aid kits for the vehicles. The old kits contained outdated medications.

Mr. Romans stated that he left a message on how to proceed with the energy grant project change.

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held July 7, 2021**ROADS**

Mr. Heald stated that the crack sealing is complete for the season. 13,500 pounds of rubber were used. Tar and patching will begin the end of July. Williams Road culvert pipe will be replaced the last week of July.

Mr. Yamamoto discussed future road projects that are on the schedule to be done.

TOWNSHIP HALL

Trash sat in the town hall from Thursday evening when the cleaning lady cleaned the town hall until Wednesday morning. Mr. Heald stated he was out of town and no one took the trash to the dumpster. The reserved parking sign has disappeared again.

Mr. Molan stated that the bottle filler in the town hall is not working. Mr. Romans stated that Mrs. Dottore checked the breaker. Mr. Heald will leave a message for Mr. Wolcott to check the bottle filler.

SAFETY

Mr. Heald reported the annual fire extinguishers and exit signs is scheduled to be inspected by Five Star Fire.

PARK

Mr. McClintock reported for Mrs. Edelinsky pavilion rentals have been steady and ball fields have been busy with games planned.

The Park Board is scheduled to meet on Tuesday, July 13, 2021 at 5:30 p.m.

CEMETERY

Mr. McClintock presented to the Board for approval and signature a deed for Richard and Pat Ward.

Mr. Heald reported that a \$1,000 grant is available with one-to-one matching funds for eligible cemeteries. The grant is to help defray the cost of exceptional cemetery maintenance or training cemetery personnel in the maintenance and operation of cemeteries. Exceptional maintenance is described as non-routine, non-repetitive maintenance. Mr. Molan suggested purchasing a composite mat to be used instead of plywood around the grave.

MISCELLANEOUS

Mr. McClintock reported that the invoice from Penn Ohio for trash day was received.

- Price per ton for Tire Disposal was raised from \$165 to \$215. Russ Nank said it is due to tires on rims. Mr. Heald told him there were no rims.
- Charged us \$295 for hauling an empty 40 yd roll off.
We have never been charged for an empty haul before.
Not sure if we ever had that happen before.

A letter will be drafted to Mr. Nank at Penn Ohio regarding the rims and empty box charge.

Mr. Yamamoto reported that he and Mr. Romans attended an EPA webinar on the Ohio EPA Go Green grant to assist with the cost of trash day. The grant is for \$8,000. \$4,000 of the grant will be received this month to pay for fall trash day. Mr. Romans will watch the webinar again for specific requirements. Fall trash day is scheduled for Saturday, September 25, 2021.

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GOVERNMENT FORMS & SUPPLIES 844-224-3336 FORM NO. 10148

Held July 7, 20 21

Mr. McClintock reported that since the last trustee meeting the following correspondence was sent to the Board:

- June 18th, 21st, 22nd, 25th, July 2nd and July 6th Legislative Alerts.
- Farm Bureau Survey.
- Ohio Public Works Wise Portal announcement.
- Chagrin River Watershed Partners newsletter.
- Geauga County Sheriff's June call report.
- June 28th Park inspection reports.
- May 18th Safety Meeting report.
- June 14th, 21st and 28th Weekly work logs.

Mr. McClintock asked the board if there were any questions, if not the correspondence will be filed in the office.

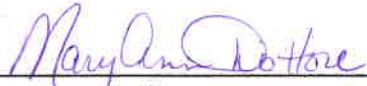
Mr. McClintock announced the next Board of Trustees meeting is scheduled for Wednesday, July 21, 2021 at 6:30 p.m. Mr. McClintock will be absent.

Mr. McClintock asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 7:25 p.m.

ATTESTED TO:

APPROVED BY:



Mary Ann Dottore, Administrative Assistant

Keith McClintock

DATE APPROVED:

Paul Molan

7/21/21



Paul Molan



Scott Yamamoto