

RECORD OF PROCEEDINGS

Minutes of

HAMB DEN TOWNSHIP TRUSTEES

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ August 19, _____ 20²⁰

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, August 19, 2020 at 6:30 p.m. with the following members present; Scott Yamamoto, Keith McClintock and Paul Molan. Also present was the Fiscal Officer Mike Romans and those on the attached sign in sheet.

Chairman Yamamoto called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Yamamoto reported that there was a quorum. All three trustees were present.

Mr. Yamamoto reported that four fall trash day quote requests were sent. One quote was received.

Penn Ohio – See attached quote.

Waste Management – Scheduled with City of Chardon clean-up that day.

Major Disposal – Does not have scrap tire disposal permit.

WLE Trucking – Did not respond to request.

MOTION 2020-097: Made by Paul Molan, seconded by Scott Yamamoto to award fall trash day hauling to Penn Ohio. Motion carried.

Mr. Yamamoto asked if any residents had questions or concerns to bring before the Board. There were none.

OLD BUSINESS

None

NEW BUSINESS**MINUTES**

Mr. Yamamoto asked the Board if there were any comments or corrections regarding the minutes of the August 5, 2020 Regular Meeting. There were no corrections or changes to the minutes and Mr. Molan recommended that they stand as approved and waive the reading.

MOTION 2020-098: Made by Paul Molan, seconded by Scott Yamamoto to approve the minutes of the August 5, 2020 Regular Meeting. Motion carried.

ZONING INSPECTOR

Mr. Yamamoto read Mr. Acquaviva's report.

Five new permits have been issued.

Two variance hearing are scheduled for September 10, 2020. Several variance applications have been received.

Mr. & Mrs. Divoky have filed an appeal on their hearing.

ZONING

No Report

FIRE DEPARTMENT

Mr. Yamamoto read Chief Hildenbrand's report.

After attending the class that the Prosecutor and Auditor put on, Chief Hildenbrand has a very good understanding of what we can use the COVID money for and how to document the purchases using CARES Act 481 funds.

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The fire department will use all of the COVID money and could use more. If the township is not going to use all of theirs the fire department could use it.

Call report showing 65 calls in July

September Clam Bake has been cancelled due to the COVID and will evaluate the October clam bake next month.

FINANCIAL

Mr. Romans reported that mid-month payroll taxes totaling \$6,857.96 were issued.

Mr. Romans reported that for tonight's meeting vendor warrants #12320 through and including #12335, totaling \$8,392.32 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase order #77-2020 was submitted to the board for signature and approval.

Mr. Romans reported that no blanket certificates were issued.

Mr. Romans reported that two re-allocation of appropriations were made.
 \$1,000 from 1000-410-321 Rents and Leases to 1000-410-211 OPERS
 \$25,000 from 4301-760-750 Motor Vehicles to 4301-760-740 Machinery & Equipment

Mr. Romans advised the Board that total receipts for July were \$99,966.37 and total expenditures were \$212,124.97.

Mr. Romans reported that the Board was given the July financial statement indicating a combined balance of \$1,288,584.88.

MOTION 2020-99: Made by Paul Molan, seconded by Keith McClintock to approve the July financial statement as submitted. Motion carried by unanimous vote.

Mr. Romans asked the board to pass a resolution accepting the amounts and rates as determined by the budget commission and authorize the necessary tax levies and certify them to the county auditor. Mr. Yamamoto read the resolution.

RESOLUTION 2020-021: Made by Paul Molan, seconded by Keith McClintock to accept the amounts and rates as determined by the budget commission and authorize the necessary tax levies and certify them to the county auditor. Upon call of roll: Mr. Molan – yes, Mr. McClintock – yes, Mr. Yamamoto – yes. Motion carried by unanimous vote.

Mr. Romans stated that the LED streetlighting request was submitted to NOPEC for reimbursement through the 2019 energy grant in the amount of \$6,776.00. Mr. Romans will submit the garage ceiling fan quote to NOPEC for the 2020 energy grant.

