

RECORD OF PROCEEDINGS

Minutes of

HAMB DEN TOWNSHIP TRUSTEES

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ July 15, _____ 20²⁰

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, July 15, 2020 at 6:30 p.m. with the following members present; Scott Yamamoto, Keith McClintock and Paul Molan. Also present was the Fiscal Officer Mike Romans and those on the attached sign in sheet.

Chairman Yamamoto called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Yamamoto reported that there was a quorum. All three trustees were present.

Mr. Yamamoto asked if any residents had questions or concerns to bring before the Board.

Steelhead Run resident Jeff Buehner stated he is unable to get internet or phone service. On August 4, 2019 Windstream was scheduled to install his internet. He received a text message stating there was an issue. He has a Windstream pole at the end of his drive. The internet line is run down the street but Windstream claims they have nowhere to tap into. Another neighbor does not have internet service. More homes are going in and they keep extending when they will install service on Steelhead Run. He is concerned about not having internet service for his children when the school year begins. The Board will use their contacts to see what they can do.

OLD BUSINESS

None

NEW BUSINESS**MINUTES**

Mr. Yamamoto asked the Board if there were any comments or corrections regarding the minutes of the July 1, 2020 Regular Meeting. There were no corrections or changes to the minutes and Mr. Molan recommended that they stand as approved and waive the reading.

MOTION 2020-084: Made by Paul Molan, seconded by Scott Yamamoto to approve the minutes of the July 1, 2020 Regular Meeting. Motion carried. Keith McClintock abstained from vote. He was absent from that meeting.

ZONING INSPECTOR

Mr. Yamamoto read Mr. Acquaviva's report.

Eight new permits have been issued.

The Board of Zoning Appeals hearing for Clemson's was continued.

Three additional hearings are scheduled.

Six pending requests.

Mr. Acquaviva attended a conference with Hambden resident Dick Kotapish who is a GIS contractor/consultant. Mr. Kotapish is working with the Geauga County Auditor's Office on GIS needs and updating the system.

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GOVERNMENT FORMS & SUPPLIES 844-224-3336 FORM NO. 10148

Held July 15, 20 20**ZONING**

No Report

FIRE DEPARTMENT

No Report

FINANCIAL

Mr. Romans reported that month-end payroll taxes totaling \$9,177.72 were issued.

Mr. Romans reported that mid-month payroll totaling \$7,207.00 were issued.

Mr. Romans reported that for tonight's meeting vendor warrants #12280 through and including #12299, totaling \$10,559.33 were submitted to the Board for approval and signature. Backup was attached to the checks. He asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved. There were no questions from the Board.

Mr. Romans reported that purchase orders #70-2020 through and including #73-2020 were submitted to the board for signature and approval.

Mr. Romans reported that one blanket certificate was issued.
 #101-2020 Parts and Repairs in the Fire fund 2191-220-323 in the amount of \$10,000.

MOTION 2020-85: Made by Paul Molan, seconded by Keith McClintock to approve the blanket certificate as submitted. Motion carried by unanimous vote.

Mr. Romans advised the Board that total receipts for June were \$31,342.49 and total expenditures were \$290,823.47.

Mr. Romans reported that the Board was given the June financial statement indicating a combined balance of \$1,400,743.48.

MOTION 2020-85: Made by Paul Molan, seconded by Keith McClintock to approve the June financial statement as submitted. Motion carried by unanimous vote.

Mr. Romans reported that the final invoice from Ronyak Paving, in the amount of \$174,962.17 for the Various Roads paving project was received. The funds will not be available for payment until 2nd half real estate taxes are received in August.

Mr. Romans stated that changes were made to the budget that were discussed at the budget hearing held July 1st. Mr. Romans asked the Board to approve the proposed 2021 Tax Budget. Mr. Yamamoto read the resolution.

RESOLUTION 2020-018: Made by Paul Molan, seconded by Keith McClintock to approve the proposed 2021 Tax Budget. Upon call of roll: Mr. Molan – yes, Mr. McClintock – yes, Mr. Yamamoto – yes. Motion carried by unanimous vote.

Mr. Romans asked the Board to pass resolution to receive and certify HB-481 funding. The distribution portion available to Hambden Township is \$57,859.34. Mr. Yamamoto read the resolution.

RESOLUTION 2020-019: Made by Paul Molan, seconded by Keith McClintock to pass resolution to receive and certify HB-481 funding in the amount of \$57,859.34. Upon call of roll: Mr. Molan – yes, Mr. McClintock – yes, Mr. Yamamoto – yes. Motion carried by unanimous vote.

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Mr. Romans presented to the Board a resolution to Declare it Necessary to Levy a tax in excess of the ten-mill limitation for the 1.5 mill renewal fire levy. Mr. Yamamoto read the resolution.

