

RECORD OF PROCEEDINGS

Minutes of

HAMBDEN TOWNSHIP TRUSTEES

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ July 21, _____ 20²¹

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, July 21, 2021 at 6:30 p.m. with the following members present; Paul Molan and Scott Yamamoto. Also present was the Fiscal Officer Mike Romans and those on the attached sign in sheet. Trustee Keith McClintock was absent

Vice-Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum. Two trustees were present.

Mr. Molan asked if any residents had questions or concerns to bring before the Board. There were none.

OLD BUSINESS

None

NEW BUSINESS**MINUTES**

Mr. Molan asked the Board if there were any comments or corrections regarding the minutes of the July 7, 2021 budget hearing. There were no corrections or changes to the minutes and Mr. Yamamoto recommended that they stand as approved waive the reading.

MOTION 2021-108: Made by Scott Yamamoto, seconded by Paul Molan to approve the minutes of the July 7, 2021 budget hearing. Motion carried.

Mr. Molan asked the Board if there were any comments or corrections regarding the minutes of the July 7, 2021 regular meeting. There were no corrections or changes to the minutes and Mr. Yamamoto recommended that they stand as approved waive the reading.

MOTION 2021-109: Made by Scott Yamamoto, seconded by Paul Molan to approve the minutes of the July 7, 2021 regular meeting. Motion carried.

ZONING INSPECTOR

Mr. Acquaviva reported a couple new permits were issued. Several permit applications are pending. Two new property violations are being worked on.

Mr. Acquaviva met with Assistant Prosecutor Susan Weiland and the attorney for Leaders Manufactured Home Park and he is waiting on documentation that will potentially qualify the property as pre-existing.

The Zoning Commission held their annual organizational meeting. Meeting dates for the rest of the year have been set.

ZONING

Mr. Acquaviva stated that resident Bob Kandra was interviewed as a perspective zoning commission member. Mr. Acquaviva recommends the Board appoint Mr. Kandra as a new member of the zoning commission.

MOTION 2021-110: Made by Scott Yamamoto, seconded by Paul Molan to appoint Mr. Bob Kandra as a new member of the zoning commission. Motion carried.

**RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES**

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held July 21, 20 21

FIRE DEPARTMENT

Mr. Molan asked that resolution 2021-14 adopting the Certificate of Need for the renewal of 1.0 mill fire levy with a .5 mill increase made on June 2, 2021 be rescinded. The resolutions for the tax levy were passed in the wrong order.

RESOLUTION 2021-019: Made by Scott Yamamoto, seconded by Paul Molan to rescind resolution 2021-14 adopting the Certificate of Need for the renewal of 1.0 mill fire levy with a .5 mill increase made on June 2, 2021. Upon call of roll: Mr. Yamamoto – yes, Mr. Molan– yes, Mr. McClintock– absent. Motion carried.

Mr. Molan asked that a resolution be made declaring it Necessary to Levy a tax in excess of the ten-mill limitation for the fire 1.0 mill renewal levy with a .5 mill increase.

RESOLUTION 2021-020: Made by Scott Yamamoto, seconded by Paul Molan to declare it Necessary to Levy a tax in excess of the ten-mill limitation for the fire 1.0 mill renewal levy with a .5 mill increase. Upon call of roll: Mr. Yamamoto – yes, Mr. Molan– yes, Mr. McClintock– absent. Motion carried.

Chief Hildenbrand reported that the grant for the new radios was received. They received \$100,000 in radios for \$10,000. The new radios are a new version of the existing radios.

FINANCIAL

Mr. Romans reported that mid-month payroll and taxes totaling \$7,919.19 were issued.

Mr. Romans reported that for tonight’s meeting vendor warrants #12840 through and including #12854, totaling \$6,042.73 were submitted to the Board for approval and signature. There were no questions from the Board.

Mr. Romans reported that purchase order #110-2021 was submitted to the Board for signature and approval.

Two blanket certificates were issued.

#97-2021	2171-610-490	Supplies and Materials	\$1,000.00
#98-2021	2011-330-323	Repairs and Maintenance	\$1,000.00

MOTION 2021-111: Made by Scott Yamamoto, seconded by Paul Molan to approve the blanket certificates as submitted. Motion carried.

Mr. Romans advised the Board that total receipts for June were \$572,027.92 and total expenditures were \$784,893.87.

Mr. Romans reported that the Board was given the June financial statement indicating a combined balance of \$1,447,810.42.

MOTION 2021-112 Made by Scott Yamamoto, seconded by Paul Molan to approve the June financial statement as submitted. Motion carried.