Mr. Romans stated that he was at the Geauga County Sheriff's Office recently and noticed they have LED lights aiming at the flag. He suggested the township change their sodium lights to LED which would save the township money. Mr. Heald stated that there are regulations on how to aim lights at flags. Our memorial lights do not comply with the regulations. The board would like Mr. Romans to look into this.

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August 19,

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Mr. Romans stated that Deb Armbruster from Chardon Schools sent an email to the township requesting a portion of the CARES Act funds given to the township as a sub-grant. The board acknowledged the request.

ROADS

Mr. Heald submitted to the board a quote for approving the purchase of a BC1000XL 74HP chipper in the amount of \$36,283.00 on State Bid from Vermeer All Roads. The price includes delivery and training.

MOTION 2020-100: Made by Paul Molan, seconded by Keith McClintock to approve the purchase of a BC1000XL 74HP chipper in the amount of \$36,283.00 on State Bid from Vermeer All Roads. Motion carried by unanimous vote.

Mr. Yamamoto reported that Shane Hajjar is training someone to process OPWC grant applications. Mr. Hajjar will continue to help Hambden with the Williams Road OPWC grant request paperwork.

Mr. Yamamoto stated that the road projects for next year include Copperleaf and all culverts on Holidale.

Mr. Yamamoto reported that Taylor Wells will be repaved in 2023 in conjunction with Claridon Township.

Mr. Yamamoto reported that safety training on the new chipper will be done on Friday.

Mr. Heald stated that they are working on ditching and tree work preparing for the 2022 Williams Road project.

Mr. Heald stated that they will need to rent a lift for a week in the fall for tree work on Pearl Road.

TOWNSHIP HALL

Mr. Romans presented to the board Mrs. Dottore's list of COVID-19 purchases and ideas for future purchases using the CARES Act 481 funds. Some of the purchases the board would like further information on includes a disinfectant fogger and solution, new conference chairs to replace fabric chairs, sneeze guard for fiscal officer's desk, trash day signs and safety equipment. The board discussed purchasing additional hand sanitizer dispensers, hand sanitizer, Clorox wipes, masks and face shields.

SAFETY

No report

PARK

Mr. McClintock read the 1st Amendment to Agreement Between Cleveland State University and Hambden Township as submitted by Cleveland State University.

RESOLUTION 2020-022: Made by Paul Molan, seconded by Keith McClintock to approve the 1st Amendment to Agreement Between Cleveland State University and Hambden Township as submitted by Cleveland State University. Upon call of roll: Mr. Molan – yes, Mr. McClintock – yes, Mr. Yamamoto – yes. Motion carried by unanimous vote.

Two dead trees were removed from the front of the park and several additional dead trees in the back of the park still need to be removed.

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CEMETERY

Mr. Yamamoto reported that four cremains were buried in the last two weeks and four more will be buried in the next two weeks.

Mr. Yamamoto submitted a deed for Robert and Laura Chorman to the board for approval and signature. One of the graves will be used for the burial of their son Robert "Bert" Chorman on Saturday.

The road department reset several headstones and added topsoil to some low spots. Two dead trees need to be removed. The rhododendron at Sisson Road was trimmed and will be cut back more this winter.

MISCELLANEOUS

Mr. Yamamoto reported that since the last trustee meeting the following correspondence was sent to the board:


- August 14th Legislative Alert
 - Weekly Work Agendas
 - August 6th Park Inspection Reports
 - August 3rd Road Sign Inspection
 - Chagrin River Watershed – Master Rain Gardener Program flier
 - Apollo Med Health COVID-19 testing
 - Illuminating Company new representative Dean Hayne information
- The correspondence will be filed in the office.

Mr. Yamamoto announced the next Board of Trustees meeting is scheduled for Wednesday, September 2, 2020 at 6:30 pm.

Mr. Yamamoto asked if there was any further business or questions to come before the Board. There was none.

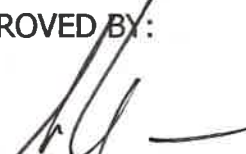
There being no further business to come before the Board at this time, the meeting adjourned at 7:14 p.m.

ATTESTED TO:



Mary Ann Dottore, Administrative Assistant

APPROVED BY:



Scott Yamamoto

DATE APPROVED:



Keith McClintock

9/16/20



Paul Molan