

RECORD OF PROCEEDINGS
HAMB DEN TOWNSHIP TRUSTEES

Minutes of

Regular

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ October 2, _____ 2019 _____

The Hambden Township Trustees met in Regular Session at the Hambden Town Hall on Wednesday, October 2, 2019 at 6:30 p.m. with the following members present Paul Molan, Scott Yamamoto and Keith McClintock. Also present was Fiscal Officer Linda Legg, Administrative to the Fiscal Officer Mike Romans, Administrative Assistant Mary Ann Dottore and those on the attached sign in sheet.

Chairman Molan called the Regular Meeting to order with the Pledge of Allegiance at 6:30 p.m.

Mr. Molan reported that there was a quorum. All three trustees were present.

Dr. Michael Hanlon and Melanie Scanlon with Citizens for Chardon Schools spoke to the board and audience about the need for Chardon Local Schools Bond Issue 21 to pass on the November ballot. Mr. Hanlon and Mrs. Scanlon explained the need for a new high school building.

Mr. Molan asked if any residents had questions or concerns to bring before the Board. There were none.

OLD BUSINESS

Mrs. Dottore reported that the Windstream contract associated with the new phone and internet services. Mr. Molan signed as the contact person for the contract.

Mr. Yamamoto thanked the road crew for working fall trash day. After a short discussion regarding the cost of document shredding and the low volume of usage, the board decided to re-evaluate the need for document shredding at the next fall trash day.

NEW BUSINESS

MINUTES

Mr. Molan asked the Board if there were any comments or corrections regarding the minutes of the September 18, 2019 Regular Meeting. There were no corrections or changes to the minutes and Mr. McClintock recommended that they stand as approved and waive the reading.

MOTION 2019-074: Made by Keith McClintock, seconded by Scott Yamamoto to approve the minutes of September 18, 2019 Regular Meeting. Motion carried.

ZONING INSPECTOR

Mr. Acquaviva was absent. Mr. Yamamoto read Mr. Acquaviva's report. Two zoning permits were issued. Mr. Acquaviva is preparing for three upcoming variance hearings. The Zoning Commission is close to submitting an amendment for cargo containers to the board for approval.

ZONING

Mr. McClintock reported that the Land Use Planning committee met on September 16th. Kirby Date of Cleveland State University was in attendance. The next scheduled Land Use Planning committee meeting is Monday, October 7th. A survey will be conducted as part of the Land Use Plan update and mailed out with a return by November 28th.

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FIRE DEPARTMENT

Chief Hildenbrand was absent. No report.

FINANCIAL

Mrs. Legg reported that month end payroll warrants and taxes totaling \$22,215.21 were issued.

Mrs. Legg reported that vendor warrants #11832 through and including #11855, totaling \$119,092.26 were submitted to the Board for approval and signature. Backup was attached to the checks. She asked the Board if there were any questions or discussion regarding the bills. If not, they will stand as approved and be mailed out. There were no questions from the Board.

Mrs. Legg reported that purchase orders #111-2019 and 112-2019 were submitted to the Board for approval and signature.

Mrs. Legg reported that four blanket certificates were issued since the last meeting.

#119-2019 – 1000-110-310 Professional and Technical Services \$550.

#120-2019 – 1000-410-310 Office Supplies \$500.

#121-2019 – 1000-130-345 Advertising (Zoning legal ads) \$500.

#122-2019 – 1000-130-599 Misc. Expenses \$300.

MOTION 2019-082: Made by Keith McClintock, seconded by Scott Yamamoto to approve the blanket certificates. Motion carried by unanimous vote.

Mrs. Legg reported that five re-allocation of appropriations were made.

- \$550 from 1000-110-315 Election Fees to 1000-110-310 Professional and Technical Services
- \$500 from 1000-110-321 Rents and Leases to 1000-110-410 Office Supplies
- \$2,000 from 1000-110-599 Other Expenses to:
 - \$1,500 to 1000-110-211 OPERS
 - \$500 to 1000-410-211 OPERS
- \$500 from 1000-410-599 Other Expenses and \$500 from 1000-410-740 to 1000-130-345 Advertising
- \$500 from 1000-410-740 Machinery, Equipment and Furniture to 1000-130-345 Advertising

Mrs. Legg reported that she and Mr. Romans met with County Auditor Chuck Walder and Kristen Sinatra to discuss levies, budget hearings etc. The Auditors office is planning training sessions for Fiscal Officers and Trustees.