Mr. Romans reported that the NOPEC grant application for the electronic sign has been submitted and a preliminary approval has been given.

ROADS

Mr. Yamamoto reported that the Geauga County Engineer's Office asked Montville Township and Hambden Township to formally agree to work together on the Kile Road resurfacing project in 2023. After both townships agree to the collaborative project, Geauga County Engineer Shane Hajjar will work on the planning and specifications of the project.

RECORD OF PROCEEDINGS

Minutes of

HAMB DEN TOWNSHIP TRUSTEES

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ July 21, _____ 20²¹

MOTION 2021-113 Made by Scott Yamamoto, seconded by Paul Molan to agree to the collaborative Kile Road project with Montville Township. Motion carried.

Mr. Yamamoto reported that he spoke with Nick Gorris of the Geauga County Engineer's Office regarding Karvo Paving. Karvo Paving and their attorney attended an appeal hearing at the Geauga County Engineer's Office on June 17th. The engineer's office is disputing the number of trucks in and out of the Cutts Road project. Karvo Paving was given two weeks to produce evidence to the appeal board. Paperwork was received but did not show compelling evidence supporting Karvo Paving's claim. A letter is being sent to Karvo Paving requesting they sign off on the Cutts Road project.

Mr. Heald reported that Williams Road will need to be closed for two days while the culvert pipe near Radcliffe Road is replaced. Another culvert pipe on Williams Road needs to be replaced with a 50-foot long pipe. The pipe is 9 feet deep and will need special equipment to remove and replace. It is being recommended that this work is contracted out due to the equipment rental and time needed to do the work. Mr. Heald will work on getting estimates.

TOWNSHIP HALL

Mr. Heald stated 5 Star will be out on Monday to for the yearly inspection of the fire extinguishers, exit signs and emergency lights.

Mr. Molan stated the stink stack in the old town hall was leaking during the heavy rains. The roof around the stack was repaired.

Mr. Molan reported that the bottle filler station was not working. Mr. Romans reported that he and Mrs. Dottore contacted the warranty department and a new circuit board and wiring harness will be sent under the warranty. Mrs. Dottore ordered two new filters for the filler station through E-bay at a much lower cost than through the manufacturer.

Chief Hildenbrand asked when the township is planning on re-stripping the parking lot. He is concerned about the fire lane markings. Mr. Yamamoto stated that the handicap parking spots also need re-marking.

SAFETY

No report

PARK

Mr. Heald reported that he and Mrs. Edelinsky discussed the brick walkway around the Veteran's memorial needing to be re-leveled, removing the flag poles and re-installing them on top of a stamped concrete base, and re-leveling the pad for the canon.

CEMETERY

Mr. Heald reported that the veteran's markers are on posts that are stuck into the ground by the grave. The columbarium is surrounded by a stamped cement pad preventing the medallions from being placed near the columbarium. He suggested mounting a medallion on the side corners of the columbarium next to the veteran's niche door. The small medallion will fit on the cement corner and can be attached with double sided tape that Semerano Monuments uses. Palmira Semerano informed him that this tape will prevent the medallion from being removed without a solution.

MOTION 2021-114 Made by Scott Yamamoto, seconded by Paul Molan to attach small veteran medallions to the columbarium as recommended. Motion carried.

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held July 21, 20 21

Chief Hildenbrand asked if there is a fire department medallion that could be adhered to the columbarium for a deceased fire fighter/EMT. Mr. Heald remembers seeing one and will check into the size and availability.

MISCELLANEOUS

OTARMA is requiring that the township develop and implement a disaster recovery plan. Mr. Romans was sent plans from other Ohio townships to use as a reference in developing a plan for Hambden Township.

OTARMA is recommending the township to provide security awareness training to all township employees. Mr. Yamamoto stated that there is an on-line training that is available.

Mr. Molan reported that since the last trustee meeting the following correspondence was sent to the Board:

- July 9th and 16th Legislative Alerts
- Ohio Township Association One-Day Workshops
- June 14th and July 7th Park inspection reports
- June 21st Road Sign inspection report
- NOPEC Membership appreciation night

Mr. Molan asked the Board if there were any questions, if not the correspondence will be filed in the office.


Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, August 4, 2021 at 6:30 pm.


Mr. Molan asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 7:33 p.m.

ATTESTED TO:

APPROVED BY:


Mary Ann Dottore, Administrative Assistant


Keith McClintock

DATE APPROVED:


Paul Molan




Scott Yamamoto