

RECORD OF PROCEEDINGS
HAMBDEN TOWNSHIP TRUSTEES

Minutes of

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ May 15, _____ 20 19 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, May 15, 2019 at 6:30 p.m. with the following members present Paul Molan, Scott Yamamoto and Keith McClintock. Also present was Fiscal Officer Linda Legg and those on the attached sign in sheet.

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum. All three trustees were present.

Mr. Molan asked if any residents had questions or concerns to bring before the Board. There were none.

OLD BUSINESS

Mr. McClintock reported that July 5, 2018 resolution 2018-75 was passed authorizing the Certificate of Need for the replacement of the .8 mill road levy and resolution 2018-76 for the renewal of the 1.0 mill road levy. These resolutions were passed prior to notification from the Geauga County Auditor's Office that the levies could not be placed on the ballot at that time. A motion was never made to rescind these resolutions.

MOTION 2019-035: Made by Keith McClintock, seconded by Scott Yamamoto to rescind resolution 2018-75 and 2018-76. Motion carried by unanimous vote.

NEW BUSINESS

MINUTES

Mr. Molan asked the Board if there were any comments or corrections regarding the minutes of the April 17, 2019 Regular Meeting. There were no corrections or changes to the minutes and Mr. McClintock recommended that they stand as approved and waive the reading.

MOTION 2019-036: Made by Keith McClintock, seconded by Scott Yamamoto to approve the minutes of the April 17, 2019 regular meeting. Motion carried by unanimous vote.

ZONING INSPECTOR

Mr. Acquaviva was absent. Mr. Molan reported for Mr. Acquaviva that six permits were issued since the last meeting. Two variance hearings were heard and one additional variance hearing is scheduled.

ZONING

No Report

FIRE DEPARTMENT

Chief Hildenbrand was absent. No Report.

FINANCIAL

Mrs. Legg reported that mid-month payroll warrants and deferred compensation totaling \$6,866.04 were issued.

Mrs. Legg reported that vendor warrants #11633 through and including #11654, totaling \$136,234.05 were submitted to the Board for approval and signature. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

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Mrs. Legg reported that purchase orders #75-2019 through #76-2019 were submitted to the Board for approval and signature.

Mrs. Legg reported that blanket certificate #104-2019 was issued for repairs and maintenance in the Fire fund 2191-220-323 for \$15,000. Mrs. Legg stated that this amount does not exceed the appropriated line item amount. She asked the Board if there were any questions or discussion regarding the purchase order, if not it will stand as approved. There were no questions from the Board.

MOTION 2019-037: Made by Keith McClintock, seconded by Scott Yamamoto to approve the blanket certificate as submitted. Motion carried by unanimous vote.

Mrs. Legg reported that one re-allocation of funds was made within the Cemetery Fund. \$500 was transferred to 2041-410-211 (OPERS) from 2041-410-323 (Repairs and Maintenance)

Mrs. Legg advised the Board that total receipts for April were \$58,475.25 and total expenditures were \$187,255.08.

Mrs. Legg reported that the board was given the April financial statement indicating a combined balance of \$1,584,305.79.

MOTION 2019-038 – made by Keith McClintock, seconded by Scott Yamamoto to approve the April financial statement as submitted. Motion carried by unanimous vote.

Mrs. Legg shared an e-mail she received from Uniform Accounting Network (UAN) regarding cyber security.

Mrs. Legg reported that Cintas had a price increase on May 1st along with adding a size premium upcharge on length of the pants. Our representative Ben has agreed to reduce our price back to what we were paying prior to May 1st if the township signs the new contract now which is due to renew in November 2019. Ben has no control over the size upcharge.

MOTION 2019-039 – made by Keith McClintock, seconded by Scott Yamamoto to renew the contract with Cintas Corporation six months early to avoid the May 1st price increase. Motion carried by unanimous vote.

ROADS

Mr. Molan reported that the road salt contract was awarded to Morton Salt at \$64.39 per ton.

Mr. Yamamoto reported that May 10, 2019 bids for various road resurfacing were opened. Two bids were received.

Ronyak Paving	\$203,875.00
Chagrin Valley Paving	\$214,370.00

The Geauga County Engineer's office recommendation was to award the project to Ronyak Paving.

MOTION 2019-040 – made by Keith McClintock, seconded by Scott Yamamoto to award the contract with Ronyak Paving for the various road resurfacing in the amount of \$203,875.00. Motion carried by unanimous vote.

Mr. Heald reported they have been crack-sealing roads.

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TOWNSHIP HALL

Mr. Molan reported Ken Novak will be finishing the windows by the end of the month.

Mr. Heald stated that the insurance appraisal was done today. Several changes to the buildings and property were noted.

Mr. Molan stated that the bathroom project will be advertised in the Geauga Maple Leaf May 16th edition. Mrs. Legg stated that it has been on the website.

SAFETY

Mr. Heald stated that the boom mower is being re-built.

PARK

Mr. McClintock stated that the park board met on Monday, May 13th.

Mr. McClintock reported that Linda Petkosek and Joyce Edelinsky have been gathering data for outsourcing mowing and maintenance of the township park. Additional data will be analyzed and re-evaluated in the fall.

Mr. McClintock reported that three tree removal quotes were received. The quotes include the tree removal and stump grinding. The stump grinding will be done at a later date with other stumps to make it cost efficient.

Troyer Tree Service	\$1,400
Independent Tree	\$2,000
Vallo Tree Service	\$900 - \$1,100

The recommendation of the park board is to award the project to Vallo Tree Service.

MOTION 2019-041 – made by Keith McClintock, seconded by Scott Yamamoto to award the tree removal in the park to Vallo Tree Service. Motion carried by unanimous vote.

Mr. McClintock reported he received two proposals for a drainage evaluation and recommendation for properties in Hambden Township, Geauga County. This is in reference to the drainage issue that is impacting the township park and neighboring properties. Polaris in Willoughby and Shane Hajjar in Chardon Township. The park board will review the proposals and make a recommendation after the next park board meeting.

Mrs. Edelinsky reported that the movie night in the park is scheduled for Saturday, July 27th, featuring "A Dogs Way Home."

CEMETERY

Mr. Heald stated that they will begin resetting headstones that are falling over.

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MISCELLANEOUS

Mr. Yamamoto reported that he received two quotes for document shredding on Fall trash day.

Iron Mountain	\$650
Shred-Rite	\$145 per hr. + \$75 fuel charge = \$510

Mr. Yamamoto is still waiting for quotes from Shred Nation and Northeast Shredding.

Mrs. Legg reported that since the last trustee meeting the following correspondence was sent to the Board:

- Road work agendas.
- April 29th & May 9th Park inspection reports.
- April 27th Safety Meeting sheets.
- May 10th Road Sign Log
- April Sheriff's Monthly Call report
- May 3rd, 8th and 9th Legislative Alerts.
- City of Chardon Annexation Letter
- Board of Commissioners letter of Improvement of Kile Road
- UH Hospital Invitation to the EMS Dinner honoring Hambden Fire Department

Mr. Yamamoto thanked the residents of Hambden Township for passing the levies.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, June 5, 2019 at 6:30 p.m.

Mr. Molan asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 7:00 p.m.

ATTESTED TO:

APPROVED BY:




 Mary Ann Dottore, Administrative Assistant



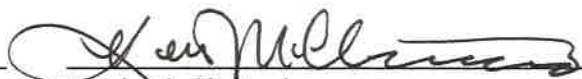
 Paul Molan

DATE APPROVED:



 Scott Yamamoto

June 5 2019



 Keith McClintock