

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 814-224-3338 FORM NO. 10148

Held April 3, 2019

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, April 3, 2019 at 6:30 p.m. with the following members present Paul Molan, Scott Yamamoto and Keith McClintock. Also present was Fiscal Officer Linda Legg and Administrative Assistant Mary Ann Dottore and those on the attached sign in sheet.

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum. All three trustees were present.

Mr. Molan asked if any residents had questions or concerns to bring before the Board. There were none.

OLD BUSINESS

Mr. McClintock reported that he composed a request for proposals for an analysis of the township park drainage issues and how it effects township and neighboring properties. Mr. McClintock spoke with Hambden Congregational Church officials who are willing to work with the township and allow a possible easement for a stormwater basin on their property.

Mr. McClintock inquired about the application deadline for filing the NOPEC Energy Grant. Mrs. Legg stated she spoke with the NOPEC representative who verified the receipt of the township bank information. The application was filed for the LED street lighting and two-sided electronic sign. Mrs. Legg will confirm that the application process is completed. Mr. Romans stated that he felt an electric sign will take away from the rural essence of the community.

Mr. McClintock reviewed the list of employee requested webinars and online classes offered by Fred Pryor. The board discussed the cost of \$499.00 for unlimited classes versus individual classes starting at \$99 each.

MOTION 2019-25 – made by Keith McClintock, seconded by Scott Yamamoto to sign up for unlimited classes at Fred Pryor for \$499.00. Motion carried by unanimous vote.

NEW BUSINESS

MINUTES

Mr. Molan asked the Board if there were any comments or corrections regarding the minutes of the February 20, 2019 regular meeting. There were no corrections or changes to the minutes and Mr. McClintock recommended that they stand as approved and waive the reading.

MOTION 2019-026: Made by Keith McClintock, seconded by Scott Yamamoto to approve the minutes of the February 20, 2019 regular meeting. Motion carried by unanimous vote.

Mr. Molan asked the Board if there were any comments or corrections regarding the minutes of the March 6, 2019 Regular Meeting. There were no corrections or changes to the minutes and Mr. McClintock recommended that they stand as approved and waive the reading.

MOTION 2019-027: Made by Keith McClintock, seconded by Scott Yamamoto to approve the minutes of the March 6, 2019 regular meeting. Motion carried by unanimous vote.

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Held _____ April 3, _____ 20 19 _____

ZONING INSPECTOR

Mr. Acquaviva reported that two new house permits and a couple miscellaneous permits were issued. Mr. Acquaviva stated he is working on six variances. He will be meeting with Geauga County Assistant Prosecutor Susan Weiland on Friday to discuss one of the variances.

ZONING

Mr. Acquaviva reported that the Zoning Commission met last evening. Members are working on pond regulations and storage container issue.

FIRE DEPARTMENT

Chief Hildenbrand submitted to the Board the March call summary. There were 72 calls during the month. A copy of the report is attached for review.

FINANCIAL

Mrs. Legg reported that month end payroll and tax warrants totaling \$18,406.62 were issued.

Mrs. Legg reported that vendor warrants #11564 through and including #11585, totaling \$125,001.39 were submitted to the Board for approval and signature. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mrs. Legg reported that purchase orders #51-2019 through and including #65-2019 were submitted to the board for signature and approval.

Mrs. Legg reported that blanket certificates #54-2019 through and including #103-2019 have been issued since the last meeting.

Mrs. Legg reported that three re-allocation of funds were made.
 \$2,000 was re-allocated within the general fund.
 \$1,500 was re-allocated within the road and bridge fund.
 \$75 was re-allocated within the cemetery fund.

ROADS

Mr. Heald reported the road department has been ditching. The crack seal machine is expected to be delivered tomorrow morning. Weather permitting, they will begin crack sealing roads.

Mr. Heald reported that he will not be available to work spring trash day. Eric Germovsek has requested to work trash day. The board stated they all will be working trash day and with the four employees they should not need additional help.

Mr. Romans asked for an update on the bathroom installation in the road garage. Mr. Molan has the plans drawn and ready for review. After the plans are approved by the board, contractors will be contacted for quotes.

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Held _____ April 3, _____ 20¹⁹ _____**TOWNSHIP HALL**

Mr. Molan reported that the front walkway is broken up and large pieces are missing. Mr. Heald stated that the front walk will be crack sealed while they are working on the roads.

Mr. Yamamoto reported that the County Auditor and Information Technology (IT) directors will be meeting with Mrs. Dottore in the morning to discuss the township connecting into the county phone system and IT services. Mr. Yamamoto stated he would not be available to attend the meeting. Mr. Molan stated he would attend.

SAFETY

Mr. Heald reported that Mr. Romans and Mr. Wolcott repaired the temperature control on the asphalt trailer.

PARK

Mr. McClintock reported that the park board will be meeting on Monday, April 8, 2019 at 6:00 p.m.

Mr. Romans reported the four signs regarding pets on lease were ordered on Monday and delivered today.

Mr. Heald stated that Beaver Valley will be submitting his quote for tree removals in the park.

Mr. Coley asked if cars are permitted to drive and park to the back field. He is concerned with the cars driving where the children are playing. Mr. Romans stated that he unlocks the gates for the ball coaches to drive the equipment back to the field but are told to move the cars back to the parking lot.

CEMETERY

Mr. Heald stated that headstones are tipping over and need to be re-set.

MISCELLANEOUS

Mr. McClintock reported that Denise Kaminski has agreed to be the guest speaker at the Memorial Day Observance.

Mrs. Legg reported that Bill Gertz stopped into the office asked if after he completes reading the veteran's names, he could have the bagpiper meet him by the canon and play as they proceed off the grounds together as they do in the Marines. Mrs. Dottore will contact the Geauga Highlanders and pass on this request.

Mrs. Dottore reported that since the last trustee meeting the following correspondence was sent to the Board:

- NOPEC March Newsletter
- March 19th, 21st, 22nd, 26th, 27th, 29th and April 2nd Legislative Alerts

Mrs. Dottore asked the board if there were any questions, if not the correspondence will be filed in the office.

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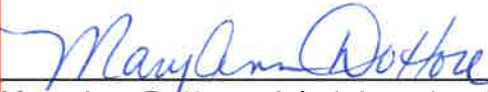
Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, April 17, 2019 at 6:30 p.m.

Mr. Molan asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 7:17 p.m.

ATTESTED TO:

APPROVED BY:


Mary Ann Dottore, Administrative Assistant


Paul Molan

DATE APPROVED:


Scott Yamamoto

5/1/19


Keith McClintock