RESOLUTION 2020-020: Made by Paul Molan, seconded by Keith McClintock to Declare it Necessary to Levy a tax in excess of the ten-mill limitation for the 1.5 mill renewal fire levy. Upon call of roll: Mr. Molan – yes, Mr. McClintock – yes, Mr. Yamamoto – yes. Motion carried by unanimous vote.

ROADS

Mr. Yamamoto reported that the Geauga County Engineer's Office are offering the purchase of snow and ice material through the Engineer's office.

MOTION 2020-87: Made by Paul Molan, seconded by Keith McClintock to approve the purchase up to 600 ton of snow and ice material through the Engineer's office. Motion carried by unanimous vote.

Mr. Yamamoto read Mr. Heald's report.

They are working on tar and gravel patching.

Dave Heald will be on vacation next week. While he is out Mr. Brazis and Mr. Wolcott will be ditching and road side mowing.

They will finish patching roads in early August.

Ditching and brush clearing will be done in August and will need a chipper and lift in early September.

Mr. Yamamoto is checking to see if a chipper could be purchased with permanent improvement funds. The chipper would cost \$20,000 - \$30,000 on state bid.

Mr. Yamamoto is getting prices for tearing down the old cinder shed and rebuilding with a steel building.

TOWNSHIP HALL

Roof on front truck garage and two sides of equipment garage needs replaced. Possible plywood replacement in one area. Metal roof was suggested.

Gutters and downspouts need replaced on front of truck garage. Six-inch gutters were suggested.

The man doors on both garages need replaced before winter. Mr. Molan suggested painted composite doors from Chardon Lumber.

Mr. Romans will contact NOPEC regarding the procedure for ordering ceiling fans for the garage using the NOPEC grant.

SAFETY

No report

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PARK

Mr. Yamamoto read Joyce Edelinsky's report

FunFlicks rep will be at the park at 8:30 to set up.

If rain is a factor for the event we have until 2:00 in the afternoon to cancel.

Movie has been purchased.

Snacks have been ordered.

Sheriff Scott will have lights set up in the parking lot

Need some lighting for Pavilion 1 that Paul Molan supplied last year.

The following items will be needed from the road department:

2 large garbage barrels on Field 1.

100/' heavy duty extension cord for the movie projector run out of Pavilion 1.

Big wood picnic sign set up on Friday afternoon in front of the park so I can hang the movie night sign can hang over it.

Also. Do you think we will need any cones or fencing around the screenings in the parking lot? The board stated cones/fencing was not needed around asphalt grindings.

The board discussed the park drainage issue.

CEMETERY

Fifty-four headstones have been reset. Twenty to thirty more will be reset this week.

Mr. Romans submitted a revised deed for Brenda Rife to the board for approval and signature. The original deed was submitted in her grand-daughters name as stated on the paperwork. Mrs. Rife returned the deed. She is requesting the deed be issued in her name since she paid for the grave.

MISCELLANEOUS

Mr. Yamamoto stated that he contacted Geauga County Prosecutors Office Susan Weiland regarding the door lock that did not sell on GovDeals. Mrs. Weiland stated it could be sold to whoever they wish. The Board will send a memo to all employees offering the door lock for sale by sealed bids due by Friday, July 25th.

MOTION 2020-88: made by Paul Molan, seconded by Keith McClintock to send a memo to all employees offering the door lock for sale by sealed bids due by Friday, July 25th. Motion carried by unanimous vote.

The Board of Elections sent a request for using the old town hall for elections on November 3rd. Dave Heald will open the building. Keith McClintock will be the emergency contact if they cannot contact Mr. Heald.

Mr. Yamamoto reported that Geauga Trumbull Solid Waste is offering a "Go Green" grant. Mr. Yamamoto will submit the application for \$2,500 to help pay for Fall trash day.

MOTION 2020-89: made by Paul Molan, seconded by Keith McClintock to submit the Go Green grant application for \$2,500 to help pay for Fall trash day. Motion carried by unanimous vote.

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Mr. Yamamoto reported that since the last trustee meeting the following correspondence was sent to the board:

- June 26th, July 3rd July 7th and 10th Legislative Alert
- OTARMA CARES Act funding for Ohio Townships
- Geauga County Township updates and CARES Act
- DWA Recreation playground grant
- E Civic free online training on Navigating the single audit.
- Geauga County General Plan Community Survey
- June 30th and July 6th Park inspection reports
- June 29th Road Sign inspection report
- Weekly work logs

There were no questions from the board. The correspondence will be filed in the office.

Mr. Yamamoto announced the next Board of Trustees meeting is scheduled for Wednesday, August 5, 2020 at 6:30 pm.

Mr. Yamamoto asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 8:00 p.m.

ATTESTED TO:

APPROVED BY:



Mary Ann Dottore, Administrative Assistant


Scott Yamamoto

DATE APPROVED:


Keith McClintock

8/5/20


Paul Molan

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