

**RECORD OF PROCEEDINGS**  
**HAMBDEN TOWNSHIP TRUSTEES**

Minutes of

Regular Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ September 18, \_\_\_\_\_ 20<sup>19</sup> \_\_\_\_\_

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, September 18, 2019 at 6:30 p.m. with the following members present Paul Molan, Scott Yamamoto and Keith McClintock. Also present was Assistant to the Fiscal Officer Mike Romans and those on the attached sign in sheet. Trustee Paul Molan arrived late. Fiscal Officer Linda Legg was absent.

Vice-Chairman Yamamoto called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Yamamoto reported that there was a quorum. Two trustees were present.

Mr. Yamamoto asked if any residents had questions or concerns to bring before the Board. There were none.

**OLD BUSINESS**

Mr. Romans reported that according to the Geauga IT department, the county prosecutor reviewed and approved the Windstream contract for Hambden Township. They will schedule the phone and internet cables to be run and order computers and telephones. Windstream has a 60-day lead time for hooking up the modem etc.

**NEW BUSINESS**

**MINUTES**

Mr. Yamamoto asked the Board if there were any comments or corrections regarding the minutes of the September 4, 2019 regular meeting. There were no corrections or changes to the minutes and Mr. McClintock recommended that they stand as approved and waive the reading.

**MOTION 2019-78:** Made by Keith McClintock, seconded by Scott Yamamoto to approve the September 4, 2019 regular meeting minutes as submitted. Motion carried. Paul Molan was absent.

Mr. Molan arrived at 6:34 pm.

**ZONING INSPECTOR**

Mr. Acquaviva reported the variance for a Solar Panel at 8708 Sumner Road was approved. Three new permits were issued. Two permit applications are pending.

Mr. Acquaviva met with Geauga County Assistant Prosecutor Susan Weiland on the appeal alleging his error. Mrs. Weiland will meet with the Board of Zoning Appeals members to make sure the process is being done correctly.

Mr. Acquaviva stated that he met with the new Geauga County Planning Director.

**ZONING**

Mr. Acquaviva reported that the zoning amendment was sent to the Geauga County Planning Commission. He has scheduled the hearing on the amendment during the next zoning commission meeting.

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**FIRE DEPARTMENT**

Chief Hildenbrand reported that the Montville Fire Department rolled their squad. No one was hurt.

Chief Hildenbrand reported that the first clambake of 2019 is scheduled for September 21, 2019. Tickets are available at the fire station.

**FINANCIAL**

Mr. Romans reported that mid-month payroll warrants and deferred compensation totaling \$6,788.82 were issued.

Mr. Romans reported that vendor warrants #11810 through and including #11831, totaling \$210,243.58 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mr. Romans reported that purchase orders #108-2019 through #110-2019 were submitted to the Board for approval and signature.

Mr. Romans reported that five blanket certificates were issued

- #114-2019 – 1000-130-345 Zoning Advertising \$350.
- #115-2019 – 1000-120-360 New Phone System \$11,000.
- #116-2019 – 1000-110-519 License for the new Phone System \$2,700.
- #117-2019 – 1000-120-740 New Phones/Computers \$1,600.
- #118-2019 – 2171-610-430 Small Tools/Minor Equipment \$500.

**MOTION 2019-79:** Made by Keith McClintock, seconded by Scott Yamamoto to approve the blanket certificate as submitted. Motion carried by unanimous vote.

Mr. Romans reported that six re-allocation of appropriations were made.

- \$1,500. From 1000-110-599 Misc. Expense to 1000-120-360 Contracted Services
- \$500. From 1000-330-360 Contracted Services to 1000-330-211 OPERS
- \$2,000. From 2171-610-730 Site Improvements to 2171-610-211 OPERS
- \$2,000. From 1000-110-311 Accounting & Legal Fees
- \$1,000. From 1000-110-313 UAN Fees
- \$1,500. From 1000-110-314 Tax Collection Fees
- \$1,300. From 1000-110-599-0001 Bondstown Expenses
- \$2,000. From 1000-410-190 Payroll
- \$7,800. To 1000-110-315 Election Fees
- \$3,000 From 2031-330-315 Election Fees to 2031-330-314 Tax Collection Fees
- \$120. From 1000-110-599 Misc. Expense to 1000-110-314 Tax Collection Fees

Mr. Romans advised the Board that total receipts for August were \$27,149.94 and total expenditures were \$70,714.81.

Mr. Romans reported that the board was given the August financial statement indicating a combined balance of \$1,275,101.41.

**MOTION 2019-80** – made by Keith McClintock, seconded by Scott Yamamoto to approve the August financial statement as submitted. Motion carried by unanimous vote.

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HAMB DEN TOWNSHIP TRUSTEES**

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Held \_\_\_\_\_ September 18, \_\_\_\_\_ 2019 \_\_\_\_\_

**ROADS**

Mr. Heald reported that the free Debris Management Workshop being held by the Ohio Department of Public Safety would be good training for all three full time road personnel. The training is scheduled for Wednesday, November 6<sup>th</sup>. The board agreed to send Mr. Heald, Mr. Brazis and Mr. Wolcott.

Mr. Heald stated that the boom mower repairs will be done next week.

Mr. Heald stated that Chagrin Valley Paving is leaving a mess on Crimson King Trail and Kile Road properties and roadways. They are parking on curves without any flaggers.

**TOWNSHIP HALL**

No Report

**SAFETY**

No Report

**PARK**

Mrs. Edelinsky reported that the park board met on Monday. They located a nursery that carries the Crimson King trees to replace the two dead trees along the driveway. The park board decided to wait until spring to replace the trees when they will order additional trees for the park allowing them to get a better price.

Mrs. Edelinsky stated the dugouts are ready to be painted. The stain and sprayer are on order.

Mrs. Edelinsky reported that portable restrooms are scheduled to be removed from the park on October 26<sup>th</sup>.

Mrs. Edelinsky reported that the next park board meeting is scheduled for October 14<sup>th</sup>.

**CEMETERY**

No Report

**MISCELLANEOUS**

Mr. McClintock asked the department heads and board for newsletter articles to be submitted by September 30<sup>th</sup>.

Mr. McClintock reported that American Tower submitted an offer to purchase the tower lease. There are three options.

Option 1: Lump sum cash payment of \$240,000.

Option 2: Approximately 84 monthly payment of \$3,220 = \$270,519.

Option 3: Approximately 120 monthly payments of \$2,507 = \$300,828.

Mr. McClintock stated the township currently received \$1,300/month = \$15,600/yr. This is not the first time they have offered to purchase the lease. His recommendation is to continue with the lease as is. The board agreed.

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10146

Held September 18, 20 19

Mr. Romans reported that since the last trustee meeting the following correspondence was sent to the Board:

- Debris Management Workshop invitation
- September 6<sup>th</sup> and 13<sup>th</sup> Legislative alerts.

Mr. Romans asked the board if there were any questions regarding the correspondence, if not they will be filed in the office. There were no questions.

Mr. Molan asked if there was any further business or questions to come before the Board. There was none.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, October 2, 2019 at 6:30 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 6:56 p.m.

ATTESTED TO:

APPROVED BY:



Mary Ann Dottore, Administrative Assistant

Paul Molan

DATE APPROVED:



Scott Yamamoto

October 2, 2019



Keith McClintock