

## RECORD OF PROCEEDINGS

Minutes of

HAMB DEN TOWNSHIP TRUSTEES

Regular Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ November 20, \_\_\_\_\_ 20 19 \_\_\_\_\_

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, November 20, 2019 at 6:30 p.m. with the following members present Paul Molan, Scott Yamamoto and Keith McClintock. Also present was Fiscal Officer Linda Legg, Assistant to the Fiscal Officer Mike Romans, Administrative Assistant and those on the attached sign in sheet.

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum. All three trustees were present.

Mr. Molan asked if any residents had questions or concerns to bring before the Board.

Rebecca and Dan Divoky stated they had a public hearing on October 17<sup>th</sup> that was continued for the Board of Zoning Appeals to contact legal-council and the zoning inspector to contact the Department of Commerce. Mrs. Divoky stated they are still waiting for the continuance of their hearing. They have not received a copy of the recording that they and their attorney has requested. The board of trustees stated they will follow up with the zoning inspector on these items.

#### OLD BUSINESS

Mrs. Dottore presented to the board three options of a key lock box with specifications and pricing for hall rentals.

**MOTION 2019-95** – made by Keith McClintock, seconded by Scott Yamamoto to purchase the Bluetooth lock box for \$120. Motion carried by unanimous vote

Mr. McClintock asked for the township to cover expenses for:

Ohio Safety Congress and Expo – Steve Wolcott and Dan Brazis to attend  
Free conference

One room for two nights March 10<sup>th</sup> – 11<sup>th</sup>

**MOTION 2019-96** – made by Keith McClintock, seconded by Scott Yamamoto to approve expenses not to exceed \$500 for attending Ohio Safety Congress and Expo. Motion carried by unanimous vote

Ohio Township Association Winter Conference – All three trustees to attend  
Two rooms for two nights February 6<sup>th</sup> – 7<sup>th</sup>

**MOTION 2019-97** – made by Keith McClintock, seconded by Scott Yamamoto to approve expenses not to exceed \$800 for attending Ohio Township Association Winter Conference. Motion carried by unanimous vote

Auditor of State Local Government Conference – Mike Romans to attend  
One room for 2 or 3 nights – April 7<sup>th</sup> – 9<sup>th</sup>

**MOTION 2019-98** – made by Keith McClintock, seconded by Scott Yamamoto to approve expenses not to exceed \$500 for attending the Auditor of State Local Government Conference. Motion carried by unanimous vote

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**NEW BUSINESS**

Mr. McClintock stated that he received a request from Western Reserve Land Conservancy seeking a resolution of support from the township trustees supporting the Buckeye Retriever Club's Clean Ohio Green Space Conservation Program application for the Bates Creek Wetlands Project. Mr. McClintock stated that according to the Hambden Township land use surveys currently being received and the survey results of 10 years ago, the Hambden Township residents are in favor of preservation of rural space, preservation of water resources and maintaining rural atmosphere in the township. In keeping with the land use plan results Mr. McClintock recommends passing a resolution supporting the Buckeye Retriever Club grant application. Mr. McClintock read the resolution supporting Buckeye Retriever Club.

**RESOLUTION 2019-27** – made by Keith McClintock, seconded by Scott Yamamoto to support the Buckeye Retriever Club's Clean Ohio Green Space Conservation Program application for the Bates Creek Wetlands Project. Upon call of roll: Mr. McClintock – yes, Mr. Yamamoto – yes, Mr. Molan – yes. Motion carried by unanimous vote

**MINUTES**

Mr. Molan asked the Board if there were any comments or corrections regarding the minutes of the November 6, 2019 Regular Meeting. There were no corrections or changes to the minutes and Mr. McClintock recommended that they stand as approved and waive the reading.

**MOTION 2019-99** – made by Keith McClintock, seconded by Paul Molan to approve the minutes of the November 6, 2019 Regular Meeting. Motion carried. Mr. Yamamoto was not present at that meeting and therefore abstained.

**ZONING INSPECTOR**

No Report. Mr. Acquaviva was absent.

**ZONING**

No Report.

**FIRE DEPARTMENT**

Chief Hildenbrand reported that the Hambden Fire Department will not be selling Christmas trees this year due to the shortage of trees.

Chief Hildenbrand stated that the new tanker truck is being built. He is working with Mrs. Legg to secure the loan for taking possession of the truck in January.

**FINANCIAL**

Mrs. Legg reported that mid-month payroll warrants and deferred compensation totaling \$8,432.65 were issued.

Mrs. Legg reported that vendor warrants #11905 through and including #11924, totaling \$30,949.39 were submitted to the Board for approval and signature. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

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Held \_\_\_\_\_ November 20, \_\_\_\_\_ 20 19 \_\_\_\_\_

Mrs. Legg reported that purchase orders #124-2019, and 125-2019 were submitted to the Board for approval and signature.

Mrs. Legg reported that two blanket certificates was issued

|           |              |                         |          |
|-----------|--------------|-------------------------|----------|
| #124-2019 | 1000-110-311 | Accounting Fees         | \$200.   |
| #125-2019 | 2191-220-323 | Repairs and Maintenance | \$2,000. |

Mrs. Legg reported that two re-allocation of appropriations were made.