Mrs. Legg stated that the first NOPEC grant for the doors and windows has been submitted for reimbursement. The second NOPEC grant funds for street lighting will be escrowed. Mr. Yamamoto reported that he has been in contact with the First Energy representative. The new pricing for streetlights has not been implemented.

ROADS

Mr. Heald requested a \$5,000 purchase order for plow cutting edges. The cost of cutting edges is down by \$80 each. They use 3 – 4 blades per truck per winter. He would like to stock up on blades, if funds are available.

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Mr. Heald reported he is waiting on quotes for painting Dan's plow truck dump box. The cost should be \$3,000 - \$3,500.

Mr. Yamamoto stated that he spoke with Geauga County Engineer Nick Gorris. He is still negotiating the final invoice for Cutts Road.

Mr. Heald stated that the roadside mower has been repaired.

TOWNSHIP HALL

No report

SAFETY

No report

PARK

Mr. McClintock stated that the Eagle Scout Court of Honor for Bradley and Zachary Yoger will be held on Sunday, October 13th at the Hambden Town Hall. Mr. McClintock read the two resolutions honoring Bradley and Zachary.

RESOLUTION 2019-025 – made by Keith McClintock, seconded by Scott Yamamoto to honor Bradley Yoger for his service and dedication to Boy Scouts of America, and his achievement as Eagle Scout. Upon call of roll: Mr. McClintock – yes, Mr. Yamamoto – yes, Mr. Molan – yes. Motion carried.

RESOLUTION 2019-026 – made by Keith McClintock, seconded by Scott Yamamoto to honor Zachary Yoger for his service and dedication to Boy Scouts of America, and his achievement as Eagle Scout. Upon call of roll: Mr. McClintock – yes, Mr. Yamamoto – yes, Mr. Molan – yes. Motion carried.

Mrs. Edelinsky reported that the Hambden Township Park entrance sign is faded, and the posts are deteriorating. She is requesting quotes to repair and re-paint the sign.

Mrs. Edelinsky reported that they purchased the paint and paint sprayer for painting the dugouts. The park board has inquired with the Chardon High School art department if students would like to paint a mural on the back side of the dugouts. If murals are painted on the dugout, block filler paint would need to be painted prior to the murals.

Mrs. Edelinsky stated that the next park board meeting is scheduled for Monday, October 14th.

Mr. Yamamoto reported that the Farmers Market is being dissolved due to lack of vendors and customers. They may combine a farmer's market with the movie night or community picnic.

CEMETERY

Mr. Heald stated several headstones need to be straightened.

MISCELLANEOUS

Mrs. Legg reported that Way Point Benefits are still waiting for two employees to complete their enrollment form for insurance.

Mr. Molan reported that Chardon has scheduled trick or treat for Wednesday, October 31st from 5:30 – 7:30. The board decided to set Hambden Township trick or treat for the same date and time.

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Mr. McClintock recommended setting a work session for employee reviews/evaluations for October 16th, following the regular trustee meeting.

Mrs. Dottore reported that since the last trustee meeting the following correspondence was sent to the Board:

- First Energy Distribution Control Center Tour invitation – Thursday, Oct 17, 2019
- Ohio Township Association Legislative Alert September 20 & 27, 2019
- Sheriff’s September monthly call report
- Geauga Township Association Quarterly meeting invitation.
- Road Dept. weekly work log
- August 20th Road sign log
- Park inspections for August 19 thru Sept 23rd

Mrs. Dottore asked the board if there were any questions, if not the correspondence will be filed in the office. There were no questions.

Mr. Molan announced the next Board of Trustees meeting is scheduled for Wednesday, October 16, 2019 at 6:30 p.m.

Mr. Molan asked if there was any further business or questions to come before the Board. There was none.

There being no further business to come before the Board at this time, the meeting adjourned at 7:22 p.m.

ATTESTED TO:

APPROVED BY:


Mary Ann Dottore, Administrative Assistant


Paul Molan - Chairman

DATE APPROVED:

Absent
Scott Yamamoto – Vice Chairman

11-6-2019


Keith McClintock - Trustee