

**RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES**

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held August 21, 2019

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, August 21, 2019 at 6:30 p.m. with the following members present Paul Molan and Scott Yamamoto. Also present was Assistant to the Fiscal Officer Mike Romans, Administrative Assistant Mary Ann Dottore and those on the attached sign in sheet. Trustee Keith McClintock and Fiscal Officer Linda Legg were absent.

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum. Two trustees were present.

Mr. Molan asked if any residents had questions or concerns to bring before the Board. There were none.

OLD BUSINESS

Mr. Yamamoto reported that the Joint Agreement for Data Processing Services contract with Geauga County Automatic Data Processing department was received. The contract has been approved by the Geauga County Prosecutor Office.

RESOLUTION 2019-021 – made by Scott Yamamoto, seconded by Paul Molan to sign the Joint Agreement for Data Processing Services contract with Geauga County Automatic Data Processing department. Upon call of roll: Mr. McClintock – absent, Mr. Yamamoto – yes, Mr. Molan – yes. Motion carried.

NEW BUSINESS**MINUTES**

Mr. Molan asked the Board if there were any comments or corrections regarding the minutes of the August 7, 2019 regular meeting. There were no corrections or changes to the minutes and Mr. Yamamoto recommended that they stand as approved and waive the reading.

MOTION 2019-70: Made by Scott Yamamoto, seconded by Paul Molan to approve the August 7, 2019 regular meeting minutes as submitted. Motion carried by unanimous vote.

ZONING INSPECTOR

Mr. Acquaviva reported the variance hearing for a Solar Panel at 8708 Sumner Drive is scheduled for August 29th at 6:30 pm. A permit has been issued for a new home on Crimson King Drive. An appeal has been filed against the zoning inspector's decision as it relates to the buffer zones at Leaders Trailer Park. A new home permit is pending.

ZONING

Mr. Acquaviva reported that the next Zoning Commission meeting is scheduled for September 3rd.

FIRE DEPARTMENT

Chief Hildenbrand provided a call summary of the July Fire Department activities.

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Held August 21, 2019

Chief Hildenbrand reported that the Hambden Fire Department will be manning the Fire and Rescue booth twice during the fair. They will also be participating in the water battle on Saturday and Sunday.

Chief Hildenbrand reported that the first clambake of 2019 is scheduled for September 21, 2019. Tickets are available at the fire station.

FINANCIAL

Mr. Romans reported that mid-month payroll warrants and deferred compensation totaling \$8,483.57 were issued.

Mr. Romans reported that vendor warrants #11773 through and including #11794, totaling \$29,852.87 were submitted to the Board for approval and signature. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mr. Romans reported that purchase orders #97-2019 through #106-2019 were submitted to the Board for approval and signature.

Mr. Romans reported that three blanket certificates were issued

#111-2019	Office Furniture	\$1,000.00
#112-2019	Farmers Market Expenses	\$150.00

MOTION 2019-71: Made by Scott Yamamoto, seconded by Paul Molan to approve the blanket certificate as submitted. Motion carried by unanimous vote.

Mr. Romans reported that four re-allocation of appropriations were made.

- \$200.00 from Other Dues and Fees to Miscellaneous
- \$200.00 from Buildings to Machinery & Equipment
- \$300.00 from Miscellaneous Expenses to Trash Removal
- \$3,000.00 from Miscellaneous Expenses to Professional & Technical Services

Mr. Romans advised the Board that total receipts for July were \$27,613.27 and total expenditures were \$87,852.72.

Mr. Romans reported that the board was given the June financial statement indicating a combined balance of \$1,318,666.28.

MOTION 2019-72 – made by Scott Yamamoto, seconded by Paul Molan to approve the July financial statement as submitted. Motion carried by unanimous vote.

Mr. Romans stated that Mrs. Legg requests that the board pass resolution accepting the amounts and rates as determined by the budget commission and authorize the necessary tax levies and certify them to the county auditor.

RESOLUTION 2019-22 – made by Scott Yamamoto, seconded by Paul Molan to accept the amounts and rates as determined by the budget commission and authorize the necessary tax levies and certify them to the county auditor. Upon call of roll: Mr. McClintock – absent, Mr. Yamamoto – yes, Mr. Molan – yes. Motion carried.

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Held _____ August 21, _____ 2019 _____

ROADS

Mr. Heald reported that the waterway on Somerset was cleaned out as described in the work agreement with Mr. Kriz. Mr. Kriz is now requesting the township do additional work on his property that is his responsibility.

Mr. Heald stated that they rented a lift. The fascia repairs on the town hall buildings were fixed and the dead tree on Pearl Road was removed. Additional trees will need to be removed in the fall.

Mr. Heald stated that he will be getting prices for a tamper and jack hammer to fit on the excavator to speed up road patching. He would also like a smaller ditch bucket.

Mr. Molan asked Mr. Heald for ideas for the old salt shed that was built in 1998. Mr. Heald would like to extend the shed forward 30 feet to match the other building allowing space for an inside wash bay and storage area for the trailers and equipment.

Mr. Yamamoto stated that Nick Gorris is looking into the two mailbox complaints. Mr. Yamamoto stated that the proposed 2020 project list was sent to Shane Hajjar at the Geauga County Engineer's office.

TOWNSHIP HALL

Mrs. Dottore confirmed with Mr. Heald on his availability to open the town hall building on November 5th for the general elections and Mr. Molan as the emergency contact. Mrs. Dottore will complete the form and return it to the Board of Elections.

SAFETY

Mr. Heald expressed his concern of spraying weed killer in the township park. He would like to switch to an all-natural weed killer consisting of vinegar and salt. Mr. Heald has tried this at home with success. Mrs. Dottore found the best price on vinegar is through Sam's Club. Mr. Heald plans to purchase 40-50 gallons of vinegar.

PARK

Mrs. Edelinsky reported that the park board met on August 19th. They discussed replacing the two dead trees along the driveway, new benches in the dug outs and general park maintenance.

Mrs. Edelinsky stated that the community picnic went well and thanked everyone that helped. The Chinese Auction brought in \$850.

Mrs. Edelinsky reported that the 2019 Farmer's Market is done for the year.

Mr. Molan thanked Mrs. Edelinsky for all her work on the community picnic.

CEMETERY

Mr. Heald reported that topsoil was spread in the cemetery where needed.

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MISCELLANEOUS

Mrs. Dottore reported that since the last trustee meeting the following correspondence was sent to the Board:

- August 9th Legislative Alerts.
- Weekly Work Agendas.
- July 29th, August 5th and 13th Park Inspection Reports
- August 7th Road Sign Inspection

Mrs. Dottore asked the board if there were any questions regarding the correspondence, if not they will be filed in the office. There were no questions.


Mr. Molan asked if there was any further business or questions to come before the Board. There was none.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, September 7, 2019 at 6:30 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 6:59 p.m.

ATTESTED TO:

APPROVED BY:



Mary Ann Dottore, Administrative Assistant



Paul Molan

DATE APPROVED:



Scott Yamamoto

9-4-2019

Absent

Keith McClintock