- \$1,600 From 2031-330-360 Contracted Services to 2031-330-740 Machinery and Equipment
- \$200 From 1000-110-224 Vision Insurance to 1000-110-223 Dental Insurance

Mrs. Legg advised the Board that total receipts for October were \$121,339.75 and total expenditures were \$210,930.40.

Mrs. Legg reported that the board was given the October financial statement indicating a combined balance of \$1,317,112.90.

**MOTION 2019-100** – made by Keith McClintock, seconded by Scott Yamamoto to approve the October financial statement as submitted. Motion carried by unanimous vote.

Mr. McClintock reported that the 2017/2018 state audit was performed. There were no exceptions and no findings. Mr. McClintock thanked Mrs. Legg for the excellent work she did.

Mrs. Legg asked the board to rescind Resolution 2019-023 authorizing the fiscal officer to deposit the inter-governmental motor vehicle license permissive taxes into Fund 2231. This was done as part of our meeting minutes and needed a formal typed resolution to be sent to the state auditor,

**RESOLUTION 2019-28** – made by Keith McClintock, seconded by Scott Yamamoto to rescind Resolution 2019-023 authorizing the fiscal officer to deposit the inter-governmental motor vehicle license permissive taxes into Fund 2231. Upon call of roll: Mr. McClintock – yes, Mr. Yamamoto – yes, Mr. Molan – yes. Motion carried by unanimous vote

Mr. Molan read the resolution to authorize the fiscal officer to deposit the inter-governmental motor vehicle license permissive taxes into Fund 2231

**RESOLUTION 2019-29** – made by Keith McClintock, seconded by Scott Yamamoto to authorize the fiscal officer to deposit the inter-governmental motor vehicle license permissive taxes into Fund 2231. Upon call of roll: Mr. McClintock – yes, Mr. Yamamoto – yes, Mr. Molan – yes. Motion carried by unanimous vote

Mrs. Legg asked the Board's permission to transfer \$1,628 from the capital account that was set up through NOPEC for the window and door grant back to the general fund it initially came from.

**MOTION 2019-101** – made by Keith McClintock, seconded by Scott Yamamoto to permit Mrs. Legg to transfer \$1,628 from the capital account that was set up through NOPEC for the window and door grant back to the general fund it initially came from. Motion carried by unanimous vote.

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HAMB DEN TOWNSHIP TRUSTEES**

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GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10146

Held \_\_\_\_\_ November 20, \_\_\_\_\_ 2019 \_\_\_\_\_

**ROADS**

Mr. Heald reported that the portable speed bumps are \$640 through Williams Industrial Sales Company. These were much cheaper than the other vendors.

Mr. Heald stated that he still has 1.5 skids of crack sealing material and the machine. The company does not need the machine back until June. When the weather warms up enough to use the machine, they can finish crack sealing the roads.

**TOWNSHIP HALL**

Mr. Heald stated that the locked drop box has been installed outside the zoning office door.

**SAFETY**

No Report

**PARK**

Mr. Heald stated the Hambden Park sign has been painted and returned. The sign will be installed next week.

Mrs. Edelinsky reported that the next park board meeting is scheduled for January.

**CEMETERY**

No Report.

**MISCELLANEOUS**

Mrs. Dottore reported that since the last trustee meeting the following correspondence was sent to the Board:

- November 8<sup>th</sup> and 15<sup>th</sup> Legislative Alerts
- Road department weekly work logs
- October 16<sup>th</sup> and November 1<sup>st</sup> Road Sign Log.
- October 7<sup>th</sup>, 15<sup>th</sup>, 21<sup>st</sup>, 30<sup>th</sup> and November 6<sup>th</sup> Park Inspection report

Mrs. Dottore asked the board if there were any questions regarding the correspondence, if not they will be filed in the office. There were no questions.

Mr. McClintock stated that the board will meet for a work session following this meeting to discuss employee evaluations, insurance and employee compensation.

Mr. Molan asked if there was any further business or questions to come before the Board. There was none.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, December 4, 2019 at 6:30 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 7:08 p.m.

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**HAMBDEN TOWNSHIP TRUSTEES**

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Regular Meeting


GOVERNMENT FORMS & SUPPLIES 844-224-3336 FORM NO. 10148

Held \_\_\_\_\_ November 20, \_\_\_\_\_ 20 19 \_\_\_\_\_


**ATTESTED TO:**

**APPROVED BY:**

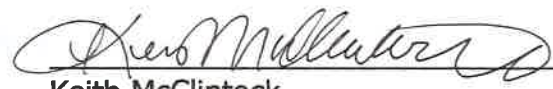
  
Mary Ann Dottore, Administrative Assistant

  
Paul Molan

**DATE APPROVED:**

  
Scott Yamamoto

November 4, 2019

  
Keith McClintock

3049  
NOV 11 2019  
7:13  
MARK

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Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

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