

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held July 17, 20 19

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, July 17, 2019 at 6:30 p.m. with the following members present Paul Molan, Scott Yamamoto and Keith McClintock. Also present was Fiscal officer Linda Legg, Administrative Assistant Mary Ann Dottore and those on the attached sign in sheet.

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum. All three trustees were present.

Mr. Molan introduced Geauga County Board of Developmental Disabilities Superintendent Don Rice. Mr. Rice distributed a fact flier on the Bessie Benner Metzenbaum Center followed by a short presentation on what the Metzenbaum Center does and who they serve.

Mr. Molan asked if any residents had questions or concerns to bring before the Board. There were none.

OLD BUSINESS

Mr. Heald reported that he has left messages for Geauga Soil and Water Conservation District and the Army Corp of Engineers regarding the swale at 10660 Somerset Drive. He has yet to receive a call back. Mr. Heald will make another contact attempt.

Mrs. Legg reported that she contacted Sign Chrome based in Newbury Township for a quote on re-making one of the Welcome to Hambden Township signs. Mr. Heald stated that KT's Logo's was contacted for a quote. They do not make that type of sign but recommended Willow Leaf Signs.

Mr. Molan reported that Ken Novak worked on the windows in the old town hall today and will return on Friday.

NEW BUSINESS

MINUTES

Meeting minutes from the June 10th and June 24th Work Sessions, July 2nd Budget Hearing and July 2nd Regular Meeting were not ready for approval.

Mrs. Legg submitted to the board the resolutions to proceed, authorizing the placing of the Permanent Improvement and Park levy issues on the November ballot. Mr. Yamamoto read the levies aloud.

RESOLUTION 2019-018 – made by Keith McClintock, seconded by Scott Yamamoto to sign the Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation for the renewal of the .25 mill park levy. Upon call of roll: Mr. McClintock – yes, Mr. Yamamoto – yes, Mr. Molan – yes. Motion carried.

RESOLUTION 2019-019 – made by Keith McClintock, seconded by Scott Yamamoto to sign the Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation for the renewal of the .80 mill Permanent Improvement levy. Upon call of roll: Mr. McClintock – yes, Mr. Yamamoto – yes, Mr. Molan – yes. Motion carried.

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July 17,

20¹⁹**ZONING INSPECTOR**

Mr. Acquaviva reported that three permits were issued, one variance is being processed, two site visits are scheduled for Friday along with two violation notices to be sent out.

ZONING

Mr. McClintock reported that the Hambden Land Use Planning Commission met Monday evening. The contract with Cleveland State University for providing services to assist with the GIS mapping and data that is needed for the updated plan was discussed. The last Land Use survey cost \$2,000 to mail surveys and stamped return envelopes to all Hambden households. 40% of Hambden Township households responded to the survey. The decision was made to mail the surveys as they did in the past. A quote to mail the surveys will be presented at the next meeting.

FIRE DEPARTMENT

No report

FINANCIAL

Mrs. Legg reported that mid-month payroll warrants and deferred compensation totaling \$7,621.29 were issued.

Mrs. Legg reported that vendor warrants #11720 through and including #11738, totaling \$26,586.33 were submitted to the Board for approval and signature. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mrs. Legg reported that purchase orders #90-2019 through #91-2019 were submitted to the Board for approval and signature.

Mrs. Legg reported that three blanket certificates were issued

| | | | |
|-----------|--------------|-----------------------|------------|
| #107-2019 | 1000-110-310 | Google e-mail | \$500.00 |
| #108-2019 | 2011-330-420 | Operating Supplies | \$1,500.00 |
| #109-2019 | 2011-330-323 | Repairs & Maintenance | \$5,000.00 |

Mrs. Legg stated that this amount does not exceed the appropriated line item amount. She asked the Board if there were any questions or discussion regarding the purchase order, if not it will stand as approved. There were no questions from the Board.

MOTION 2019-056: Made by Keith McClintock, seconded by Scott Yamamoto to approve the blanket certificate as submitted. Motion carried by unanimous vote.

Mrs. Legg reported that two re-allocation of funds were made.

- Within the general fund - \$1,500 was transferred to account 1000-120-341 (phone and internet) \$500 was transferred from 1000-120-730 (Improvements to site and \$1,000 from 1000-330-730 (Improvements to site)
- Within the cemetery fund - \$100 was transferred to account 2041-410-211 (OPERS) from account 2041-410-420 (Operating Supplies)

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Mrs. Legg advised the Board that total receipts for June were \$50,033.35 and total expenditures were \$177,346.04.

Mrs. Legg reported that the board was given the June financial statement indicating a combined balance of \$1,378,905.73.

MOTION 2019-057 – made by Keith McClintock, seconded by Scott Yamamoto to approve the June financial statement as submitted. Motion carried by unanimous vote.

Mrs. Legg reported that the Department of Commerce, Division of Liquor Control submitted a report for alcohol license renewals in the township. The board of trustees has an opportunity to submit a hearing request on any location that they are concerned with. The board has no issues or complaints.

ROADS

Mr. Yamamoto reported that Geauga County Engineer Nick Gorris is not happy with the patch repair done on Cutts Road.

Mr. Heald stated that the 11 miles of road striping is scheduled to begin July 29th.

Mr. Heald reported that the asphalt resurfacing of Big Creek Ridge Drive and Hinsdale Drive is scheduled to begin July 22nd.

TOWNSHIP HALL

Mr. Molan reported that pieces of aluminum fascia is missing on the gable of the town hall building and another piece is loose on the zoning office. Mr. Molan stated a lift would need to be rented to reach the areas on the buildings. They could use the lift to repair the fascia and remove trees at the same time.

Mr. Heald stated the roof on the garage is in need of repairs. The idea of replacing the roof with metal roofing was mentioned.

SAFETY

No report.

PARK

Mr. McClintock met with Shane Hajjar and discussed his ideas on the drainage plan development. Mr. Hajjar will be submitting plans that recommend a series of several small basins on township park property to help detain the flow of water.

Mrs. Edelinsky reported that Movie Night in the Park is scheduled for Saturday, July 27th.

Mrs. Edelinsky reported that the fliers advertising the community picnic, movie night and farmers market were delivered to the residents this week.

Mr. McClintock thanked Mrs. Edelinsky for updating the resident address list which was not updated in many years.

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CEMETERY

No report.

MISCELLANEOUS

Mrs. Dottore reported that since the last trustee meeting the following correspondence was sent to the Board:

- June 28th and 30th, July 3rd and 12th Legislative Alerts.
- OTARMA July Newsletter.
- NOPEC July Newsletter.
- Sheriff's June call report.

Mrs. Dottore asked the board if there were any questions regarding the correspondence, if not they will be filed in the office. There were no questions.

Mr. Molan asked if there was any further business or questions to come before the Board. There was none.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, August 7, 2019 at 6:30 p.m.


There being no further business to come before the Board at this time, the meeting adjourned at 7:12 p.m.

ATTESTED TO:

APPROVED BY:




 Mary Ann Dottore, Administrative Assistant



 Paul Molan

DATE APPROVED:



 Scott Yamamoto

August 7, 2019



 Keith McClintock